

SENATE AGENDA

Friday, May 12, 2017

***10:30* a.m.** – F210

1. APPROVAL OF THE AGENDA
2. ADOPTION OF THE MINUTES OF THE SENATE MEETING OF: April 21, 2017
3. BUSINESS ARISING FROM THE MINUTES
4. READING and DISPOSING of COMMUNICATIONS
5. QUESTION PERIOD
6. REPORTS of STANDING COMMITTEES and FACULTY or UNIVERSITY COUNCILS

SENATE EXECUTIVE COMMITTEE

MOTION 1: That the Report of the Senate Executive Committee dated May 4, 2017 be received.

PLANNING AND PRIORITIES COMMITTEE

MOTION 1: That the Report of the Planning and Priorities Committee dated April 28, 2017, be received.

MOTION 2: That Senate approve the Academic Plan 2017-2022, as outlined in the attached document.

7. OTHER BUSINESS

MOTION 1: That Senate move in camera.

- Report from the Honorary Degrees Subcommittee dated May 2, 2017

8. AMENDMENT of BY-LAWS

- **Notice of Motion**

Be it resolved that the Nipissing University Senate elect three of its Members to serve on the Standing Joint Committee of the Nipissing University Board of Governors and the Nipissing University Senate on Governance.

9. ELECTIONS

- Nomination for one Arts & Science Senator for a three-year term
- Elect one Senator to serve as Deputy Speaker of Senate for a two-year term effective July 1, 2017

10. REPORTS FROM OTHER BODIES

- A.
 - (1) Board of Governors
 - (2) Alumni Advisory Board
 - (3) Council of Ontario Universities (Academic Colleague)
- B. Reports from Senate members participating on other university-related committees

11. NEW BUSINESS12. ANNOUNCEMENTS

- (a) President
- (b) Provost and Vice-President Academic and Research
- (c) Vice-President Finance and Administration
- (d) Dean of Applied and Professional Studies
- (e) Dean of Arts and Science
- (f) Dean of Education
- (g) Dean of Graduate Studies and Research
- (h) Student Representative
- (i) Others

13. ADJOURNMENT

NIPISSING UNIVERSITY
REPORT OF THE SENATE EXECUTIVE COMMITTEE

May 4, 2017

There was a meeting of the Senate Executive on May 4, 2017.

The following members participated:

H. d'Entremont (Vice-Chair), M. Tuncali, C. Richardson, B. Hatt, K. McCullough, A. Weeks, S. Lamorea

Regrets: M. DeGagné, L. Frost, J. McAuliffe, R. Vanderlee, R. Vernescu

The purpose of the meeting was to set the agenda for the May 12, 2017 Senate meeting.

The Planning and Priorities Committee report dated April 28, 2017 was received.

The Report from the Honorary Degrees Subcommittee dated May 2, 2017 was received. This report will be heard at an in-camera session at the May 12, 2017 Senate meeting.

The Bylaws and Elections Subcommittee Report dated April 19, 2017 was received.

The dates for Senate and Senate Executive for the 2017-18 academic year were set and are outlined below:

Senate Executive Committee meetings

Thursday, August 31, 2017
Thursday, October 5, 2017
Thursday, November 2, 2017
Thursday, November 30, 2017
Thursday, January 4, 2018
Thursday, February 1, 2018
Thursday, March 1, 2018
Thursday, April 5, 2018
*Thursday, May 3, 2018
*Thursday, May 17, 2018

Senate meetings

Friday, September 8, 2017
Friday, October 13, 2017
Friday, November 10, 2017
Friday, December 8, 2017
Friday, January 12, 2018
Friday, February 9, 2018
Friday, March 9, 2018
Friday, April 13, 2018
Friday, May 11, 2018 (10:30 a.m. start)
Friday, May 25, 2018 (10:30 a.m. start)

*All Senate meetings commence at 2:30 p.m. in F210 (except May 11 & 25, 2018). All Senate Executive Committee meetings commence at 10:30 a.m. in F303.

Respectfully submitted,

Original signed by:

H. d'Entremont
Vice-Chair
Senate Executive Committee

MOTION 1: That Senate receive the Report of the Senate Executive dated May 4, 2017.

**Report of the
PLANNING AND PRIORITIES COMMITTEE**

Friday, April 28, 2017

The seventh meeting of the Planning and Priorities Committee was held on Friday, April 28, 2017. The following members were in attendance:

COMMITTEE MEMBERS:

Harley d'Entremont (Chair)	Chris Hachkowski	Anne Wagner
Murat Tuncali	Blaine Hatt	Dan Walters
Rick Vanderlee	Reehan Mirza	Janet Zimbalatti
Nancy Black	Roxana Vernescu	

Regrets: Jim McAuliffe, Carole Richardson, Jamie Graham, Anahit Armenakyan, April James, Katrina Srigley, Sydney Lamorea, Jordan Dempster, Cory Tremblay

Recording Secretary: S. Landriault

The revised version of the Draft Academic Plan 2016-2021 including suggested revisions from the previous meeting was brought forward for discussion at the meeting. PPC members agreed that the document accurately reflected the comments provided at the meeting. The document was reviewed again, suggestions were discussed and further revisions were made. PPC was in agreement to approve the Draft Academic Plan 2016-2021. The revisions will be made and the document will be sent out to PPC members electronically.

Motion 1: Moved by M. Tuncali, seconded by B. Hatt that the Planning and Priorities Committee approve the Draft Academic Plan 2016-2021 as amended at the PPC meeting of April 28, 2016, subject to e-mail confirmation/verification of the changes made.
CARRIED

The Provost advised that he is working on a draft of the SMA. The SMA will be required to be sent to the Ministry soon.

The Provost provided copies of the letter received from the Ontario Universities Council on Quality Assurance dated April 24, 2017 advising that the Quality Council had accepted the recommendation of the Audit Committee to approve the first Institutional One-Year Follow-up Response to the Quality Assurance Audit of Nipissing University. The Provost advised that he will work on a second document which will be brought back for discussion at the next PPC meeting.

Respectfully submitted,



Harley d'Entremont, PhD
Chair, Planning and Priorities Committee

Motion 1: That the Report of the Planning and Priorities Committee dated April 28, 2017, be received.

ACADEMIC PLAN 2017-2022

Approved by Senate on XXX

MISSION, VISION AND VALUES

MISSION – WHO WE ARE

Nipissing University will provide an exceptional and personalized student experience by:

- exemplifying the highest standards in scholarship, teaching, and research;
- encouraging students, faculty and staff to realize their full intellectual and personal potential to the benefit of our local, national, and international communities;
- recognizing our particular role in supporting northern communities, and Aboriginal, first generation, and international learners.

VISION – WHAT WE ASPIRE TO BE

Nipissing University will provide an exceptional and personalized student experience within a collegial and diverse learning community. We will focus on excellence, innovation, and creativity in scholarship and teaching. Graduates will embrace lifelong learning and will make a difference locally, nationally, and internationally.

VALUES – WHAT INSPIRES US

Nipissing University students, faculty, and staff exemplify a values-based culture in their pursuit of excellence. As reflected in our Coat of Arms, we believe that *Integritas*, defined as principled, honest, and sincere, is a motto upon which all else is built.

We are committed to collegiality, respect, and transparency in working together and with our community partners.

We embrace academic freedom.

The five key goals for the Academic Plan 2017-2022 are:

1. Increase Student Enrolment

- a. develop an international recruitment strategy based on areas of institutional strengths;
- b. continue to develop partnerships with other education providers to increase the numbers of upper-year transfers to the University;
- c. identify a limited number of new professional and non-professional undergraduate programs to increase opportunities for students;
- d. strengthen and enhance recruiting and marketing activities for Aboriginal students;
- e. enhance financial aid for students;
- f. review student recruitment strategies and encourage increased faculty involvement;
- g. explore, develop and support new or innovative educational offerings
- h. develop capacity strategy for limited enrolment programs

2. Improve Student Retention, Engagement, Student Success and Degree Completion

- a. enhance the student experience (inside and outside classroom), using high impact practices, as measured by NSSE;
- b. develop and implement a space plan for the University to create departmental space and more student space;
- c. review the structure of academic programs to ensure they provide flexibility for students;
- d. review and enhance all facets of academic advising to students;
- e. work collaboratively with NUSU to ensure students have an enriching student experience;
- f. ensure that student support services are adequate to respond to student need;
- g. ensure that library resources are adequate to respond to student and faculty need;
- h. improve post-degree support and links to employment;
- i. implement or enhance specific interventions in the areas of induction, active learning and co-curricular activities;
- j. implement an international student program;
- k. increase experiential learning opportunities

3. Strengthen the University's Indigenous Mandate

- a. increase the number of educational experiences, courses and programs which have a focus in whole or in part on Indigenous issues;
- b. increase the number of Indigenous professors;
- c. review and enhance the Aboriginal Advantage program; link to all programs on campus, especially professional programs;
- d. increase partnerships with local Aboriginal communities;
- e. continue to collaborate at the national and international level on Indigenous educational initiatives;
- f. increase the amount of collaborative Indigenous focused research

4. Strengthen the University's Research Culture

- a. continue to support applications and increase research funding, particularly Tri-Agency funding;
- b. enhance existing graduate programs;
- c. introduce a limited number of new graduate programs in areas of demonstrated research strengths;
- d. ensure adequate planning, support and funding for research at the University;
- e. enhance faculty training and support;
- f. build mentoring program for new researchers;
- g. develop select number of new research centers and chairs, in partnership with industry or external bodies;
- h. increase student involvement in the research process;
- i. connect research to the community at large.

5. Build a Culture of Teaching Excellence, Pedagogic Research and Inquiry

- a. establish a University center for teaching and learning;
- b. foster the development of research and evidenced-informed teaching practices to enhance student learning;
- c. support instructors to use technologies effectively to enhance student learning;
- d. enhance flexible learning spaces on campus;
- e. facilitate instructors' inquiry and research to understand and improve student learning through the scholarship of teaching and learning

- (SoTL);
- f. develop teaching awards and provide grants for SoTL;
 - g. Incorporate the use of a 'teaching dossier' to improve professional practice;
 - h. organize and host teaching and learning conferences;
 - i. build communities of learnership across campus to improve student learning.

Nipissing University

Report of the By-Laws and Elections Subcommittee

April 19, 2017

There was a meeting of the By-Laws and Elections Subcommittee on Wednesday, April 19, 2017 at 1:00 p.m. in F307.

Present: H. d'Entremont, B. Hatt, D. Davis, J. McIntosh, D. Tabachnick, R. Vernescu, S. Landriault (Recording Secretary, n-v)

Guest: J. Graham

Regrets: J. Dempster

The By-Laws and Elections Subcommittee Agenda dated April 19, 2017 was approved. Agenda item #5, Vacant Senate positions if no nominations are received was removed from the Agenda.

The By-Laws and Elections Subcommittee Report dated March 22, 2017 was reviewed and approved. In business arising from the report, the comparative data provided by Dr. Tabachnick regarding the designation of Chairs/Directors as Senators was discussed. An automatic Senate membership once a Chair is elected was not common at most Ontario Universities. The advantages and disadvantages of including Chairs, Directors and Program Coordinators as Senate members were discussed. Members of the By-Laws and Elections Subcommittee were in agreement that Dr. Hatt and Dr. Tabachnick will work together on the wording of a motion to be put forward as a notice of motion at the September 2017 Senate meeting for a vote at the October 2017 Senate meeting.

Also included under business arising from the report, the comparative data provided by Dr. Hatt regarding the By-Laws that designate Senate and Faculty Council quorum was discussed. Currently, Faculty Council Constitution quorum rules are not in-line with the Senate By-Laws quorum rules. The By-Laws and Elections Subcommittee members agreed that consistency is important. If the number of meetings per year, meetings dates, minutes and quorum rules were clear this could lead to greater participation. There is importance, credibility and strength in what Faculty Councils do. Further discussion of this item will be added to the next By-Laws and Elections Subcommittee meeting.

The Registrar provided background as to why a Graduate Standing & Petitions Subcommittee is required. By default, graduate students currently petitioning an appeal must go through the Undergraduate Standing & Petitions Subcommittee. The Provost suggested that the same structure be used and the Undergraduate and Graduate Subcommittees run parallel to each other. The Registrar advised that he would meet with the Dean of Graduate Studies and Research for further discussion to draft a notice of motion to be discussed at the next By-Laws and Elections Subcommittee meeting.

The next meeting of the By-Laws and Elections Subcommittee will be held on Tuesday, May 16 at 1:00 p.m. in meeting room F307.

Respectfully submitted,
Original signed by:

Blaine Hatt
Chair
By-Laws and Elections Subcommittee

MOTION 1: That Senate Executive receive the Report of the By-Laws and Elections Subcommittee dated April 19, 2017.

Nipissing University
Minutes of the Academic Senate Meeting (*DRAFT*)
April 21, 2017
2:30 p.m. – Room F210

MEMBERS PRESENT:

M. DeGagné (Chair), H. d'Entremont, C. Sutton, C. Richardson,
R. Vanderlee

A. Armenakyan, L. Chen, R. Vernescu

S. Arnocky, R. Breton, A. Burke, R. Gendron, A. Karashev, N.
Kozuskanich, G. McCann, C. McFarlane, P. Nosko, K. Srigley,
S. Srigley, D. Tabachnick, D. Walters, A. Weeks

L. Frost, B. Hatt, D. Hay, T. Horton, D. Jarvis, M. Parr, J. Scott,
G. Sharpe

C. Cho

O. Pokorny, L. Rossi

N. Allaire

T. Curry

S. Feretycki

J. Andrews, J. Dempster, S. Lamorea

ABSENT WITH REGRETS:

J. McAuliffe, M. Tuncali, J. Graham, N. Black

K. McCullough

J. Dech, M. Owens, T. Parkes, G. Phillips, T. Vassilev

W. Richardson, G. Rickwood, T. Sibbald

K. Barnes

M. Hawco, D. Ratcliffe, C. Tremblay

APPROVAL OF THE AGENDA OF THE SENATE MEETING OF: April 21, 2017

MOTION 1: Moved by G. McCann, seconded by C. McFarlane that the agenda of the Senate meeting of April 21, 2017 be approved.
CARRIED

ADOPTION OF THE MINUTES OF THE SENATE MEETING OF: March 10, 2017

MOTION 2: Moved by R. Gendron, seconded by C. McFarlane that the minutes of the Senate meeting of March 10, 2017 be adopted.
CARRIED

QUESTION PERIOD

A request was made for follow-up on the status of the on-line student opinion surveys. The Senate Secretary will forward a request for response to the Chair of the Teaching and Learning Committee.

The Provost responded to a question regarding the status of the Strategic Enrollment Plan. He advised that PPC forwarded a motion some time ago requesting that Senate approve that PPC's mandate be extended to include oversight of a Strategic Enrollment Management Plan. The motion was defeated. The Speaker advised that the Senate minutes would be reviewed and this item will be addressed further at the next Senate meeting.

A concern was raised regarding the use of university bulletin boards. Many of the bulletin boards have notices advising that they are for department use only. The VP Finance & Administration advised that some boards are reserved for departmental use only, but she would check with facilities.

A question was asked regarding whether the University is moving away from WebAdvisor. The VP Finance & Administration advised that she would look into this and respond at the next Senate meeting.

REPORTS OF STANDING COMMITTEES AND FACULTY OR UNIVERSITY COUNCILS

SENATE EXECUTIVE COMMITTEE

MOTION 3: Moved by M. DeGagné, seconded by A. Weeks that Senate receive the Report of the Senate Executive Committee dated April 13, 2017.
CARRIED

PLANNING AND PRIORITIES COMMITTEE

MOTION 4: Moved by H. d'Entremont, seconded by K. Srigley that the Report of the Planning and Priorities Committee dated March 24, 2017, be received.
CARRIED

OTHER BUSINESS

Len Gamache provided a presentation on the scope of our funding priorities. He thanked the faculty, alumni, staff, Board and Senate for providing a great deal of input. Determining priorities is a challenging task. He advised that a motion of endorsement that Senate supports the fundraising campaign would be welcome.

MOTION 5: Moved by G. McCann, seconded by A. Weeks that Senate endorses and supports the fundraising campaign.
CARRIED

AMENDMENT OF BY-LAWS

MOTION 6: Moved by D. Tabachnick, seconded by A. Weeks that Article 10.0 General Council Provisions of the Senate By-Laws be amended as outlined below:

10.0 General Council Provisions

- (a) In addition to the Senate standing and ad hoc committees/subcommittees as outlined in Articles 8 and 9, the following councils shall be recognized as part of the academic decision-making structure of the University:
 - (i) the Faculty Council for each Faculty;

- (ii) the Research Council; and
- (iii) the Graduate Studies Council
- (b) Each Faculty Council in (a)(i) shall be authorized to draft its own constitution, committee structure, terms of reference and procedures, except where Senate delegates its academic authority in a specific area to the Faculty Councils but retains the right to stipulate that all Faculty Councils follow consistent procedures for rendering decisions and reporting to Senate.

CARRIED

MOTION 7: Moved by D. Tabachnick, seconded by C. McFarlane that Article 11.0 Senate Representatives on the Board of Governors of the Senate By-Laws be amended as outlined below:

- 11.0 Senate Representatives on the Board of Governors
- (a) In accordance with the Nipissing University Act, there shall be two (2) representatives on the Board of Governors elected by Senate from among its faculty Senators. (Two additional Board representatives shall be elected by the faculty-at-large from among the faculty members who are non-Senators.)
- (b) The normal term of office for Senate representatives on the Board shall be three (3) years.
- (c) Elections for Senate representatives on the Board shall normally be held at the same time as elections for Senate standing committees/subcommittees.
- (d) Senate representatives on the Board shall endeavour to represent the majority opinion of Senate in any Board discussion pertaining to Senate matters.
- (e) Senate representatives on the Board shall provide a written or oral report to Senate following each Board meeting. Specifically, the representatives shall be responsible for ensuring that Senate is kept informed of:
 - (i) the outcome of all Senate recommendations conveyed to the Board; and
 - (ii) any Board matters affecting or of interest to Senate, subject to reporting restrictions in the By-Laws of the Board.
- (f) Senate representatives on the Board shall have such other responsibilities as may be assigned from time to time by the Senate or the Board.

CARRIED

MOTION 8: Moved by D. Tabachnick, seconded by J. Dempster that Article 12.1 Attendance Expectations of the Senate By-Laws be amended as outlined below:

- 12.1 Attendance Expectations
- (a) It is understood that there are legitimate reasons why Senators may miss a regular or special Senate meeting from time to time. Nevertheless, all Senators shall be expected to attend meetings whenever reasonably possible.
- (b) Senators who are unable to attend a regular or special Senate meeting for legitimate reasons shall be expected to notify the Senate Secretary in writing.
- (c) Elected Senators who miss three (3) regular Senate meetings in any given Senate year shall be deemed to have forfeited their position.
- (d) Any disagreement regarding the legitimacy of reasons given for absence from Senate shall be adjudicated by the Senate Executive Committee.

CARRIED

MOTION 9: Moved by D. Tabachnick, seconded by K. Srigley that Article 13.0 Vacant Senate Positions of the Senate By-Laws be amended as outlined below:

- 13.0 Vacant Senate Positions
- (a) In this Article:

- (i) *ex officio* Senators shall be those identified in 2.1;
 - (ii) constituent Senators shall be those identified in 2.2(a)(i) and 2.3; and
 - (iii) elected Senators shall be those identified in 2.2(a)(ii), 2.2(a)(iii) and 2.4.
 - (b) Senate positions may become vacant before the completion of their normal terms of office for a variety of reasons, including:
 - (i) the resignation of an elected or constituent Senator with advance notice, effective at the end of a particular Senate year;
 - (ii) the resignation of an elected or constituent Senator without advance notice, effective immediately;
 - (iii) the forfeiture of an elected Senator's position for any reason; or
 - (iv) the inability of any Senator to continue to serve on Senate, due to other unforeseen circumstances.
 - (c) Resignations from Senate positions shall be submitted in writing to the Chair of Senate.
 - (d) A vacancy in any *ex officio* Senate position shall remain vacant until the position in question is filled by University appointment (including an interim or acting appointment).
 - (e) A vacancy in any constituent Senate position shall be filled by the respective constituent body, in accordance with the body's approved procedures.
 - (f) A vacancy in any elected Senate position shall be filled:
 - (i) as part of the next annual election cycle, for a vacancy due to (b)(i);
 - (ii) by holding a by-election within thirty (30) days, in the case of a vacancy due to (b)(ii), (b)(iii) or (b)(iv), where there is deemed to be sufficient time remaining in the current Senate year to make such a by-election practical; or
 - (g) The By-Laws & Elections Subcommittee shall be responsible for initiating and overseeing any arrangements necessary to ensure that Senate vacancies are appropriately filled, in accordance with (d) – (f).
- CARRIED

ELECTIONS

- Elect one (1) Senator to serve on the Board of Governors for a two-year (2) term.
R. Gendron – ACCLAIMED
- Elect one (1) Senator to serve on the Board of Governors for a three-year (3) term.
B. Hatt - ACCLAIMED
- Elect one (1) tenured faculty member from any faculty to serve on the search committee for the Provost and Vice-President, Academic and Research.
A. Burk - ACCLAIMED
- Senator Chen advised that she would be unable to serve on the Chancellor's and CASBU Teaching Award selection committees as she will be out of the country for the month of May. A request was made for a replacement from the Faculty of Applied and Professional Studies. Senator Armenakyan volunteered to replace Senator Chen on both selection committees.

ANNOUNCEMENTS

The President noted that a number of questions raised during question period required answers that were not available on hand. He requested that questions be forwarded to the Senate Secretary in advance so that responses can be provided. He acknowledged recent remarks made in the legislature by MPP, Vic Fedeli, highlighting the university's excellent key performance indicators, graduate employment rate, and student satisfaction survey. The President was pleased to advise that Senator McCann was recently appointed to the Executive Committee of the COU. He congratulated the Women's Hockey team for

their second place finish in the McCaw Cup Finals, the Nursing students on the success of the Nursing games held at NU, the 1millionth visitor to the Harris Learning Library and the Dave Marshall Student Leadership Award recipients. He also advised of the final Diibaadan Dinner that was held on March 22, the Bachelor of Fine Arts Graduate Exhibition held at the WKP Kennedy Gallery, the FIRST Robotics Competition, the Student Call Campaign and the 11 students who visited with Jon Cutsey at FDM4. The President also wish to acknowledge the tremendous amount of work that has been taking place on the Indigenization of NU.

The Provost advised that he was finally able to announce that Dr. Justin Carré has received a provincial Early Research Award valued at \$150,000 over five years. He is hopeful that the Tri-Agency research grants will be available to be announced at the May Senate meeting. He also advised that \$2.2 million in funding had been received from the government. This money will be used to reduce the deficit.

The Vice-President Finance and Administration advised that the VP's had submitted a funding request to the Ministry in support of our ongoing efforts to achieve sustainability through the recommendations of the PWC Report. She was pleased to announce that Nipissing has been awarded \$2.5 million for 2017/18 to continue that work. A very preliminary budget has been presented for 2017/18. We are projecting a deficit of approx. \$3.5-\$4 million which is lower than last year's projected deficit of \$4.7 million. The VPFA advised that anyone interested in attending the next Audit and Finance meeting to please contact Cheryl Zimba or Ursula Boyer. She also advised that an RFP for space planning has gone out. The report will be dovetailed with the Technology and Infrastructure Committee report, and will provide guidance for upcoming space and technology upgrades.

Senator Andrews welcomed new Arts & Science Senator Kaitlyn Walker to Senate. He advised that NUSU has been focused on the transition of the new NUSU Executive. Leadership will be turned over effective May 1. A joint executive retreat was recently held as well as a meeting with the architects. Senator Andrews and Senator Dempster thanked Senate for the support received this past year and expressed their best wishes to see that the good work accomplished this past year continues. On behalf of Senate, the Speaker thanked Senator Andrews, Senator Dempster and all of the NUSU Executive and wished them all the best in their chosen professions.

ADJOURNMENT

Senate was adjourned at: 3:35 p.m.

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M. DeGagné (Chair)

.....
S. Landriault (Senate Recording Secretary)