

NIPISSING UNIVERSITY

BOARD OF GOVERNORS MEETING

OPEN SESSION

September 20, 2018

The Open Session of the regular Board of Governors meeting was held on Thursday, September 20, 2018, at 5:30 p.m. in the Nipissing University Board Room (F303).

**Members Present:** Tom Palangio, Board Chair  
Karen Barnes  
Paul Cook  
Fran Couchie  
Tom Curry (via Skype)  
Mike DeGagné  
Gord Durnan  
Kristen Ferguson  
Robin Gendron  
Daniel Goulard  
Blaine Hatt  
Ryan Hehn  
Rose Jawbone (via teleconference)  
Gary Jodouin  
Toivo Koivukoski  
Joanne Laplante  
Karl Neubert  
Bobby Ray  
Judy Smith  
Stephen Tedesco

**Regrets:** Jade Nighbor  
Derek Shogren  
Andrew Wood

**Invited Guests:** Cheryl Sutton  
Arja Vainio-Mattila  
Casey Phillips  
Debra lafrate  
Callie Mady  
John Nadeau  
Pavlina Radia  
Ursula Boyer  
Len Gamache  
Patti Carr  
Hariett Madigan  
Maggie Daniel  
Laurie Bissonette  
Christine Dowdall (University Secretary)

**Observers:** Nicolai MacKenzie  
Xander Winter  
Sarah McGowan  
Amanda Burke  
David Drenth  
Warren Lindsay

**Recording Secretary:** Abby Blaszczyk (Administrative Assistant, President's Office)

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## 1. Call to Order/Land Acknowledgment

The meeting was called to order at 5:30 p.m. The Board Chair recited a traditional land acknowledgement, recognizing that the meeting was being held on Nipissing First Nation traditional territory and the territory of the Anishnaabeg people.

## 2. Declaration of Conflict of Interest

The Board Chair called for conflicts of interest concerning any of the agenda items. No such declarations were made.

## 3. Use of Recording and/or Broadcasting Devices

The Board Chair reminded everyone that the use of recording and/or broadcasting devices is prohibited during the meeting.

## 4. Adoption of Open Agenda

Resolution 2018-09-01:     ***That the Board of Governors adopt the September 20, 2018, open meeting agenda as circulated.***

*Moved by Gary Jodouin; seconded by Stephen Tedesco.  
Carried.*

## 5. Adoption of the Minutes from May 31, 2018, Board meeting

Resolution 2018-09-02:     ***That the minutes of the Open Session of the meeting of the Board of Governors held on May 31, 2018, be adopted as amended.***

The amendments included adding Arja Vainio-Mattila to the attendance list and the correction of a typographical error on page 4.

*Moved by Gord Durnan; seconded by Ryan Hehn.  
Carried.*

## 6. Chair's Welcome, Introductions and Remarks

The Chair of the Board welcomed everyone to the first meeting of the new academic year. He made note of some exciting events taking place on campus this fall including the much-anticipated launch of the new turf field. He hinted at other exciting news that will be announced later in the meeting. Round table introductions followed.

## 7. Presentation of Draft Audited Financial Statements – Laurie Bissonette, KPMG

The Chair invited Laurie Bissonette from KPMG to present the Draft Audited Financial Statements for the year ending April 30, 2018. Ms. Bissonette reviewed the statements in some detail, noting that KPMG is providing a clean opinion on the financial statements.

Discussion followed, and a question was raised regarding the below-benchmark rate of return of our current investments. The Vice-President, Finance & Administration indicated that a meeting has been scheduled to discuss how best to proceed in this regard. Any recommendations that come out of that meeting will be reported back to the Board.

Resolution 2018-09-03:     ***That the Board of Governors accept the recommendation of the Audit and Finance Committee that the Consolidated Audited Financial Statements for the year ended April 30, 2018, be approved as presented.***

*Moved by Ryan Hehn; seconded by Judy Smith.  
Carried.*

## **8. Chancellor's Remarks**

The Chancellor provided a brief update on his activities, both on campus and out in the community, over the past few weeks. One of the events he highlighted was Frosh Week, where students were encouraged to take advantage of the many supports that are available to them on campus. The Chancellor was pleased with the significant focus during Frosh week on the positive messaging that was given to students about the importance of being good neighbours.

## **9. President's Remarks**

The President explained that the summer months at Nipissing are becoming increasingly busy. He reported that the Indigenous summer programs saw record numbers this year, with students from across Ontario and from as far away as Labrador.

The first joint Board/Senate orientation day took place on September 14. The President was pleased with the number of participants, saying that the event set a positive tone for the coming year.

Other topics the President touched on included the government's recent directive requiring universities to draft freedom of speech policies and the continued freeze on executive compensation.

The President's Annual Tenure and Promotion Report was presented to the Board at the May 31 meeting. However, over the summer, an application was reviewed by the new Tenure & Promotion Academic Administrators Committee and, as a result, Dr. DeGagné announced that Dr. Pavlina Radia was promoted to Professor effective July 1, 2018.

### President's Goals and Priorities for 2018/19

The President's goals and priorities for 2018/19 were originally outlined at the May 31 Board meeting. As per the Annual Review of the President's Achievement of Goals and Priorities policy, the President addressed the Board again regarding the goals and priorities that were agreed to by the Board's Executive Committee. These goals include a continued focus on student retention (e.g. the Nipissing Promise); a focus on academic and research excellence; a process for the development of an Academic Plan; the revitalization of the business program; a continued focus on Nipissing's significant profile and reputation with the Indigenous community; improving the budget deficit situation through revenue generation, focusing particularly on international opportunities; and a

continued revitalization of the Advancement portfolio by improving the alumni network and focusing on key donors.

## 10. Vice-President's Remarks

**The Provost and Vice-President, Academic & Research** provided a brief update on the status of the review of the academic structure of the University. It is expected that Senate will draft recommendations at the next Senate meeting for the Board's consideration.

The Provost then updated the Board on the ongoing creation of strategies for internationalization at Nipissing University. Positive feedback was received by the Provost and the Assistant Vice-President, Students at the 2018 UArctic Congress in Finland, with one of the partner institutions stating that Nipissing is among the most desirable destinations for their students studying abroad.

Other items the Provost spoke about included the ongoing IQAP reviews and a reorganization of the research office.

**The Vice-President, Finance & Administration (VPFA)** provided an update on the student centre construction project. All responses to the RFP that was released in the spring came in over budget. The Nipissing University Student Union (NUSU), with assistance from Nipissing University staff, worked closely with the preferred vendor over the summer to make some adjustments to the project in order to reduce the price. As a result, the Executive Committee of the Board approved a \$1.5 million increase to the loan guarantee following KPMG's assessment that the student body could carry the additional debt load.

After further discussion, the following motion was put forward:

Resolution 2018-09-04:     ***That the Board of Governors approve the awarding of the construction tender for the Student Centre to Kenalex Construction at the tender price of \$13,326,196.***

*Moved by Daniel Goulard; seconded by Blaine Hatt.  
Carried.*

The VPFA provided an overview on the Economic Impact Study that was completed by KPMG. Both quantitative and qualitative impacts were emphasized in the report with some of the highlights including an annual economic impact of \$130.9 million, how the University applies its research capabilities to support the viability of the region, and the many community-focused initiatives led by Nipissing University that enhance the quality of life in North Bay.

Several questions and comments followed.

**The Assistant Vice-President, Students (AVPS)** spoke to a number of items, including giving a brief update on the launch of the NU Promise and acknowledging the success of using Founders House residence building over the summer months.

The AVPS gave a detailed presentation on the legalization of cannabis in Canada that takes effect on October 17, 2018. He spoke about what legalization might mean for Nipissing University. Nipissing is taking the same

approach as most other Ontario universities on things such as prohibiting the smoking and/or growing of cannabis in residence, not permitting the delivery of cannabis to residence buildings, and aligning with provincial legislation regarding possession. It was noted that in keeping with provincial rules and local bylaws, and as the University is considered to be a public space, the campus' current no smoking policy will be extended to include cannabis.

## 11. Deans' Remarks

**The Interim Dean of Arts & Science** gave a brief update on the Arts & Science faculty, including staffing changes and restructuring within the department. Particular focus was placed on recent successes in the faculty, such as the Summer Institute, the unveiling of the Human Evolution Lab and forthcoming curriculum proposals. It was also reported that the Dean's office provided a mobile gallery lab to exhibit student art work from the Fine Arts program.

**The Associate Dean of the Schulich School of Education** reported that the Indigenous Education program is expanding to include other languages in addition to Ojibway. She also stated that both the PhD and Masters of Education programs have seen an increase in enrollment numbers.

The Provost and Vice-President, Academic & Research added that there is hope for a future international exchange program in Nursing, as long as accreditations are accepted.

**The Interim Associate Dean of Applied & Professional Studies** stated that the business program curriculum is a top priority for the department. They are looking at exemplars from other Universities to see what sorts of things work well, and they are engaging in conversations with faculty, students and alumni to determine what we do well here at Nipissing and what we need to improve on. They are working on an initial draft plan for moving forward, and the Interim Associate Dean hopes to have an update for the Board at the next meeting.

## 12. Enrollment Update – Registrar

The Registrar explained that her office is responsible for providing enrollment numbers to the government three times a year: November 1, February 1, and June 30. It was noted that there is a slight drop in numbers this year, with a headcount of 4,707 as of September 11 this year compared to 4,720 as of November 1 last year. The University will be focusing efforts on retaining those 4,707 students and, potentially, increasing that number.

## 13. Question Period

A question was raised by a Board member concerning a recommendation made by Senate in May 2018 involving the interim structure of the Applied and Professional Studies faculty. It was the member's understanding that the recommendation would come to the Board at this meeting. Discussion followed, and it was determined that the interim structure will continue to be trialed and brought up for discussion again at the November meeting.

A question was raised concerning a reference in the Executive Committee minutes from September 17 regarding the implementation of a consent agenda. The President explained that a consent agenda will be used for the November Board meeting, and Board members will then be invited to comment on its effectiveness in an effort to determine how we will move forward.

Other questions included a request for the President to expand on his goal for next year to increase revenues/ decrease spending and potential initiatives to increase enrollment.

#### **14. Committee Reports**

##### Executive Committee – *Tom Palangio, Committee Chair*

The Executive Committee met twice in the last period including a special meeting held on August 27 to appoint new Research Ethics Board members in order for the REB to continue its work uninterrupted. This meeting also included a resolution to approve the additional \$1.5 million loan guarantee for the student centre as previously mentioned above.

The minutes from both the August 27 meeting and the regular meeting held on September 17 were included with the agenda.

##### Audit and Finance Committee – *Karen Barnes, Committee Chair*

The Audit and Finance Committee met on September 17 and reviewed the draft financial statements from the 2017-2018 year. Enrollment numbers, 2018-2019 financials, and the annual work plan were also reviewed.

Minutes from the meeting were included with the agenda.

##### University Governance Committee – *Gary Jodouin, Committee Chair*

The Committee Chair provided some highlights from the September 17 meeting, including an update regarding the two LGIC appointees that are currently awaiting approval. The meeting also included a discussion surrounding the potential for adding a Senate representative to the membership of the Executive Committee. This topic will be brought to the Joint Board/Senate Committee on Governance for discussion.

##### Community Relations Committee – *Karl Neubert, Committee Chair*

The Community Relations Committee reviewed the committee's accomplishments from its inaugural year and discussed goals for the upcoming year.

The meeting minutes were included with the agenda.

##### Fundraising Committee – *Gord Durnan, Committee Chair*

The Fundraising Committee was pleased to report positive partnerships and plans that are moving forward. The committee's September meeting included a discussion on how different generations look at philanthropy and the importance of this for our advancement team when moving forward with our fundraising campaign.

The minutes were included with the agenda.

Plant and Property Committee – *Joanne Laplante, Committee Chair*

The September meeting of the Plant and Property Committee included a construction update, a report on the status of the ski trails for two major upcoming events, and a brief update on the Student Centre.

The minutes from the meeting were included with the agenda.

**15. Board Representatives on Other Committees**

Nipissing University Student Union – *Daniel Goulard*

The Nipissing University Student Union President gave an update on several events on and off campus for the start of the fall/winter semester. The success of Frosh Week, and specifically the \$9,300 raised for Cystic Fibrosis Research during the Shinerama campaign, was highlighted. The Community Cleanup project received positive media coverage and community response. Upcoming events on campus include a Wellness Week for mental health awareness and a Chamber of Commerce After Hours event that will be held in the Athletics Centre.

Academic Senate – *Tom Curry*

Tom Curry and Bobby Ray are the two Board representatives sitting on the Academic Senate this year. Mr. Curry stated that Senate operates very efficiently, and he praised how well it interacts with the Board of Governors under the leadership of the Senate Speaker and Senate Chair. He acknowledged that considerable business was accomplished at the September meeting, including the appointment of Faculty Senators to serve on the Joint Board/Senate Committee on Governance and on the Budget Advisory Committee.

Alumni Advisory Board

There was no report. However, the Alumni Association, and in particular the Alumni Relations Coordinator Bridgette Perron, was congratulated on the extensive work that went into the planning of Homecoming this year.

Aboriginal Council on Education

There was no formal report. However, it was noted that the NUACE is having some difficulties achieving quorum and, as a result, they are considering making some changes to the way they operate.

**16. Other Business**

There was no other business.

**17. Adjournment**

Resolution 2018-09-05:     ***That the Open Session of the Board of Governors' regular meeting now adjourn.***

*Moved by Daniel Goulard; seconded by Karen Barnes.  
Carried.*

Open session adjourned at 7:54 p.m.

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President & Vice-Chancellor/Secretary of the Board

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Board Chair



**NIPISSING UNIVERSITY BOARD OF GOVERNORS MEETING**

**OPEN SESSION**

September 20, 2018

5:30 p.m. – Nipissing University Board Room (F303)

**AGENDA**

**1. Call to Order/Land Acknowledgement**

**2. Declaration of Conflict of Interest**

**3. Use of Recording and/or Broadcasting Devices**

**4. Adoption of Agenda**

*Resolution: That the Board of Governors adopt the September 20, 2018, Open Session agenda as circulated.*

**5. Adoption of the Minutes from the May 31, 2018, Board meeting**

*Resolution: That the minutes of the Open Session of the meeting of the Board of Governors held on May 31, 2018, be adopted as circulated.*

**6. Chair's Remarks**

**7. Presentation of Draft Audited Financial Statements – Laurie Bissonette, KPMG**

*Resolution: That the Board of Governors accept the recommendation of the Audit and Finance Committee that the Consolidated Audited Financial Statements for the year ended April 30, 2018, be approved as presented.*

**8. Chancellor's Remarks**

**9. President's Remarks**

**10. Vice-President's Remarks**

- *Provost and Vice President, Academic & Research*
- *Vice-President, Finance & Administration*
- *Assistant Vice-President, Students*

**11. Deans' Remarks**

**12. Enrollment Update – Registrar**

**13. Question Period**

**14. Committee Reports**

Executive Committee – *Tom Palangio, Board Chair*

Audit and Finance Committee – *Karen Barnes, Committee Chair*

University Governance Committee – *Gary Jodouin, Committee Chair*

Community Relations Committee – *Karl Neubert, Committee Chair*

Fundraising Committee – *Gord Durnan, Committee Chair*

Plant and Property Committee – *Joanne Laplante, Committee Chair*

**15. Board Representatives on Other Committees**

- Nipissing University Student Union – *Daniel Goulard*
- Academic Senate – *Tom Curry*
- Alumni Advisory Board – *no report*
- Aboriginal Council on Education – *no report*

**16. Other Business**

**17. Adjournment**

Resolution: That the Open Session of the Board of Governors' regular meeting now adjourn.

Time: \_\_\_\_\_

NIPISSING UNIVERSITY

BOARD OF GOVERNORS MEETING

OPEN SESSION

May 31, 2018

The Open Session of the regular Board of Governors meeting was held on Thursday, May 31, 2018, at 5:35 p.m. in the Nipissing University Board Room (F303).

**Members Present:** Gord Durnan, Board Chair  
Karen Barnes  
Paul Cook  
Mike DeGagné  
Sean Feretycki (via Skype)  
Kristen Ferguson  
Robin Gendron  
Daniel Goulard  
Blaine Hatt (via Skype)  
Ryan Hehn  
Rose Jawbone (via teleconference)  
Toivo Koivukoski  
Joanne Laplante  
Karl Neubert  
Colleen Miller (via Skype)  
Tom Palangio  
Derek Shogren  
Judy Smith  
Tyrel Somerville  
Stephen Tedesco

**Regrets:** Fran Couchie  
Tom Curry  
Gary Jodouin  
Janet Zimbalatti  
Murat Tuncali  
Rick Vanderlee

**Invited Guests:** Cheryl Sutton  
Casey Phillips  
Debra lafrate  
Carole Richardson  
Jim McAuliffe  
Ursula Boyer  
Patti Carr  
Hariett Madigan  
Christine Dowdall (University Secretary)

**Observers:** Nicolai MacKenzie

**Recording Secretary:** Maggie Daniel (Administrative Assistant, President's Office)

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## 1. Call to Order/Land Acknowledgment

The meeting was called to order at 5:35 p.m. The Board Chair recited a traditional land acknowledgement, recognizing that the meeting was being held on Nipissing First Nation traditional territory and the territory of the Anishnaabeg people.

## 2. Declaration of Conflict of Interest

The Board Chair called for conflicts of interest concerning any of the agenda items. No such declarations were made.

## 3. Use of Recording and/or Broadcasting Devices

The Board Chair reminded everyone that the use of recording and/or broadcasting devices is prohibited during the meeting.

## 4. Approval of Open Agenda

Resolution 2018-05.2-01: ***That the Board of Governors adopt the May 31, 2018, open meeting agenda as circulated.***

*Moved by Karl Neubert; seconded by Tom Palangio.  
Carried.*

## 5. Adoption of the Minutes from May 3, 2018, Board meeting

Resolution 2018-05.2-02: ***That the minutes of the Open Session of the meeting of the Board of Governors held on May 3, 2018, be adopted as circulated.***

*Moved by Derek Shogren; seconded by Robin Gendron.  
Carried.*

## 6. Chair's Welcome, Introductions and Remarks

The Board Chair attended the final Academic Senate meeting of the year on May 25 where he thanked Senators for everything they do for Nipissing University and the student body. He also highlighted the Board's commitment to the Joint Board/Senate Committee on Governance, describing the progress the committee has made so far as impressive.

The Board Chair also reported on COU's joint meeting of the Council of Chairs of Ontario Universities (CCOU) and Executive Heads on May 30. The Board Chair, Vice-Chair and President DeGagné were all in attendance. He said the gathering was an interesting one and the agenda included a panel discussion on how universities will engage with the government should the upcoming election bring a change to the provincial leadership.

## 7. Chancellor's Remarks

The Chancellor is looking forward to the partnership the Nipissing Lakers have formed with North Bay Youth Soccer. He described the relationship as mutually beneficial, with the soccer club having the benefit of playing on our new turf field while the University benefits by having the community on campus. He said the University will continue to search for other sponsorship opportunities for the field.

Other topics the Chancellor touched on included his involvement in discussions to better support our business program, preliminary discussions regarding the expansion of our ski trails, and the outstanding recipients who were honored at the Dave Marshall Leadership Awards ceremony. Next to convocation, he described the award ceremony as his favourite time to be Chancellor.

## 8. President's Remarks

Dr. DeGagné acknowledged several activities that took place on campus over the past several weeks, including the North Bay Heritage Fair and a conflict resolution lecture and workshop by Dr. Evan Hoffman.

The President reported on a media event he attended in Ottawa highlighting the work of Nipissing University's Dr. Kirsten Greer. Together with her colleagues, Dr. Greer has set up a Centre for Understanding Semi-Peripheries (CUSP) which supports Nipissing's Canada Research Chair (CRC) research program.

President DeGagné met with several different people/institutions this spring, including David Fulford, Vice-President of Research and Policy at Colleges Ontario, representatives from St. Paul's University where discussions centered on collaboration possibilities, author Giles Blunt, a Nipissing honorary degree recipient from 2014, and representatives from both the TD and RBC banks to discuss advancement opportunities.

The President's annual Tenure and Promotion Report was presented. The list of recipients is as follows:

### Promotion to Professor:

- Dr. Dennis Geden
- Dr. Steve Hansen
- Dr. Blaine Hatt
- Dr. Dean Hay
- Dr. Nancy Maynes
- Dr. John Nadeau
- Dr. Tzvetalin Vassilev
- Dr. John Vitale
- Dr. Dan Walters
- Dr. David Zarifa

### Promotion to Associate Professor:

- Dr. Julie Corkett
- Dr. Ping Zou

Tenure:

- Dr. Ping Zou
- Dr. Ron Hoffman
- Dr. Adam Adler

The 2018 list of Honorary Degree recipients was announced:

- The Right Honorable David Johnston and Mrs. Sharon Johnston, Doctor of Education (Brantford ceremony)
- Major Brenda Tinsley, Doctor of Letters
- Mr. George Couchie, Doctor of Letters
- Mr. Paul Kennedy, Doctor of Letters
- Senator Yvonne Boyer, Doctor of Education

## 9. Vice-President's Remarks

**The Provost and Vice-President, Academic & Research** reported that the term of the current Dean of Applied & Professional Studies is coming to an end. As the search for a replacement was not successful, this gives the University an opportunity to consider what the structure of the academic side of the University should look like. Accordingly, the decision was made to implement an interim consultation period, beginning July 1, that includes a temporary change to some of the reporting structures. This period will give the University an opportunity to ask such questions as whether or not the current structure of three faculty deans is appropriate and, if not, what other possibilities should we be considering.

Other topics the Provost reported on included the academic planning exercise that has been launched, the steps that are being taken toward setting up an international recruitment program, and the new Teaching Chairs that have been selected in Experiential Learning and Interdisciplinary Learning.

**The Vice-President, Finance & Administration** (VPFA) explained that a retreat is to take place on June 1 and 2 for members of the University Management Group (UMG). UMG includes the Deans, Directors, and those individuals who report directly to the Executive Administrators. The agenda for the retreat will centre on setting objectives and roles for next year.

Earlier this year, the Board approved a change to the employee benefits provider. The changeover has been smooth so far, with June 1 as the official date for the conversion from Great West Life to Sun Life.

**The Assistant Vice-President, Students** (AVPS) reported that the athletics field is up and running, and he encouraged Board members to stop by and see it. He reported on some of the athletic activities taking place, including the pickleball tournament that was held on campus (and the related 2019 Pickleball Championships that will be hosted by Nipissing) and the Sunshine Classic, a gymnastics event that brought over 800 athletes on to campus.

The AVPS also reported that planning for New Student Orientation (NSO) is underway, and much of the focus with year will be on the launch of the NU Promise.

As required by legislation, and as written in the Nipissing University policy on Sexual Violence Prevention, Support and Response, the AVPS presented to the Board an annual report on sexual violence. The report included the following: the number of times supports, services and accommodations relating to sexual violence have been requested by students; information about the types of supports, services and accommodations requested; education and prevention programming that has been implemented to promote the awareness of both supports and services that are available to students; and the number of incidents and formal reports of sexual violence made to Campus Security and Student Development and Services.

The report is appended to these minutes.

In response to a question regarding what actions constitute “sexual violence”, the AVPS explained that it is an umbrella term that includes many things ranging from sexual assault to voyeurism to “sexting” – any activity that is deemed sexual in nature.

## 10. Deans’ Remarks

**The Dean of Graduate Studies and Research** reported that a draft of the Strategic Research Plan (SRP) has been completed. The SRP sub-committee is in the process of editing the document which will then be distributed to the Research Council for input and approval. The goal is to have a completed document ready for the first Senate meeting of 2018/19.

The Dean presented an overview of external research funding. A case was made for the importance of tri-agency funding and the impact on the Research Support Fund (RSF) and Canada Graduate Scholarships (CGS-M).

**The Dean of the Schulich School of Education** attended the annual conference of the Canadian Society for the Study of Education (CSSE) in Regina. The conference is an opportunity for educational scholars across Canada to discuss educational issues. The Dean also spoke about the upcoming convocation ceremony in Brantford which will be the second to last convocation for Nipissing students at that campus. The ceremony will be followed by an Open House event at the Wellington Street building. Finally, the Dean was pleased to report that the 2018/19 intake numbers into the BEd program currently stands at 240. This compares to the 180 students accepted into the 2017/18 year.

## 11. Enrollment Update – Registrar

The Registrar provided an update of application and enrollment numbers as of May 30, 2018. Applications and corresponding offers and acceptances for the group known as 101 students (those coming directly from high school) are down compared to the same time last year while applications and acceptances into the BEd program have seen a significant increase.

The Registrar reported that 870 students will graduate at next week’s convocation ceremonies.

## 12. Question Period

A question was raised concerning why the agenda did not include a discussion on the motion that was passed at last week’s Senate meeting regarding Senate’s recommendation to the Board regarding the interim structure of

the APS faculty. Discussion followed, and it was determined that the recommendation won't come to the Board until after the Senate minutes are approved in September.

### 13. Committee Reports

#### Executive Committee – Gord Durnan, Committee Chair

The Board Chair announced the names of the Committee Chairs for next year:

- Tom Palangio – Executive Committee;
- Karen Barnes – Audit & Finance;
- Gary Jodouin – University Governance;
- Karl Neubert – Community Relations;
- Gord Durnan – Fundraising; and
- Joanne Laplante – Plant & Property.

The Board Chair also encouraged members to complete the Committee Preference Form that was included with the agenda.

#### Audit and Finance Committee – Tom Palangio, Committee Chair

The minutes from the May 14 committee meeting were included with the agenda.

The VPFA provided a high level overview of the draft Operating Budget. Following the presentation and after several questions were posed and answered, the following motion was put forward:

Resolution 2018-05.2-03: ***That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the 2018/19 Operating Budget, which includes a planned deficit of \$3,859,507, as presented.***

*Moved by Tom Palangio; seconded by Karen Barnes.  
Carried.*

The VPFA provided a brief overview of the proposed Ancillary Budget, and the following motion was presented:

Resolution 2018-05.2-04: ***That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the Ancillary Budget as presented.***

*Moved by Tom Palangio; seconded by Ryan Hehn.  
Carried.*

#### University Governance Committee – Gord Durnan, Board Chair

The minutes from the May 14 committee meeting were included with the agenda.



Community Relations Committee – *Karl Neubert, Chair*

The May 14 meeting focused on the economic impact study that was completed for Nipissing University by KPMG. The minutes from the meeting were included with the agenda.

Fundraising Committee – *Gord Durnan, Chair*

No report.

Plant and Property Committee – *Karen Barnes, Chair*

The minutes from the May 14th committee meeting were included with the agenda.

#### 14. Annual Reports

The annual reports from each of the 2017-18 committees were included with the agenda. The following motion was presented:

Resolution 2018-05.2-05:     ***That the Board of Governors accepts the annual committee reports as received.***

*Moved by Ryan Hehn; seconded by Daniel Goulard.  
Carried.*

#### 15. Board Representatives on Other Committees

Academic Senate

Board member Blaine Hatt, who is also the Senate Speaker, expressed his appreciation to the Chair of the Board for his comments at the final Senate meeting of the year where the Chair praised the work of the Senate and acknowledged the importance of the efforts of the Joint Board/Senate Committee on Governance.

It was also reported that discussions on the powers of the Executive Committee of Senate continue, with the issue being sent back to the Bylaws Committee for further consideration.

Alumni Advisory Board – *Sean Feretycki*

The names of the 2018 Alumni Award recipients will be announced on June 15, and Nipissing University and the Nipissing University Alumni Advisory Board (NUAAB) will host an event at the Grand Event Centre on June 22 to celebrate the achievements of the award winners.

NUAAB's current representative on the Board of Governors has served a maximum of three consecutive terms; accordingly, a new representative will be in place for next year.

Aboriginal Council on Education

No report.

### Brantford Regional Campus

No report.

### Nipissing University Student Union – Daniel Goulard

The NUSU President reported that the beginning of the year for the new Executive has been a busy one. He highlighted several events that students have been involved in, including National Nursing Week, Cystic Fibrosis Awareness month, “TP North Bay” (an initiative to collect toilet paper for the North Bay Food Bank and other local organizations), and Sexual Assault Awareness and Prevention Month. On behalf of NUSU, he also offered sincere congratulations to all of the students who will be graduating in June.

### Joint Board/Senate Committee on Governance – Karen Barnes

The Board was advised that the Joint Committee has been working on terms of reference and has been discussing the benefits of holding a joint orientation in the fall for new Board members and new Senators. They have also been discussing the issue of Freedom of Expression.

## 16. Other Business

### **Revisions to Animal Care Policies and Procedures – Arja Vainio-Mattila, Provost & VPAR**

The Provost & VPAR reported that due to some changes in the Provost Office and the move of animal care responsibilities to the Office of Research, a number of editorial changes to several animal care policies were required. Following discussion, the following motion was put forth:

Resolution 2018-05.2-06: ***That the Board of Governors approve the revisions to the animal care policies and procedures (originally presented on the agenda as six separate resolutions) as one omnibus motion. The revisions apply to the following policies: Policy on Animal Use and Care; Post Approval Monitoring; Use of Animals for Educational Purposes; Terms of Reference for the Animal Care Committee; Animal Utilization Protocol Procedures; and Scientific Merit and Pedagogical Peer Review Process.***

*Moved by Robin Gendron; seconded by Tom Palangio.  
Carried.*

### **Outgoing Board Members – Gord Durnan, Board Chair**

The Board Chair acknowledged the following outgoing Board members: Sean Feretycki, Alumni rep; Colleen Miller, LGIC rep; and Janet Zimbalatti, non-constituent rep. He thanked all three members for their service to Nipissing University and encouraged them to stay in touch.

## 17. Adjournment

Resolution 2018-05.2-07: ***That the Open Session of the Board of Governors' regular meeting now adjourn.***

*Moved by Daniel Goulard; seconded by Derek Shogren.  
Carried.*

Open session adjourned at 7:15 p.m.

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President & Vice-Chancellor/Secretary of the Board

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Board Chair

As outlined in the Nipissing University Sexual Violence Prevention, Support, and Response Policy approved by the Board of Governors on December 13, 2016, the Board of Governors will receive and review an annual report on sexual violence from Student Development and Services.



**CONSENT  
BELONGS HERE**

The policy outlines the following four areas of reporting to be included in the annual report.

**a) The number of times supports, services and accommodations relating to sexual violence have been requested by students.**

Information and statistics regarding the calculation within this category was collected from the Sexual Violence Education and Response Coordinator, Student Counseling Services and Residence Life. It is important to note that due to the nature of response for incidents of sexual violence combined with the need for confidentiality, it is possible that the number of times support services and accommodations are requested may represent multiple support requests from a single student.

Throughout the year, the university provided 115 supports in person to individuals. In addition to the in-person visits, the service providers also provided support through the phone (i.e., 26 phone calls) as well as through electronic mail (374 emails) with an additional 90 referrals to various service providers provided through various forms of interaction. A total of seven students requested interim measures / accommodations be put in place.

**b) Information about the types of supports, service and accommodations requested.**

Students who experienced sexual violence had diverse and complex needs. The majority of students seeking support requested safety planning, as well as service navigation for campus, and/or community supports. A number of students requested information about filing an investigative report either through Nipissing University's Sexual Violence Prevention, Support and Response Policy, Nipissing University's Athletics Disciplinary Policy, or Residence Life Community Living Standards.

Accommodation requested ranged from the issuance of no contact orders, writ of trespass, the use of space on campus, as well as information about housing, finances, as well as academic considerations, and accompaniments.

**c) Education and prevention programming that has been implemented to promote the awareness of both supports and services that are available to students.**

The Sexual Violence Education and Outreach team facilitated 24 sexual violence prevention and education workshops that were open to the entire Nipissing University community, which included Consent+ (9 workshops), Gender 101 (7 workshops), Disclosure Training (2 workshops), as well as Bringing In The Bystander (6 workshops). These workshops included specific requests from faculty, the Office of Indigenous Initiatives, Residence Life, NUSU, International Initiatives, and Student Accessibility Services.

The consent crew attended various events throughout FROSH and the entire academic year (i.e., Opening Ceremonies, Scavenger Hunt, Sexy Bingo, Northern Lights concert, Welcome BBQ, Welcome Pow Wow, Getting Involved Fair, and the Mental Wellness Fair). The consent crew engaged students in dialogue about consent as well as SVPEC services, and handed out promotional (e.g., buttons) and sexual violence awareness materials (e.g. draw the line material).

The SVPEC hosted a Tea for Two: Healthy Relationships Drop-in (11 sessions) at the Harris Learning Library during the winter 2018 term with the goal of increasing the SVPEC visibility and accessibility.

The SVPEC team also partnered with several campus groups to hold events / increase awareness throughout the year. Events included: Partnering with NUSU to host Let's Talk About Consent, a student roundtable discussion about everyday consent, everyday courage, and our hopes for building a community of consent. The SVPEC team facilitated a Gender 101 workshop for the Women's Volleyball team. The Basketball Home Opener featured consent videos, as well as several messages of consent from both basketball teams, the consent crew, as well as professional staff. The SVPEC also coordinated a workshop for male athletes that was facilitated by a male-identified person from the White Ribbon Organization.

The SVPEC partnered with Amelia Rising Sexual Assault of Nipissing and Canadore College to host Sexual Assault: the Roadshow, a travelling, pop up, art exhibit that uses art to talk back to violence. The SVPEC also hosted Julie Lalonde from Draw the Line who facilitated a regional meeting for service providers, as well as a student workshop. The SVPEC partnered with a local high school to facilitate a conversation about consent which featured the launch of the consent videos. Lastly, Nipissing University partnered with Ontario Federation of Indigenous Friendship Centers to host Kanawaytowin, a workshop focused on ending violence in Indigenous communities.

**d) The number of incidents and formal reports of sexual violence made to Campus Security and Student Development and Services.**

One formal report was filed under the Sexual Violence Prevention, Support, and Response Policy. The formal report was adjudicated by the Sexual Violence Response Committee as per the process outlined in the policy, with the formal investigation process and formal report completed by an external investigator.

**Campus Climate Survey:**

As part of Bill 132, the Ontario Government mandated that all post secondary institutions participate in a Campus Climate survey to be administered every three years. The initial survey took place this academic year. Although results will not be available until later this year, Nipissing had 1213 surveys completed for a response rate of 36.1% compared to the provincial Average University Response Rate of 26.1%.

Financial Statements of

**NIPISSING UNIVERSITY**

Year ended April 30, 2018

DRAFT

# NIPISSING UNIVERSITY

## Index to Financial Statements

Year ended April 30, 2018

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## INDEPENDENT AUDITORS' REPORT

To the Governors of Nipissing University

We have audited the accompanying financial statements of Nipissing University, which comprise the statement of financial position as at April 30, 2018, the statements of operations, changes in net assets (deficiency) and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.





*Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of Nipissing University as at April 30, 2018, its results of operations, changes in net assets (deficiency) and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Chartered Professional Accountants, Licensed Public Accountants

North Bay, Canada

September 20, 2018

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# NIPISSING UNIVERSITY

## Statement of Financial Position

April 30, 2018, with comparative information for 2017  
(thousands of dollars)

	2018	2017
<b>Assets</b>		
Current assets:		
Cash and cash equivalents	\$ 14,874	\$ 6,568
Accounts receivable (note 4)	3,584	3,073
Investments - short-term (note 5)	5,822	9,034
Other assets	645	447
	<u>24,925</u>	<u>19,122</u>
Investments - long-term (note 5)	25,439	26,367
Capital assets (note 6)	81,375	93,101
	<u>\$ 131,739</u>	<u>\$ 138,590</u>
<b>Liabilities and Net Assets</b>		
Current liabilities:		
Accounts payable and accrued liabilities (note 7)	\$ 7,558	\$ 5,779
Deferred revenue	4,117	6,720
Current portion of long-term debt (note 8)	1,286	3,017
	<u>12,961</u>	<u>15,516</u>
Long-term:		
Long-term debt (note 8)	37,022	28,007
Interest rate swap payable (note 8)	-	5,141
Deferred contributions (note 9)	12,789	13,434
Deferred capital contributions (note 10)	37,226	46,054
Employee future benefits (note 11)	6,523	6,260
	<u>106,521</u>	<u>114,412</u>
Net assets:		
Unrestricted:		
- operating	3,130	(1,860)
- employee future benefits	(6,523)	(6,260)
Internally restricted (note 12)	16,969	25,753
Interest rate swaps	-	(5,141)
Endowments (note 13)	11,642	11,686
	<u>25,218</u>	<u>24,178</u>
Commitments and contingencies (note 15)		
	<u>\$ 131,739</u>	<u>\$ 138,590</u>

See accompanying notes to financial statements.

On behalf of the Board of Governors:

\_\_\_\_\_ Governor

\_\_\_\_\_ Governor

# NIPISSING UNIVERSITY

## Statement of Operations

Year ended April 30, 2018, with comparative information for 2017  
(thousands of dollars)

	2018	2017
Revenue:		
Government grants	\$ 42,107	\$ 40,519
Student fees	28,652	27,929
Sales and services	5,673	5,683
Other	3,132	2,841
Amortization of deferred capital contributions	1,887	2,038
Investment	1,122	1,196
Donations	483	297
	<u>83,056</u>	<u>80,503</u>
Expenses:		
Salaries and benefits	56,254	53,255
Operating and research	12,687	12,533
Occupancy	6,443	5,973
Amortization of capital assets	3,975	3,837
Scholarships and bursaries	4,432	4,448
Interest on long-term debt	1,705	1,667
	<u>85,496</u>	<u>81,713</u>
Deficiency of revenue over expenses before the undernoted	(2,440)	(1,210)
Change in fair value of interest rate swaps	377	901
Gain on disposal of capital assets	2,916	-
Excess (deficiency) of revenue over expenses	<u>\$ 853</u>	<u>\$ (309)</u>

See accompanying notes to financial statements.

# NIPISSING UNIVERSITY

## Statement of Changes in Net Assets (Deficiency)

Year ended April 30, 2018, with comparative information for 2017  
(thousands of dollars)

	Unrestricted		Internally Restricted (note 12)	Interest Rate Swaps (note 8)	Endowments	2018	2017
	Operating	Employee Future Benefits					
Net assets (deficiency) beginning of year	\$ (1,860)	(6,260)	25,753	(5,141)	11,686	24,178	25,233
Excess (deficiency) of revenue over expenses	142	(494)	828	377	-	853	(309)
Transfer of internally restricted funds	4,848	-	(9,612)	4,764	-	-	-
Endowment contributions (transfer)	-	-	-	-	(44)	(44)	24
Employee future benefits remeasurement and other items	-	231	-	-	-	231	(770)
<b>Net assets (deficiency), end of year</b>	<b>\$ 3,130</b>	<b>(6,523)</b>	<b>16,969</b>	<b>-</b>	<b>11,642</b>	<b>25,218</b>	<b>24,178</b>

See accompanying notes to financial statements.

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# NIPISSING UNIVERSITY

## Statement of Cash Flows

Year ended April 30, 2018, with comparative information for 2017  
(thousands of dollars)

	2018	2017
Cash provided by (used in):		
Cash flows from operating activities:		
Excess (deficiency) of revenue over expenses	\$ 853	\$ (309)
Adjustments for:		
Amortization of capital assets	3,975	3,837
Amortization of deferred capital contributions	(1,887)	(2,038)
Change in value of interest rate swaps	-	(901)
Employee future benefits expense	494	445
Gain on disposal of capital assets	(2,916)	-
	519	1,034
Changes in non-cash working capital items:		
Accounts receivable	(511)	959
Other assets	(198)	100
Accounts payable and accrued liabilities	1,779	1,045
Deferred revenue	(2,603)	1,134
	(1,014)	4,272
Cash flows from financing activities:		
Long-term debt incurred	39,000	-
Endowment contributions (transfer)	(44)	24
Repayment of long-term debt and interest rate swaps	(36,857)	(2,096)
Decrease in deferred contributions	(645)	2,181
Deferred capital contributions	19	-
	1,473	109
Cash flows from investing activities:		
Purchase of capital assets	(2,824)	(401)
Proceeds on disposition of capital assets	6,531	-
Sale (purchase) in investments	4,140	(9,119)
	7,847	(9,520)
Increase (decrease) in cash and cash equivalents	8,306	(5,139)
Cash and cash equivalents, beginning of year	6,568	11,707
Cash and cash equivalents, end of year	\$ 14,874	\$ 6,568

See accompanying notes to financial statements.

# NIPISSING UNIVERSITY

Notes to Financial Statements

Year ended April 30, 2018  
(thousands of dollars)

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## 1. Objectives and purpose:

Nipissing University (the "University") was incorporated as a university in 1992 under the laws of the Province of Ontario. Its mission provides for undergraduate programming in Liberal Arts, Science, Business and Health Sciences and undergraduate and graduate programs in Education, History, Math, Environmental Studies and Environmental Science. The University aspires to fulfill the best traditions of scholarship and to provide an environment committed to the ideals of free inquiry and expression. As a university with predominantly undergraduate programming and roots in teacher education, the University places priority on the highest ideals of instructional excellence and student engagement.

The University is a registered charity and, as such, is exempt from income taxes under Section 149 (1) of the Income Tax Act (Canada).

## 2. Summary of significant accounting policies:

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CPA Canada Handbook (the "Handbook").

The significant accounting policies for the University are described below:

### (a) Revenue recognition:

The University follows the deferral method of accounting for contributions, which include donations and government grants.

Unrestricted contributions and donations are recognized as revenue when received or receivable if the amount can be reasonably estimated and allocation is reasonably assured. Contributions pertaining to future periods are deferred and recognized as revenue in the year in which the related expenses are recognized.

Pledges are recorded as revenue in the period in which they are received.

Contributions externally restricted for purposes other than endowment are deferred and recognized as revenue in the year in which the related expenses are recognized.

Contributions restricted for capital asset purchases are deferred and amortized to operations on the same basis as the related asset is amortized.

Endowment contributions and investment income preserved as capital protection on externally restricted endowments are recognized as direct increases in net assets in the year in which they are received. Income preserved as capital protection on internally restricted endowments is recorded as unrestricted revenue and transferred to internal endowments.

Student fees are recognized as revenue when courses and seminars are held. Sales and services revenue is recognized at point of sale or when the service has been provided.

# NIPISSING UNIVERSITY

Notes to Financial Statements

Year ended April 30, 2018  
(thousands of dollars)

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## 2. Summary of significant accounting policies (continued):

### (b) Cash and cash equivalents:

Cash and cash equivalents consist of cash, money market funds and investments with maturities of three months or less from their date of acquisition. Cash and investments meeting the definition of cash and cash equivalents held for trading rather than liquidity purposes are classified as investments.

### (c) Financial instruments:

Financial instruments are recorded at fair value upon initial recognition.

Investments are subsequently measured at fair value. Other financial instruments are subsequently measured at amortized cost.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred.

The University enters into interest rate swaps to hedge the effect of changes in interest rates on its long-term debt that bears interest based on LIBOR. Gains or losses realized on the settlement of the hedging item are deferred until the settlement of the hedged item.

At the inception of hedging relationship, the University designates that hedge accounting will be applied. The University formally documents the hedging relationship between the hedging instruments and hedged item. At the inception of the hedge and throughout its term, the terms of the hedging item and hedged item are the same.

### (d) Capital assets:

Purchased capital assets are recorded at cost. Contributed capital assets are capitalized at fair market value at the date of contribution. Capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

---

Land	No amortization
Buildings	40 years
Equipment and furnishings	5 - 10 years
Library books	5 years

---

Assets no longer in use are carried at the lesser of net book value and net realizable value. No further depreciation is taken on these assets.

### (e) Internally restricted net assets:

The University restricts use of portions of its operating net assets for specific future uses. When incurred, the related expenses are charged to operations and the balance of internally restricted assets is reduced accordingly with a transfer to unrestricted net assets.

# NIPISSING UNIVERSITY

Notes to Financial Statements

Year ended April 30, 2018  
(thousands of dollars)

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## 2. Summary of significant accounting policies (continued):

(f) Employee future benefits:

(i) Pension benefit plan:

The University has a defined contribution pension plan, "Pension Plan for the Employees of Nipissing University", which provides benefits to eligible employees of Nipissing University with more than six months of service. Certain faculty are members of the Ontario Teachers' Pension Plan, a multi-employer defined benefit plan. Contributions to the defined contribution and multi-employer defined benefit plan are expensed when due.

(ii) Other benefit plan:

The University provides medical, dental and life insurance benefits to eligible employees upon retirement. The University accrues for these obligations, with the cost of these benefits being actuarially determined using the projected benefit method prorated on service using management's best estimates of a number of future conditions including salary changes, withdrawals, retirement ages of employees and expected health care costs. Current service and finance costs are expensed during the year, while remeasurements and other items are recognized as a direct increase or decrease in net assets.

(g) Student organizations:

These financial statements do not reflect the assets, liabilities and results of operations of the student organizations as they are not controlled by the University.

(h) Use of estimates:

The preparation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Significant items subject to such estimates and assumptions include the carrying amount of capital assets; financial instruments; valuation allowances for accounts receivable; employee future benefits; and accrued liabilities. Actual results could differ from those estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are recognized in the financial statements in the year in which they become known.



# NIPISSING UNIVERSITY

## Notes to Financial Statements

Year ended April 30, 2018  
(thousands of dollars)

### 3. Funds held in trust:

\$7,692 (2017 - \$Nil) is held in trust for Nipissing University Student Union (NUSU) for the construction of the student centre. This balance is not reflected in these financial statements.

### 4. Accounts receivable:

	2018	2017
Accounts receivable	\$ 4,922	4,512
Less: allowance for doubtful accounts	(1,338)	(1,439)
	\$ 3,584	3,073

### 5. Investments:

	2018	2017
Cash	\$ 6	70
Term deposits	3,500	8,000
Government and corporate bonds	-	586
Mutual funds	27,755	26,745
	31,261	35,401
Less amounts reported as:		
Investments – short-term	5,822	9,034
Investments – long-term	\$ 25,439	26,367

Investments – long-term reflect funds for endowments and some specified programs.

# NIPISSING UNIVERSITY

## Notes to Financial Statements

Year ended April 30, 2018  
(thousands of dollars)

### 6. Capital assets:

2018	Cost	Accumulated Amortization	Net book Value
Land	\$ 3,024	–	3,024
Land Improvements	2,060	103	1,957
Buildings:			
Operating	80,799	24,954	55,845
Residence	29,355	11,793	17,562
Equipment and furnishings:			
Operating	24,825	21,845	2,980
Residence	2,967	2,960	7
Library books	9,126	9,126	–
Assets no longer in use:			
Brantford campus – Darling Street	1,242	1,242	–
	\$ 153,398	72,023	81,375
2017	Cost	Accumulated Amortization	Net book Value
Land	\$ 4,099	–	4,099
Buildings:			
Operating	84,600	23,805	60,795
Residence	29,355	11,059	18,296
Equipment and furnishings:			
Operating	25,499	22,366	3,133
Residence	2,988	2,983	5
Library books	9,126	9,080	46
Construction in progress	62	–	62
Assets no longer in use:			
Bracebridge campus	11,718	5,053	6,665
Brantford campus – Darling Street	1,242	1,242	–
	\$ 168,689	75,588	93,101

# NIPISSING UNIVERSITY

## Notes to Financial Statements

Year ended April 30, 2018  
(thousands of dollars)

### 7. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities are government remittances of \$266 (2017 - \$247), which include amounts payable for payroll related taxes.

### 8. Long-term debt:

The University has entered into a financing arrangement with the Toronto-Dominion Bank ("TD") to extinguish the existing loans and interest rate swap payables. The University has entered into interest rate derivative agreements to manage the volatility of interest rates, converting floating rate debt (1% for first two and 2% for last two) for fixed rate debt as noted. The related derivative agreements are in place until the maturity date. The new unsecured financing was distributed in four tranches for a 10 year agreement amortized over 25 years as detailed below:

	Due	Rate	Blended Monthly Payment	2018
Refinanced loans				
\$35M TD Loan	June 2027	2.84%	\$ 162.9	\$ 34,190
\$2M TD Loan	June 2027	2.84%	9.3	1,958
\$1M TD Loan	June 2027	2.897%	4.7	996
\$1M TD Loan	June 2027	2.872%	4.7	989
Subtotal of unsecured loans				38,133
City of Brantford Financing:				
The City of Brantford provided an interest-free loan of \$1.5 million, discounted at a rate of 5.11% approximating the then market borrowing rate for the University. This loan is repaid in three annual instalments of \$150 commencing July 1, 2010 and six annual instalments commencing July 1, 2013.				175
				38,308
Less current portion of long-term debt				1,286
				\$ 37,022

The following are the minimum annual debt principal repayments due over the next five years and thereafter:

2019	\$ 1,286
2020	1,141
2021	1,176
2022	1,213
2023	1,248
Thereafter	32,244
	\$ 38,308

# NIPISSING UNIVERSITY

## Notes to Financial Statements

Year ended April 30, 2018  
(thousands of dollars)

### 9. Deferred contributions:

Deferred contributions represent the unspent amount of externally restricted donations, grants and investment income received for research and other restricted purposes. The change in the deferred contribution balance is as follows:

	2018	2017
Balance, beginning of year	\$ 13,434	11,253
Add: contributions received during the year	294	109
Less: amount recognized as revenue	(1,333)	(1,069)
Investment returns	394	3,141
Balance, end of year	\$ 12,789	13,434

### 10. Deferred capital contributions:

Deferred capital contributions represent the unamortized and unspent amounts of donations, student contributions and grants received for the purchase of capital assets. The amortization of deferred capital contributions, which commences once an asset is put into service, is recorded as revenue in the statement of operations. The change in the deferred capital contribution balance is as follows:

	2018	2017
Balance, beginning of year	\$ 46,054	48,092
Less: amortization of deferred capital contributions	(1,887)	(2,038)
Less: Write down of net contributions to Brantford and Bracebridge assets	(6,941)	–
Balance, end of year	\$ 37,226	46,054
Comprised of:		
Capital contributions - unamortized	\$ 37,176	46,004
Capital contributions - unspent	50	50
	\$ 37,226	46,054

# NIPISSING UNIVERSITY

Notes to Financial Statements

Year ended April 30, 2018  
(thousands of dollars)

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## 11. Employee future benefits:

(a) Pension benefit plan:

The University's contributions to the defined contribution plan and the multi-employer defined benefit plan are expensed when due.

Total contributions made during the year were \$2,863 (2017 - \$2,712).

(b) Other benefit plan:

The University provides certain non-pension benefits to eligible retirees until the age of 65.

These benefits include medical, dental and life insurance. For eligible faculty retirees only, the University provides a health care spending account which commences at the age of 65 and continues until death.

The interval between actuarial valuations does not exceed three years with the most recent valuation prepared as at April 30, 2018. In years between valuations, an extrapolation of the actuarial valuation is used to determine the projected benefit obligation.

There are no plan assets.

Information about the financial status of University's non-pension benefits is as follows:

	2018	2017
Accrued benefit obligation, being plan deficit	\$ 6,523	6,260

Total net benefit expense for the University's non-pension benefits plan is as follows:

	2018	2017
Current service costs	\$ 435	375
Interest cost	213	191
Actuarial loss (gain)	(314)	230
Plan amendments	83	540
	\$ 417	1,336

Benefits paid during the year amounted to \$154 (2017 - \$122).

# NIPISSING UNIVERSITY

Notes to Financial Statements

Year ended April 30, 2018  
(thousands of dollars)

## 11. Employee future benefits (continued):

### (b) Other benefit plan (continued):

The significant actuarial assumptions adopted in measuring the University's employee future benefits obligation are as follows (weighted-average assumptions):

	2018	2017
Discount rate	3.70%	3.40%
Rate of compensation increase for life insurance	1.50% to 1.75%	1.75%
Prescription drug trend rate (to 2030)	7.11% to 4.5%	9.00% to 4.5%
Average health care trend rate (to 2030)	4.50%	4.50%

## 12. Internally restricted net assets:

	2018	2017
Infrastructure upgrades (i)	\$ 1,500	1,750
Scholarship funds (ii)	1,506	1,532
Ancillary operations (iii)	4,728	4,728
Investment in capital assets (iv)	7,332	16,073
Commitments to employees (v)	1,057	996
Future budget provision (vi)	846	674
	\$ 16,969	25,753

Internally restricted net assets include funds committed for specific purposes as approved by the Board of Governors as follows:

- (i) Infrastructure upgrades - this represents funds restricted for deferred maintenance and capital emergencies.
- (ii) Scholarship funds - this represents net assets the University has invested for the purposes of providing scholarships and bursaries to students.
- (iii) Ancillary operations - this represents funds set aside for future major capital improvements, replacements and refurbishments of the ancillary operations.
- (iv) Investment in capital assets - this represents the unamortized value of capital assets funded by the University, net of outstanding debt for these assets. It excludes assets funded through capital contributions.
- (v) Commitments to employees - this represents the net carry forward of funds set aside to meet future commitments to various employees for professional development activities and internally-funded research.
- (vi) Future budget provision - this represents excess funds from conferences and other ancillary activities set aside for future initiatives.

# NIPISSING UNIVERSITY

## Notes to Financial Statements

Year ended April 30, 2018  
(thousands of dollars)

### 13. Endowments:

Endowments consist of externally restricted donations received by the University. The endowment principal is required to be maintained intact. The investment income generated from endowments must be used in accordance with the various purposes established by donors. The University ensures, as part of its fiduciary responsibilities, that all funds received with a restricted purpose are expended for the purpose for which they were provided.

Ontario Student Opportunity Trust Fund and Ontario Trust for Student Support:

The Government of Ontario established the Ontario Student Opportunity Trust Fund ("OSOTF") and the Ontario Trust of Student Support ("OTSS") programs to encourage individuals and companies to contribute funds to support post-secondary students. The University established three funds – OSOTF - Phase 1 in fiscal 1997; OSOTF - Phase 2 in fiscal 2004; and OTSS in fiscal 2005. Eligible donations are equally matched by the Province. Investment income earned on these funds is used to finance awards to qualified students in need of financial aid. The funds are included in the total of endowments.

<b>OSOTF – Phase 1</b>	2018	2017
Ontario Student Opportunity Trust Fund balance	\$ 4,769	4,769
Expendable balance, beginning of year	\$ 585	47
Investment gain	65	654
Bursaries awarded (2018 – 106 bursaries; 2017 – 103 bursaries)	(127)	(116)
Expendable balance, end of year	\$ 523	585
<b>OSOTF – Phase 2</b>	2018	2017
Endowment balance	\$ 898	898
Expendable balance, beginning of year	\$ 80	(26)
Investment gain	13	122
Bursaries awarded (2018 – 31 bursaries; 2017 – 32 bursaries)	(18)	(16)
Expendable balance, end of year	\$ 75	80

# NIPISSING UNIVERSITY

Notes to Financial Statements

Year ended April 30, 2018  
(thousands of dollars)

## 13. Endowments (continued):

OTSS	2018	2017	
Endowment balance	\$ 1,774	1,774	
Expendable balance, beginning of year	\$ 299	75	
Investment gain	28	260	
Bursaries awarded (2018 – 53 bursaries; 2017 – 50 bursaries)	(44)	(36)	
Expendable balance, end of year	\$ 283	299	
Bursary recipients:			
	<u>OSAP Recipient</u>	<u>Non-OSAP Recipient</u>	<u>Total</u>
	Number	Amount	Number
	Amount	Number	Amount
Full-time	\$ 37	49	\$ 7
			4
			\$ 44
			53

## 14. Financial instrument risk:

Credit risk is the risk of financial loss to the University if a member or counterparty to a financial instrument fails to meet its contractual obligations, and arises principally from the University's accounts receivable and investments. The University mitigates its potential credit risk from accounts receivable through credit evaluation, approval and monitoring processes. Furthermore, it evaluates the collectability of accounts receivable and records an allowance for doubtful accounts, which reduces the receivables to the amount the University reasonably believes will be collected. Credit risk with respect to investments is managed through the University's investment policies.

Interest rate risk refers to the adverse consequences of interest rate changes. The University holds fixed rate government and corporate issued bonds with annual yields of 2.35%. The value of fixed rate instruments will generally rise if interest rates fall and fall if interest rates rise. The value of the instruments will vary with developments within the specific governments and entities which issue the instruments.

Foreign currency risk refers to the extent to which instruments denominated in a currency other than Canadian dollars will be affected by changes in the value of the Canadian dollar in relation to other currencies. The University holds investments denominated in a foreign currency and is subject to foreign currency risk. The University believes that it is not exposed to significant currency risks arising from its financial instruments.

Market volatility risk arises from the University's investment portfolio, which contains various pooled funds, fixed income and equity instruments. It is the risk that the fair value or future cash flows from a financial instrument will fluctuate because of general economic and other market factors affecting equity prices.

There has been no significant change to risk exposures from 2017.



# NIPISSING UNIVERSITY

Notes to Financial Statements

Year ended April 30, 2018  
(thousands of dollars)

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## 15. Commitments and contingencies:

- (a) The University is involved from time to time in litigation that arises in the normal course of operations. In respect to these claims, the University believes it has valid defenses, funded provisions and/or appropriate insurance coverage in place. Litigation is subject to many uncertainties, and the outcome of individual matters is not predictable. It is possible the final resolution of some of these matters may require the University to make expenditures in excess of estimated reserves, over an extended period of time and range that cannot be reasonably estimated at this time. The University's policy is to recognize the losses on any litigation when the outcome becomes known and the amount is reasonably determinable.
- (b) The University has access to an unsecured line of credit in the amount of \$5 million. The line of credit bears interest at TD Commercial Banking prime less 0.5%. As at April 30, 2018, the University has not drawn on this line of credit.

## 16. Comparative information:

Certain comparative information has been reclassified from those previously presented to conform to the presentation of the 2017 financial statements.

DRAFT

**Nipissing University**  
**Consolidated Trial Balance of Net Revenue (Expense) and Change in Unrestricted Net Assets**  
**For the Year Ended April 30, 2018**

	Operating Fund 10	Internally Restricted 11	Ancillary Fund 15	Capital Fund 40	Trust Fund (Non- Endowed) 50	Research Fund 60	Agency Fund 70	Endowed Funds 51,80,81,82,83 195	Reclassify Fixed Asset Additions	Adjust EFB	Adjust Transfers from Internally Restricted	Adjust Correct GL/Statement Difference]	TOTAL April 30, 2018	TOTAL April 30, 2018 Rounded 000's	TOTAL April 30, 2017 Rounded 000's	Inc (Dec) over PY
<b>REVENUE</b>																
Student Fees	28,658,044	-	-	-	-	-	(6,110)	-	-	-	-	-	28,651,934	28,652	27,929	723
Government Grants	39,952,479	-	-	-	-	1,934,684	219,540	-	-	-	-	-	42,106,703	42,107	40,519	1,588
Accommodation Fees and Conference Services	-	-	5,672,838	-	-	-	-	-	-	-	-	-	5,672,838	5,673	5,683	(10)
Other	1,948,578	-	-	-	6,934	600,538	575,995	-	-	-	-	-	3,132,046	3,132	2,841	291
Amortization of Deferred Capital Contributions	-	-	-	1,886,823	-	-	-	-	-	-	-	-	1,886,823	1,887	2,038	(151)
Investment	204,987	-	-	-	609,652	-	-	307,652	-	-	-	-	1,122,291	1,122	1,196	(74)
Donations	39,314	-	-	-	444,103	-	-	-	-	-	-	-	483,417	483	297	186
<b>TOTAL REVENUE</b>	<b>70,803,403</b>	<b>-</b>	<b>5,672,838</b>	<b>1,886,823</b>	<b>1,060,689</b>	<b>2,535,222</b>	<b>789,425</b>	<b>307,652</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>83,056,051</b>	<b>83,056</b>	<b>80,503</b>	<b>2,553</b>	
<b>EXPENSES</b>																
Salaries and Benefits	52,985,495	14,351	1,516,365	-	2,502	1,003,382	238,004	-	-	493,900	-	-	56,253,998	56,254	52,855	3,399
Operating and Research	9,792,028	466,763	907,362	-	134,552	1,762,303	421,417	7,242	(811,373)	-	7,000	-	12,687,294	12,687	12,933	(246)
Scholarships and Bursaries	3,804,177	-	79,688	-	336,579	-	-	211,500	-	-	-	-	4,431,943	4,432	4,448	(16)
Occupancy Costs	5,607,624	-	834,509	-	-	-	-	-	-	-	-	-	6,442,133	6,442	5,973	469
Amortization of Capital Assets	-	-	-	3,975,457	-	-	-	-	-	-	-	-	3,975,457	3,975	3,837	138
Interest on LTD	1,104,946	-	599,751	-	-	-	-	-	-	-	-	-	1,704,698	1,705	1,667	38
Principal Repayments on Debt	650,987	-	722,365	(1,373,351)	-	-	-	-	-	-	-	-	0	-	-	-
<b>TOTAL EXPENSES</b>	<b>73,945,256</b>	<b>481,115</b>	<b>4,660,040</b>	<b>2,602,106</b>	<b>473,633</b>	<b>2,765,685</b>	<b>659,420</b>	<b>218,742</b>	<b>(811,373)</b>	<b>493,900</b>	<b>7,000</b>	<b>85,495,524</b>	<b>85,495</b>	<b>81,713</b>	<b>3,782</b>	
<b>EXCESS OF REVENUES OVER EXPENSES (EXPENSES OVER REVENUE) BEFORE THE UNDERNOTED</b>	<b>(3,141,853)</b>	<b>(481,115)</b>	<b>1,012,798</b>	<b>(715,283)</b>	<b>587,056</b>	<b>(230,463)</b>	<b>130,004</b>	<b>88,909</b>	<b>811,373</b>	<b>(493,900)</b>	<b>(7,000)</b>	<b>(2,439,473)</b>	<b>(2,439)</b>	<b>(1,210)</b>	<b>(1,229)</b>	
Transfer from (to) other funds	1,483,144	12,341	(1,074,113)	-	(598,086)	230,463	35,161	(88,909)	-	-	-	-	0	-	-	-
Gain/Loss on Disposal	-	-	-	2,915,742	-	-	-	-	-	-	-	-	2,915,742	2,916	-	-
Change in fair value of swaps	-	-	-	376,648	-	-	-	-	-	-	-	-	376,648	377	901	(524)
<b>EXCESS OF REVENUES OVER EXPENSES (EXPENSES OVER REVENUE) FOR THE YEAR</b>	<b>(1,658,710)</b>	<b>(468,774)</b>	<b>(61,315)</b>	<b>2,577,107</b>	<b>(11,029)</b>	<b>(0)</b>	<b>165,165</b>	<b>(0)</b>	<b>811,373</b>	<b>(493,900)</b>	<b>(7,000)</b>	<b>852,917</b>	<b>854</b>	<b>(309)</b>	<b>(1,753)</b>	
Transfer from (to) Internally Restricted Net Assets	(270,641)	468,774	-	-	11,029	-	(165,165)	-	-	230,700	-	-	274,698	275	-	-
Transfer to endowments	-	-	-	-	-	-	-	19,819	-	-	-	-	19,819	20	-	-
Transfer Change in Fair Value of Swaps from Unrestricted	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>NET CHANGE IN UNRESTRICTED NET ASSETS</b>	<b>(1,929,350)</b>	<b>-</b>	<b>(61,315)</b>	<b>2,577,107</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>19,819</b>	<b>811,373</b>	<b>(263,200)</b>	<b>-</b>	<b>(7,000)</b>	<b>1,147,434</b>	<b>1,149</b>		
<b>OPENING UNRESTRICTED NET ASSETS</b>													(7,423,704)	(7,424)		
<b>CLOSING UNRESTRICTED NET ASSETS</b>													<b>(6,276,270)</b>	<b>(6,275)</b>		

**BOARD REPORT**  
**2018-2019 OPERATING BUDGET**  
For the period ended 07/31/2018

	Actual YTD	Adjusted Annual Budget*	Variance \$ (Actual YTD - Annual Budget)	YTD Actual as a % of Annual Budget	Actual PYR	Variance \$ CY to PY	Variance % CY to PY
<b>Revenue</b>							
Government Grants	\$ 9,835,569	\$ 39,052,090	\$ (29,216,521)	25%	\$ 10,276,378	\$ (440,809)	-4%
Student Fees - Tuition	\$ 3,918,045	\$ 25,943,362	\$ (22,025,317)	15%	\$ 3,482,279	\$ 435,765	13%
Student Fees - Other	\$ 204,709	\$ 2,057,150	\$ (1,852,441)	10%	\$ 706,807	\$ (502,098)	-71%
Other	\$ 159,730	\$ 1,890,694	\$ (1,730,964)	8%	\$ 208,336	\$ (48,606)	-23%
Investment Income	\$ 25,316	\$ 160,000	\$ (134,684)	16%	\$ 19,144	\$ 6,173	32%
Donations	\$ -	\$ 39,000	\$ (39,000)	0%	\$ -	\$ -	
Revenue Total	\$ 14,143,369	\$ 69,142,296	\$ (54,998,927)	20%	\$ 14,692,943	\$ (549,574)	-4%
<b>Expenses</b>							
Salaries and Benefits	\$ 12,663,129	\$ 54,082,826	\$ (41,419,697)	23%	\$ 12,196,562	\$ 466,567	4%
Operating	\$ 2,375,637	\$ 9,687,161	\$ (7,311,524)	25%	\$ 1,954,598	\$ 421,039	22%
Scholarships and Bursaries	\$ 91,249	\$ 3,934,482	\$ (3,843,234)	2%	\$ 160,703	\$ (69,454)	-43%
Occupancy Costs	\$ 426,677	\$ 5,457,850	\$ (5,031,173)	8%	\$ (71,427)	\$ 498,105	-697%
Principal and Interest on Long Term Debt	\$ 256,748	\$ 1,135,739	\$ (878,991)	23%	\$ 508,311	\$ (251,563)	-49%
Expenses Total	\$ 15,813,440	\$ 74,298,058	\$ (58,484,618)	21%	\$ 14,748,747	\$ 1,064,693	7%
<b>Surplus (Deficit) Before Undernoted</b>	\$ (1,670,071)	\$ (5,155,762)	\$ 3,485,691	32%	\$ (55,804)	\$ (1,614,267)	2893%
<b>Transfers</b>							
Transfers to (from) other funds	\$ 75	\$ (1,818,288)	\$ 1,818,363	0%	\$ -	\$ 75	100%
Transfers to (from) Internally Restricted	\$ 449,593	\$ 522,033	\$ (72,440)	86%	\$ 525,484	\$ (75,891)	-14%
Transfers Total	\$ 449,668	\$ (1,296,255)	\$ 1,745,923	-35%	\$ 525,484	\$ (75,816)	-14%
<b>Total</b>	<b>\$ (2,119,739)</b>	<b>\$ (3,859,507)</b>	<b>\$ 1,739,768</b>	<b>55%</b>	<b>\$ (581,288)</b>	<b>\$ (1,538,451)</b>	<b>265%</b>

\*includes greenhouse gas retrofit (\$917,800) revenue/expenses

NIPISSING UNIVERSITY BOARD OF GOVERNORS

**EXECUTIVE COMMITTEE MEETING**

**OPEN SESSION**

August 27, 2018

A special meeting of the Executive Committee of the Board of Governors was held on Monday, August 27, 2018, in the Nipissing University Board Room (F303).

Members present: Tom Palangio, Committee Chair  
Karen Barnes (via teleconference)  
Paul Cook  
Mike DeGagné  
Gord Durnan (via teleconference)  
Gary Jodouin  
Joanne Laplante  
Karl Neubert

Guests: Jim McAuliffe, Dean, Graduate Studies & Research  
Cheryl Sutton, VPFA

Recording Secretary: Christine Dowdall, University Secretary

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**1. Call for Conflicts of Interest/Opening Remarks – Tom Palangio, Chair**

The meeting was called to order at 2:00 p.m. The Chair welcomed everyone to the meeting and called for conflicts of interest concerning any of the agenda items. No such declarations were made.

**2. Appointment of Research Ethics Board Members – Jim McAuliffe, Dean, Graduate Studies and Research**

Noting that the original purpose of the meeting was to speak to this item, the President introduced Dr. Jim McAuliffe, Dean of Graduate Studies and Research.

The Dean explained it is the responsibility of the Research Ethics Board (REB) to assess and monitor the ethical aspects of all Nipissing University research that involves human participants. Members of the REB are appointed by the Board of Governors on the recommendation of the PVPAR. As the terms for some of the current REB members expire on August 31, a new slate of recommendations must be approved in order to allow the REB to continue its work without delay. There are several protocols awaiting approval which is a strong indication that research activity is growing at Nipissing. If this issue was to wait for the first Board meeting of the year on September 20, a backlog of projects waiting for approval would occur.

The Dean responded to several questions about the REB, and the following motion was presented:

Resolution 2018-08-01.Exec: *That the Executive Committee, on behalf of the Board of Governors, accepts the recommendation of the Provost and Vice-President, Academic & Research, to appoint the following individuals, with the terms as outlined, to the Research Ethics Board:*

- **Kristina Karvinen**, Associate Professor, Schulich School of Education (3 year term: July 2018 – July 2021, renewable) – Faculty Representative
- **Rosemary Nagy**, Associate Professor, Faculty of Arts and Science (3 year term: July 2018 – July 2021, renewable) – Faculty Representative
- **Steven Arnocky**, Associate Professor, Faculty of Arts and Science (2 year term: July 2018 – July 2020, renewable) – Faculty Representative
- **James Abbott**, Assistant Professor, Faculty of Arts and Science (3 year term: July 2018 – July 2021, renewable) – Faculty Representative
- **Geoff Hartley**, Assistant Professor, Schulich School of Education (3 year term: July 2018 – July 2021, renewable) – Faculty Representative
- **Steve Hansen**, Professor, Schulich School of Education (3 year term: July 2018 – July 2021, renewable) – Chair

*Moved by Gary Jodouin; seconded by Karl Neubert.  
Carried.*

### **3. Executive Compensation Update – Cheryl Sutton, VPFA**

The President introduced this topic, noting that the terms and conditions of employment for the three executive administrator positions at Nipissing University remain frozen. The VPFA explained that Nipissing's finalized Executive Compensation Program was one of several across the province that did not receive final approval before the provincial election in June. Therefore, the compensation for all positions identified in the BPS Executive Compensation Program will remain unchanged effective August 13.

### **4. Student Centre Update and Loan Approval – Cheryl Sutton, VPFA**

The President provided a brief recap on the calendar of events that took place over the past year or more regarding the building of the new Student Centre. As reported to the Board in the spring, an RFP was released for the project.

The VPFA reminded the committee that in January 2018, the Board approved a loan guarantee of up to \$5 million for the students. As a result of the RFP results and the increased cost of the project, the University is proposing that the loan guarantee be increased by \$1.5 million.

This urgent request is coming before the Executive Committee for approval, rather than waiting for the full Board meeting in September, as the successful bidder agreed to hold/guarantee their price for a short time only. If the increase to the loan guarantee is approved, the Board will be advised at the next meeting. The VPFA also noted that the students would be meeting with their own Board of Directors later today, seeking approval to borrow the extra funds.

After further discussion, the following motion was put forward:

Resolution 2018-08-02.Exec: *That the Executive Committee, on behalf of the Board of Governors, approves an additional \$1.5 million to the original \$5 million loan guarantee granted to the student union for the Student Centre building project.*

*Moved by Gord Durnan; seconded by Gary Jodouin.  
Carried.*

The meeting adjourned at 2:35 p.m.

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Recording Secretary

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Chair of Executive Committee

NIPISSING UNIVERSITY BOARD OF GOVERNORS

**EXECUTIVE COMMITTEE MEETING**

**OPEN SESSION**

September 17, 2018

A special meeting of the Executive Committee of the Board of Governors was held on Monday, September 17, 2018, in the Nipissing University Board Room (F303).

Members present: Tom Palangio, Committee Chair  
Karen Barnes  
Paul Cook  
Mike DeGagné  
Gord Durnan  
Gary Jodouin  
Joanne Laplante (via teleconference)  
Karl Neubert

Recording Secretary: Christine Dowdall, University Secretary

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**1. Call for Conflicts of Interest/Opening Remarks – Tom Palangio, Chair**

The meeting was called to order at 12:05 p.m. The Chair welcomed everyone to the meeting and called for conflicts of interest concerning any of the agenda items. No such declarations were made.

**2. President's Update – Mike DeGagné, President & Vice-Chancellor**

President DeGagné stated that there are several encouraging signs in place at Nipissing. He reported on several of these, including another successful PhD residency program over the summer, the popularity of the Aboriginal Teacher's Certification and Aboriginal Teacher's Assistant programs, and the installation of the first Executive in Residence in the School of Business, George Flumerfelt, President of Redpath. The near-capacity occupation of Nipissing's residence beds was also highlighted as a positive sign, and it was suggested that a tour of the residence buildings might be beneficial for Board members.

Other topics the President touched on included the posthumous degree ceremony that took place this summer for a PhD student who passed away, the potential impacts of the upcoming legality of cannabis, and the challenges universities are expecting with the new provincial government.

**3. Student Centre Update – Mike DeGagné, President & Vice-Chancellor**

President DeGagné provided an update on the student centre construction project. He explained the preferred contractor is currently reviewing the project to determine whether or not recommended project adjustments will reduce the project's final cost to within the students' revised budget. If the response is positive, and if it is received in time, the administration will bring it to Thursday's meeting of

the Board for approval of the RFP.

#### **4. Other Business**

As a result of reading one of the notes on the audited financial statements that were presented at the Audit & Finance Committee meeting, a committee member asked if administration would consider presenting a litigation report to this committee. The President agreed this would be a good idea, and he will speak with his team about it.

Last year, the Board considered moving to a consent agenda for Board meetings. A question was raised as to what, if any, decision was made in that regard. Following discussion, it was agreed that a consent agenda will be used for the November meeting. Board members will be advised that reading all the materials in advance of the meeting will be critical to the success of the consent agenda.

The meeting adjourned at 12:35 p.m.

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University Secretary

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Chair of Executive Committee



NIPISSING UNIVERSITY BOARD OF GOVERNORS

**AUDIT & FINANCE COMMITTEE MEETING**

**OPEN SESSION**

September 17, 2018

The Audit and Finance Committee met on Monday, September 17, 2018, at 8:30 a.m. in the Nipissing University Board Room (F303).

Members Present: Karen Barnes, Chair  
Gord Durnan  
Gary Jodouin  
Tom Palangio  
Robin Gendron  
Mike DeGagné  
Stephen Tedesco  
Arja Vainio-Mattila (non-voting)  
Cheryl Sutton (non-voting)  
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook  
Andrew Wood

Guests: Casey Phillips  
Patti Carr  
Debra Iafrate  
Laurie Bissonette, KPMG

Recording Secretary: Ursula Boyer (Director, Finance)

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**1. Welcoming Remarks/Calls for Conflicts of Interest**

The meeting was called to order at 8:35 a.m. The Chair welcomed everyone to the meeting.

**2. 2017/18 Consolidated Statement of Revenue & Expenses**

The Vice-President, Finance & Administration (VPFA) provided a brief overview of the results of the 2017/18 year. She noted that the operating fund ended with a deficit of \$1,929,350 which is considerably lower than the projected budget deficit of \$3,874,609. The VPFA noted that revenues were up due to increased grants and tuition. Expenses were also up due to required spending associated with some of the increased government grants. Revenue in the Research Fund (Fund 60) increased by approximately \$400,000 over the prior year. The consolidated statements resulted in an overall gain of \$853,000, in large part due to the sale of the Bracebridge Campus and the closure of the Brantford Campus.

### 3. Draft Audited Financial Statements

Auditor Laurie Bissonette reviewed the financial statements in some detail. She also provided an audit findings report on the audit for the year ended April 30, 2018.

Ms. Bissonette noted that KPMG is providing a clean opinion on the financial statements. Discussion followed, with Ms. Bissonette and the VPFA providing clarification where required.

As a follow-up to the discussion on the financial statements, the following motion was presented:

Motion:        ***That the Audit and Finance Committee recommend to the Board of Governors that the Consolidated Audited Financial Statements for the year ended April 30, 2018, be approved as presented.***

*Moved by Gary Jodouin; seconded by Gord Durnan.  
CARRIED.*

### 4. Election of Committee Vice-Chair

There was a call for nominations for a Committee Vice-Chair. Gary Jodouin agreed to assume the position.

### 5. Review of Annual Work Plan

The VPFA reviewed the annual work plan.

### 6. 2018/19 Enrolment Update

The Registrar provided an update on enrolment. It was noted that while the trend across the province showed an increase in overall applications, the number of unique applications were not necessarily up. In many instances, individual students submitted a higher number of applications than in past year, thus resulting in an overall increase in applications. In Nipissing's case, while the application numbers were lower, the actual applicant count was slightly higher than the prior year.

Currently, the FTE eligible count is higher than last year: 1914 vs 1863. The Registrar noted that the comparison dates differ (September 11, 2018, versus November 1, 2017). November 1 is the date that the Ministry uses for audit purposes re student enrolment, and it is expected that the current numbers will change by then.

In response to a question relating to enrolment in the business programs, the Provost & Vice-President Academic indicated that it will likely take some time before new program changes can be implemented. She noted that several changes should be implemented for the fall of 2019 which could have an impact on registration.

## **7. 2018/19 Financials**

The VPFA reviewed the 2018/19 financials as at July 31, 2018. She noted that the budget has been adjusted to reflect additional grant revenue of \$917,800 from the Ministry for Greenhouse Gas Retrofits. Conversely, the occupancy expense category has been increased as the funds will be spent on non-capital items such as replacement doors, windows and HVAC units.

The VPFA noted that revenues are down slightly from last year and expenses are up over last year. Much of the differences are as a result of timing differences. It was noted that salaries are up which is mainly due to progression through the ranks and economic increases.

## **8. Investment Update**

Committee members were provided with updated information on the recent results of our investment funds. It was noted that the market has done much better since April 30, 2018. The VPFA did advise that she will be meeting with our investment firm to discuss our current investments as the results were below benchmark. Part of the discussion will address our current policy which is fairly conservative and whether or not we should be looking at changing the policy in light of the returns.

## **9. Student Centre Update**

The VPFA provided an update on the status of the student centre construction project. It was noted that the responses to the RFP came in higher than budgeted. As a result of discussions held with the architect, the preferred contractor is currently assessing whether or not adjustments to the project could result in an adequate reduction in project cost. Once the contractor's final price is received, assuming it is within the mandate of NUSU's approved borrowing threshold, a request will be made to the Board of Governors to award the RFP.

## **10. Other Business**

No other business was discussed.

The meeting adjourned at 10:10 a.m.

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Recorded by: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Committee Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS  
UNIVERSITY GOVERNANCE COMMITTEE MEETING

**OPEN SESSION**

The University Governance Committee met on Monday, September 17, 2018, at 10:30 am in the Nipissing University Board Room (F303)

Members present: Gary Jodouin, Committee Chair  
Fran Couchie  
Mike DeGagné  
Blaine Hatt  
Ryan Hehn  
Jade Nighbor  
Tom Palangio  
Bobby Ray  
Nicolai MacKenzie (non-voting)  
Cheryl Sutton (non-voting)  
Arja Vainio-Mattila (non-voting)  
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook  
Tom Curry  
Andrew Wood

Guests: Casey Phillips  
Jenny Mackie

Recording Secretary: Abby Blaszczyk (Administrative Assistant, President's Office)

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**1. Opening Remarks/Call for Conflicts of Interest**

The meeting was called to order at 10:35 a.m. The Committee Chair called for any conflicts of interest; no such declarations were made.

**2. Election of Committee Vice-Chair**

As outlined by the Board Bylaws, the committee is responsible for electing a committee vice-chair from the non-constituent members. As a result, Fran Couchie agreed to assume the position.

**3. Review of Committee Terms of Reference**

The terms of reference for the committee as detailed in the Board Bylaws was reviewed. There have been no changes to these, and no questions were raised.

#### **4. Review of Annual Work Plan**

The Annual Work Plan was reviewed and certain items were highlighted for attention. It was noted that the Annual Work Plan is a working document that may be changed and altered throughout the year as required.

#### **5. Status of LGIC Appointments**

The University Secretary provided an update on the status of the two pending LGIC applications. There has been no response from the Province regarding either application. The University has been provided with a new point of contact at MTCU regarding this matter.

It was noted that Patti Carr and Harriet Madigan will continue to attend open session meetings as guests but will not be eligible to vote.

#### **6. Search/Appointment/Reappointment of Academic Administrators Policy – Draft Revisions**

The Vice-President, Finance & Administration (VPFA) highlighted three areas of major change in the search/appointment/reappointment policy that was included with the agenda: the concept of confidentiality and how that might intersect with a requirement for candidates to make public presentations; the length of term allowed for both the Provost & VPAR and the President; and areas in which the policy was in contravention of the University's Respectful Workplace Policy.

The Director, Human Resources expanded on the themes highlighted by the VPFA and detailed some of the other changes that were made as well. Following significant discussion, several additional changes were suggested. Further revisions will be made as a result, and the policy will be brought back to the committee for a final review at the October meeting.

#### **7. Community Recreational Facility – Follow-up Discussion**

There have been no new developments regarding the Community Recreational Facility discussion that was held in the spring. It is expected there will be a delay on this issue until after the municipal election.

#### **8. Executive Committee Membership – Discussion**

The Committee Chair reviewed the bylaws pertaining to the membership of the Executive Committee of the Board of Governors. He explained that a question had been raised by a committee member regarding the possibility of adding one (or two) Senate representatives to the Executive Committee. Significant discussion ensued, with conflict of interest being a major theme in the discussion.

It was recommended that this topic be brought to the Joint Board/Senate Committee on Governance for discussion.

## 9. Other Business

One of the items this committee will look at this year is the Communications Protocol for Board Members policy. The Committee Chair emphasized the importance of ensuring Board members understand their roles in this regard. As outlined in the policy, the Board Chair is the only authorized spokesperson for the Board. Should other Board members be queried regarding decisions of the Board, these should be referred back to the Board Chair or the President for a response.

The meeting adjourned at 11:20 a.m.

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Recording Secretary

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Chair of Governance

NIPISSING UNIVERSITY BOARD OF GOVERNORS

COMMUNITY RELATIONS COMMITTEE MEETING

OPEN SESSION

September 17, 2018

The Community Relations Committee of the Board of Governors met on Monday, September 17, 2018, at 1:30 p.m. in the Nipissing University Board Room (F303).

**Members Present:** Karl Neubert, Committee Chair  
Fran Couchie  
Mike DeGagné  
Kristen Ferguson  
Ryan Hehn  
Rose Jawbone  
Jade Nighbor  
Tom Palangio, Board Chair  
Judy Smith  
Xander Winter (non-voting)  
Arja Vainio-Mattila (non-voting)  
Cheryl Sutton (non-voting)  
Christine Dowdall, University Secretary (non-voting)

**Regrets:** Daniel Goulard  
Derek Shogren  
Paul Cook

**Guests:** Kelly Brown  
Patti Carr  
Gord Durnan

**Recording Secretary:** Melinda DeBenedet, Secretary, Marketing & Communications

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**1. Welcome/Call for Conflicts of Interest – Committee Chair, Karl Neubert**

Chair Karl Neubert welcomed everyone to the first meeting of the year, briefly outlined the purpose of the committee and gave an overview of what was discussed last year.

**2. Election of Committee Vice-Chair**

Judy Smith agreed to assume the position of Committee Vice-Chair.

**3. Review of Committee Terms of Reference**

The Committee Chair reviewed the Terms of Reference for the committee. No questions or issues were raised.

#### **4. Review of Draft Annual Work Plan**

The Chair went through the Annual Work Plan draft for 2018-19. No concerns or recommendations were brought forward.

#### **5. Economic Impact Study – Next Steps**

The President provided a brief overview of the Economic Impact Study (EIS) that was completed last year by KPMG. The committee was shown a few of the key infographics that were created by the Marketing team to help convey the study's information to the community/funders/government/etc. Several committee members asked questions and commented on the importance of getting the information out in to the community as soon as possible.

It was suggested that the Registrar be invited to attend the next meeting of this committee to talk about how recruitment is using the EIS in their presentations to high school students. It was also suggested that more of the infographic "stories" that were created by the Marketing team be brought in for the committee's information.

#### **6. Other Business**

Last year, the Marketing department compiled an extensive listing of the ways in which Nipissing University interacts with the community. Those linkages will be highlighted in a new Community Relations website that will be launched later in the year.

The meeting was adjourned at 2:05 p.m.

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Recording Secretary

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Committee Chair



NIPISSING UNIVERSITY BOARD OF GOVERNORS

**FUNDRAISING COMMITTEE MEETING**

**OPEN SESSION**

September 17, 2018

The Fundraising Committee met on Monday, September 17, 2018, at 1:30 p.m. in the Nipissing University Board Room (F303).

Members present: Gord Durnan, Committee Chair  
Mike DeGagné  
Robin Gendron  
Daniel Goulard  
Joanne Laplante  
Jade Nighbor  
Tom Palangio  
Bobby Ray  
Stephen Tedesco  
Cheryl Sutton (non-voting)  
Arja Vainio-Mattila (non-voting)  
Xander Winter (non-voting)  
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook

Guests: Len Gamache  
Casey Phillips  
Meghan Venasse

Recording Secretary: Abby Blaszczyk, Recording Secretary

**1. Opening Remarks/Call for Conflicts of Interest – Gord Durnan, Committee Chair**

The meeting was called to order at 2:30 pm. The Chair welcomed everyone and called for conflicts of interest with regard to any of the agenda items; no such conflicts were declared.

**2. Election of Committee Vice-Chair**

As outlined in the committee terms of reference, a Vice-Chair is to be selected for the committee at the first meeting of the year. As a result, Bobby Ray agreed to assume this position.

**3. Review of Committee Terms of Reference**

The committee terms of reference were circulated prior to the meeting. There were no comments or questions raised.

#### **4. Review of Draft Annual Work Plan**

The Annual Work Plan was reviewed, and it was noted that the plan may be altered as the year progresses.

#### **5. Advancement Update**

There was discussion about current policies that may require some revision to better reflect Nipissing's philosophies and practices. Len Gamache explained that the two policies that the committee approved last year were true Board policies, and he stated that any other policies that may be reviewed in the future will be administrative in nature and will not require Board approval.

An update regarding Advancement staffing changes was provided.

#### **6. Year-to-Date Donations Summary**

A comparison of contributions received at this time last year versus this year was highlighted. At this time in 2017, there was approximately \$44,000 in donations received, compared to the approximately \$250,000 that has been received so far in 2018.

A number of recent gifts and activities were highlighted, including the Dr. Ilse Mueller Memorial Scholarship in Classical Studies, the Stockfish Family Foundation pledge which is in support of young entrepreneurs in North Bay, and the Sparrow Family donation to the School of Business for an Experiential Learning Centre.

It was announced that George Flumerfelt, President of Redpath, has been appointed as an Executive-in-Residence in the School of Business for a two-year term. Mr. Flumerfelt will participate in guest lectures and provide mentoring to Nipissing's business students. Discussion followed regarding expanding this idea to other departments, and it was suggested that it will be important to strive for gender equality in this regard.

#### **7. Alumni Program**

The annual Call Campaign program sees student callers reaching out to alumni to solicit donations. This year, eight student callers have been hired, and the campaign will begin on September 21, 2018. It was noted that in past years, this campaign has raised approximately \$20,000 in donations. The campaign is also an important way to ensure contact information of our alumni is as current as possible.

An update was provided by the President of the Alumni Advisory Board regarding ways the Alumni Association is planning to engage alumni. Some ideas include sponsoring more permanent structures in the community, hosting more events that encourage alumni to connect, an e-newsletter that has started going out to alumni, and discussion surrounding the possible production of a quarterly magazine.

#### **8. Campaign Update**

Len Gamache reported that 30-plus donors have been identified as being capable of donating \$250,000 or more. Each of these donors is managed by a 'Relationship Manager' on the Advancement team. There was discussion surrounding the roll of the Relationship Manager and how they can further the connection between the University and the donor's interests.

**9. “The Next Generation of Canadian Giving” (Blackbaud Research – 2018)**

An article entitled *Research: the Next Generation of Canadian Giving (2018)* by the Blackbaud Institute was distributed as a handout. The article assesses generationally how people are giving and how they are motivated. Len Gamache explained that the generation to which an individual belongs affects how the Advancement Team approaches that donor and how the team does their work.

The meeting was adjourned at 3:22 p.m.

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Recording Secretary

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Committee Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS

**PLANT & PROPERTY COMMITTEE MEETING**

**OPEN SESSION**

September 17, 2018

The Plant & Property Committee met on Monday, September 17, 2018, at 3:30 p.m. in the Nipissing University Board Room (F303).

Members present: Joanne Laplante, Committee Chair  
Judy Smith  
Toivo Koivukoski  
Ryan Hehn  
Rose Jawbone  
Tom Palangio  
Mike DeGagné  
Nicolai MacKenzie (non-voting)  
Arja Vainio-Mattila (non-voting)  
Cheryl Sutton (non-voting)  
Christine Dowdall, University Secretary (non-voting)

Regrets: Karl Neubert  
Daniel Goulard  
Paul Cook

Guests: David Drenth  
Ursula Boyer  
Casey Phillips  
Warren Lindsey  
Hariett Madigan  
Casey Phillips

Recording Secretary: Melissa Busschaert-Daigle, Administrative Assistant, Facilities

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**1. Opening Remarks/Call for Conflicts of Interest**

Committee Chair, Joanne Laplante, welcomed everyone to the year's first meeting of the Plant & Property Committee. The Chair called for conflicts of interest regarding any of the agenda items; no such declarations were made.

Introductions were made around the table.

**2. Election of Committee Vice-Chair**

There was a call for nominations for a Committee Vice-Chair. Judy Smith agreed to assume the position.

**3. Review of Committee Terms of Reference**

The committee was directed to review the terms of reference for the Plant & Property Committee as defined in the Board Bylaws (on-line). There were no questions.

**4. Review of Draft Annual Work Plan**

The draft work plan for the Plant and Property Committee for 2018-2019 was reviewed. No changes were made to the document.

**5. Capital & Construction – Update**

The Director of Facilities provided an update on capital and construction. The presentation is appended to the PDF version of these minutes.

The Committee Chair asked if the new field is accessible. The Director advised that field accessibility is greatly improved due to interlocking pathways and appropriate grades.

In response to a question about the new turf system, the Director noted the turf field was built to FIFA standards which includes the shock pad layer. It was also noted that a TPE infill product was used over traditional black rubber pellets to improve playability and reduce heat on the field.

A committee member enquired about the status of the ski trail construction. Dr. Toivo Koivukoski reported that the work will begin in two weeks to replace culverts and to widen the trails. He also noted that as a result of these upgrades, two large ski events (OUA and Ontario Cup) will now be hosted on campus. A discussion took place around the benefit of building a multi-purpose Ski Lodge at the trail head. Funding opportunities are also being explored.

**6. NUSU – Status of New Students’ Centre**

The Director of Facilities explained that the RFP submissions were collected back in May from four contractors. All submissions received were significantly over budget. After review, the Construction Committee performed an intense cost reduction exercise in order to award the RFP to the successful contractor. The executive team is taking the final cost/budget to the board for approval on Thursday, September 20, 2018.

**7. Other Business**

No other business was discussed.

**8. Adjournment**

The meeting was adjourned at 4:25 p.m.

Recorded by: \_\_\_\_\_  
Administrative Assistant, Facilities

Approved by: \_\_\_\_\_  
Committee Chair



Plant & Property  
Committee Meeting  
September 2018

# Plant & Property Committee Meeting

## CAPITAL & CONSTRUCTION

1. Capital Update
2. SIF Project - HVAC & Roofing
3. Greenhouse Gas Reduction Program
4. Maintenance and Renewal
5. Canadore Projects
6. City Construction
7. Student Centre Construction



# Capital Update



## Playing Field:

- Mitchell/Jensen Architecture
- Davan Group
- Tender Closed: June 2017
- Construction Cost : \$2,200,000
- Change Orders: 6 items and 1.9% cost increase to date pending allowance reconciling

# Capital Update

## Playing Field Update:

- Player's Benches Installed
- Press Box & Bleachers Complete
- Lighting Calibration 100%
- Landscaping & Fencing - last touches this week
- Final 'in-fill' on turf perimeter  
THURSDAY





Spring





Spring



Spring



Spring



Current





Current



Current



Current



Current



Current



Current



Current



Current



# Capital Update

## Residence WIFI:

- Growing concern
- Aging technology
- Large scale project resulting in faster speed, better reliability, and increased coverage
- New contract direction with leasing to remain current going forward







# Capital Update

## Classroom Upgrades:

- Ceilings, floors, lights, HVAC, computers, tables, chairs, DS removal, projectors, displays, network, etc
- Comfortable, consistent, reliable, efficient
- Mix of asset purchase and tech equipment leasing
- Lots to come yet but a great start!





# SIF Project - HVAC & Roofing

(Strategic Investment Fund)

## Project Description

- Replacing Rooftop Air Handling Units and Controls
- Replacing major section of roofing on H Wing
- Project fund at \$1.325M
- FRP Funds allocated to support funding agreement



# SIF Project - HVAC & Roofing



## (Strategic Investment Fund) Status Update

- Consultant: J. L. Richards
- Contractor: Venasse Construction Group
- Status: Project COMPLETE
- Funding audit underway



P.O. Box 24033 Josephine Street P.O.  
North Bay, ON P1B 0A0

T: 705-707-9797 x 222

F: 705-707-9798

E: [steven@venasse.com](mailto:steven@venasse.com)

[www.venasse.com](http://www.venasse.com)

# SIF Project - HVAC & Roofing







# Greenhouse Gas Reduction Program

(GGRP)

## Project Description

- Replacing critical sections of EOL roofing, air handling units, building automation system controls, windows and exterior doors
- Project fund at \$917k
- RFP development underway
- Roofing this Fall



# Greenhouse Gas Reduction Program

Work Component Name	Campus	Building	Work Category (select from eligible list - any other requires pre- approval)	Work Component (Fill Category then select below - others require pre-approval)	Work Component Description
High Efficiency Rooftop and MUA units	North Bay	The Education Centre	HVAC_and_Controls	High Efficiency Rooftop and MUA units	Replacement of AHU 29-33 servicing A-Wing
Upgrade Building Automation Systems	North Bay	The Education Centre	HVAC_and_Controls	High Efficiency HVAC Systems	Replacement of F-Wing controls system hardware
Windows	North Bay	The Education Centre	Building_Envelope	Energy Efficient Windows/Doors/Skylights	Replace multiple original windows with new sealed units
Doors	North Bay	The Education Centre	Building_Envelope	Energy Efficient Windows/Doors/Skylights	Replace multiple original doors with new
Roofing & Insulation	North Bay	The Education Centre	Building_Envelope	New Roof (with high insulation factors)	Replace single membrane roofing system with new





PINK  
AREA WHICH WE  
SAW FROM  
STRUCTURAL DWGS

Exterior str

STAIRS  
ELEVATOR

# Maintenance and Renewal

A117/118 Renovation - Hallway  
DS Removal & Lighting  
Status Update:

- DS removal complete
- Ceiling, Flooring, Lighting, HVAC
- A117/118 online and in use









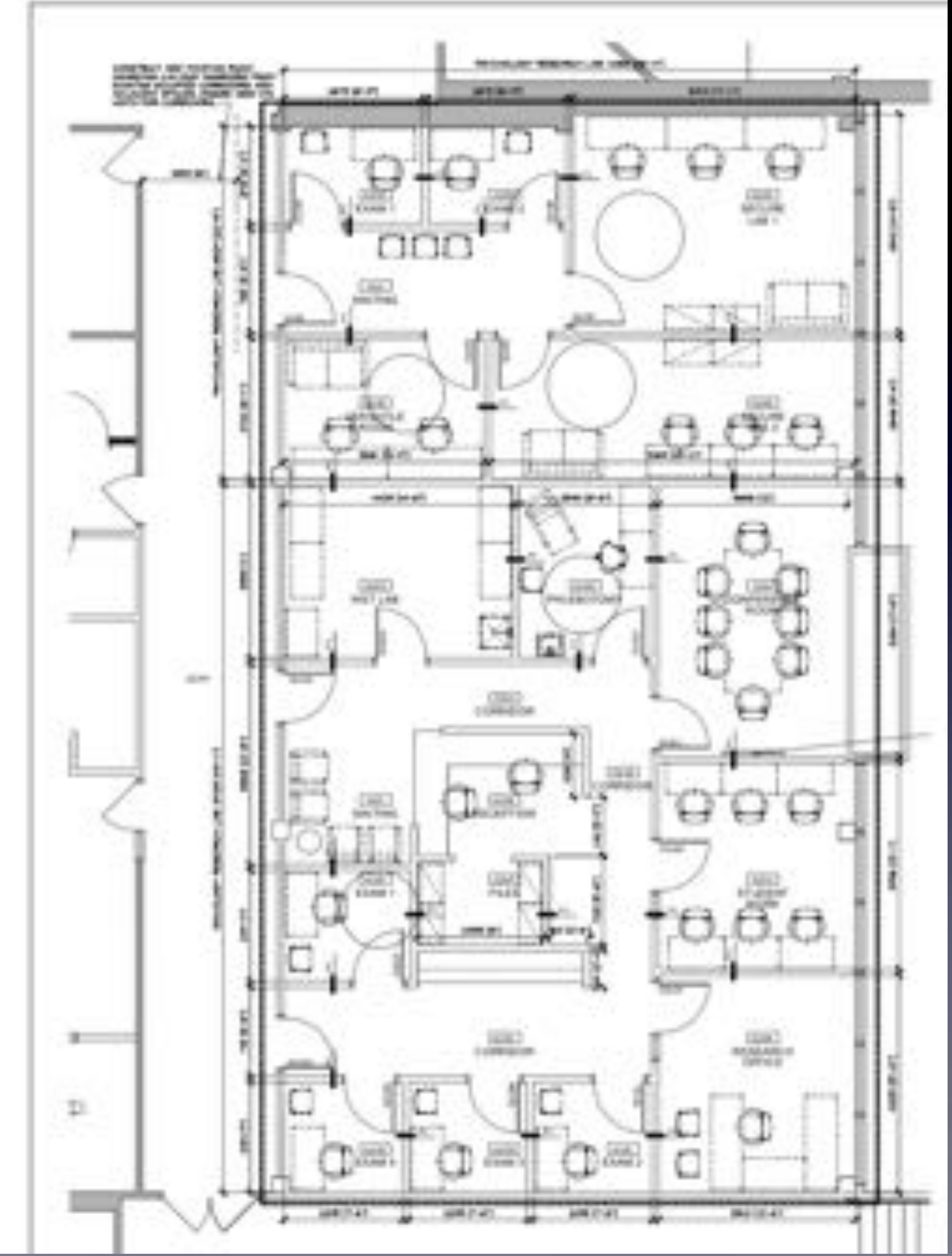
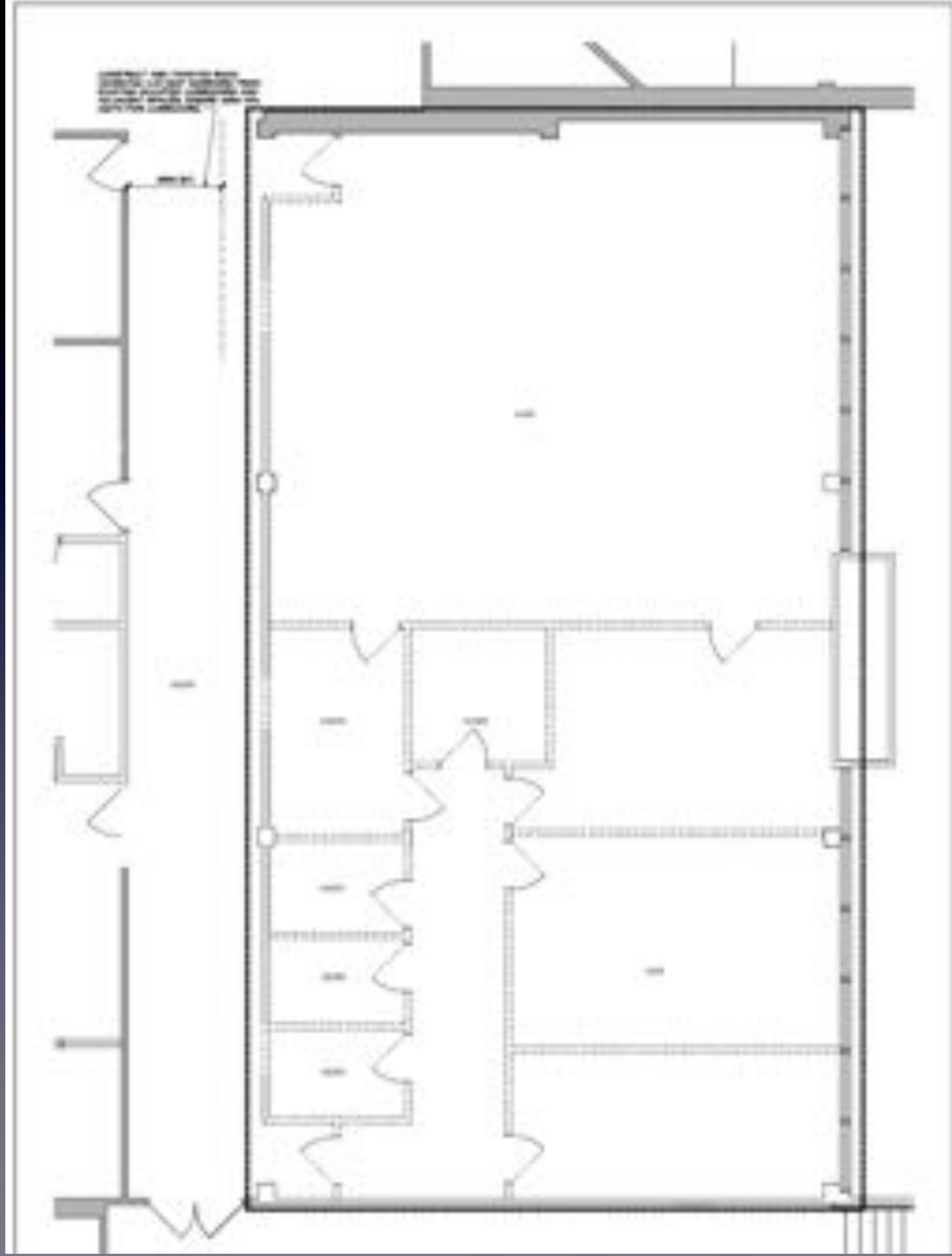


# Maintenance and Renewal

## Research Funding - Human Growth Lab Renovation

- A-Wing Psychology Area
- Complete overhaul of A222 with associated labs
- Primary portion for Dr. Steven Arnocky (funding recipient) and secondary lab space shared with multiple researchers
- Renovation similar to SNE lab space across the hall way.





# Maintenance and Renewal



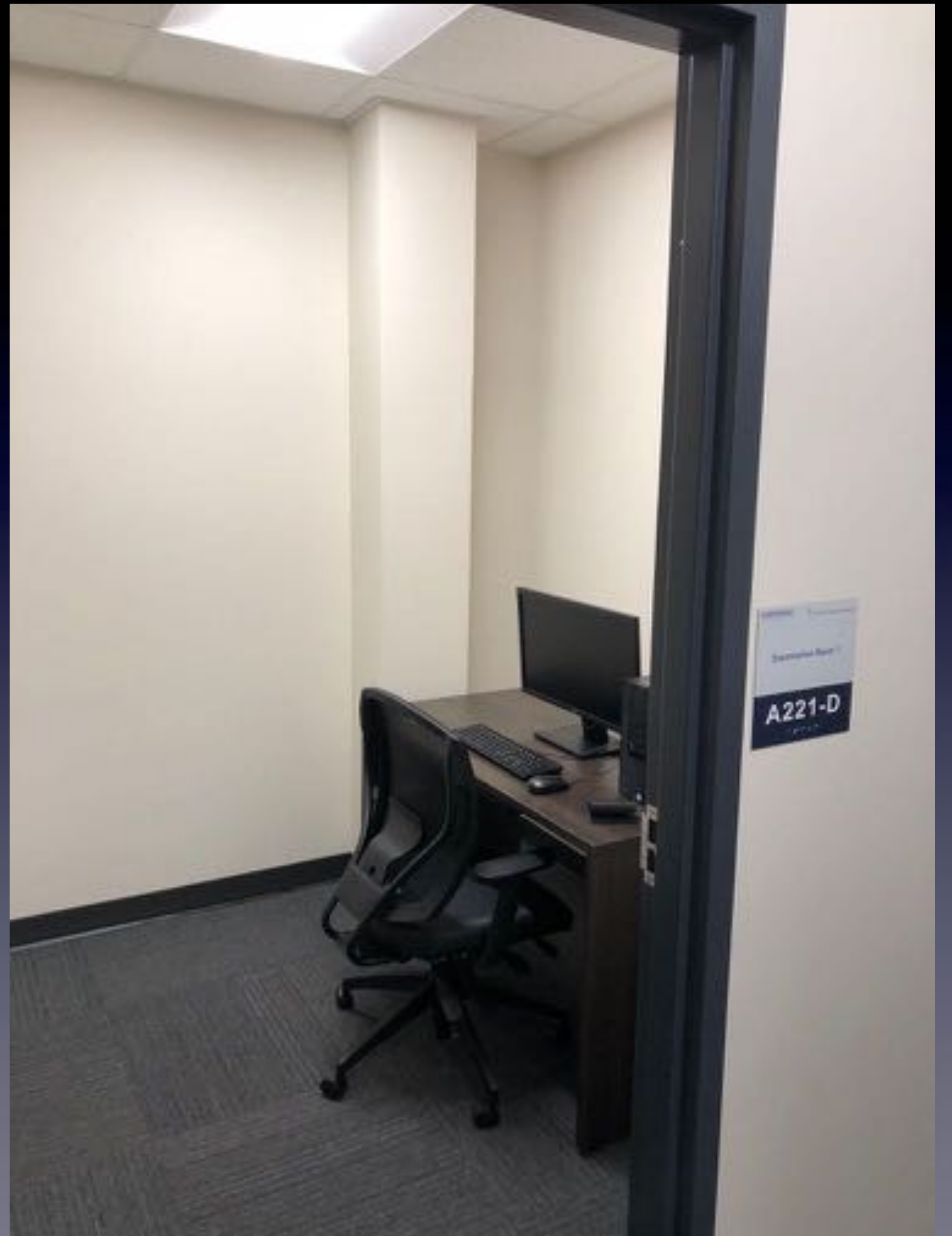
## Human Growth Lab Renovation Project Update:

- Renovation 99% complete
- Occupancy granted and fully operational
- Architect: Bertrand/Wheeler
- Contractor: Venasse Construction Group
- Construction Cost: \$346k



Wet Lab











A221-H

# Canadore Projects

## UPDATE: Campus Construction

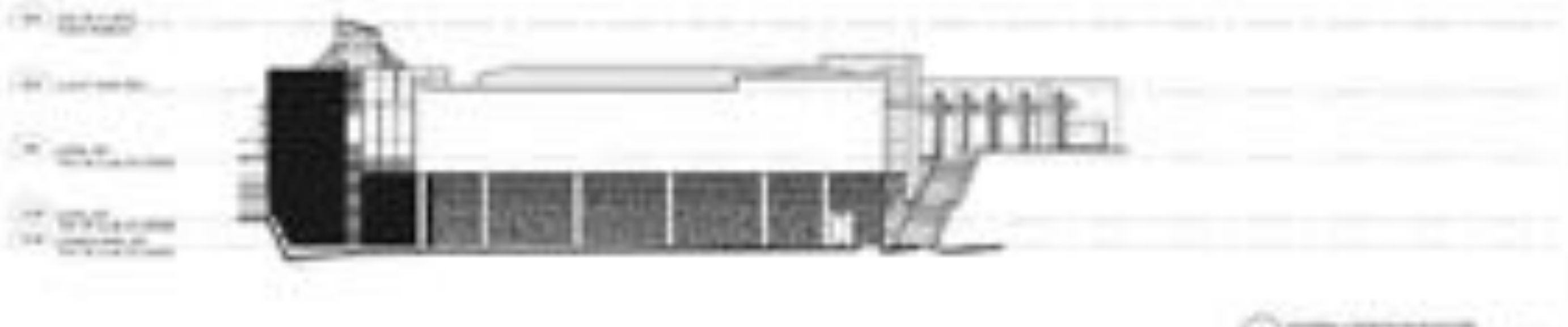
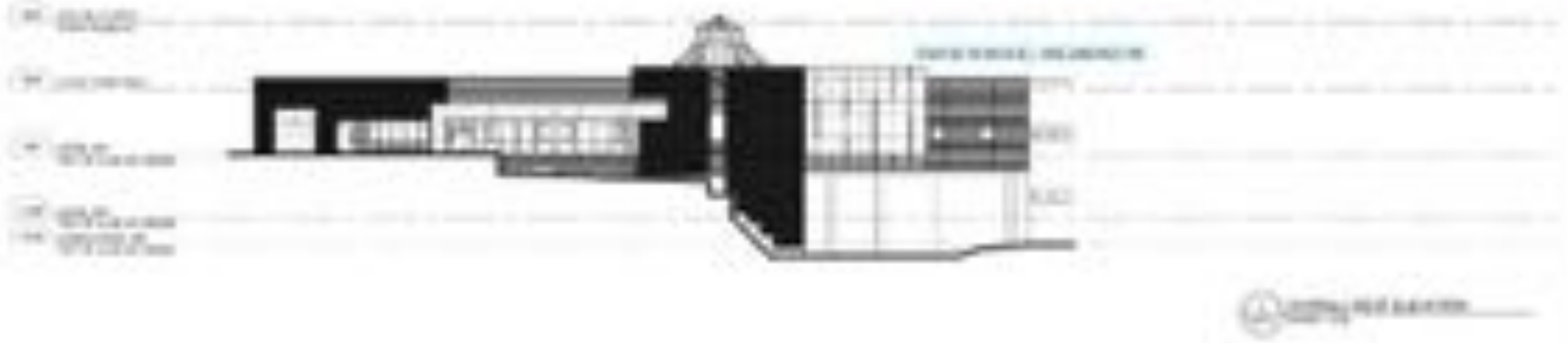
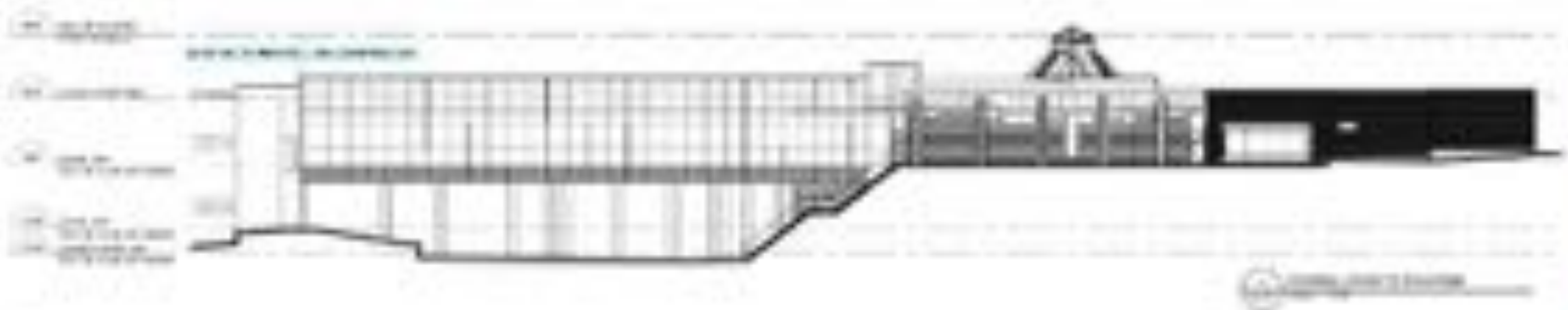
“The Village” - 27,000 sqft of new build & 9,000 sqft of renovation to Hewgill Hall Wing

- Health and Wellness learning and living (CC website for more)
- Phase 1 is focused solely on Academic purposes

Status:

- **Significant progress since last meeting**
- Advertising substantial completion by end of August - now September with Grand Opening in November
- Campus infrastructure challenge - Gas supply over capacity





Project Information  
 Title: [Blank]  
 Date: [Blank]  
 Scale: [Blank]



EVANS BERKANG BILLS WHEELER  
 ARCHITECTS  
 1000 [Blank] Street, [Blank] City, [Blank] State, [Blank] ZIP

Project Name: [Blank]  
 Project Number: [Blank]  
 Drawing Number: [Blank]

Scale: 1/8" = 1'-0"  
 Date: [Blank]



Spring



Spring



Spring



Current



Current



# Canadore Projects

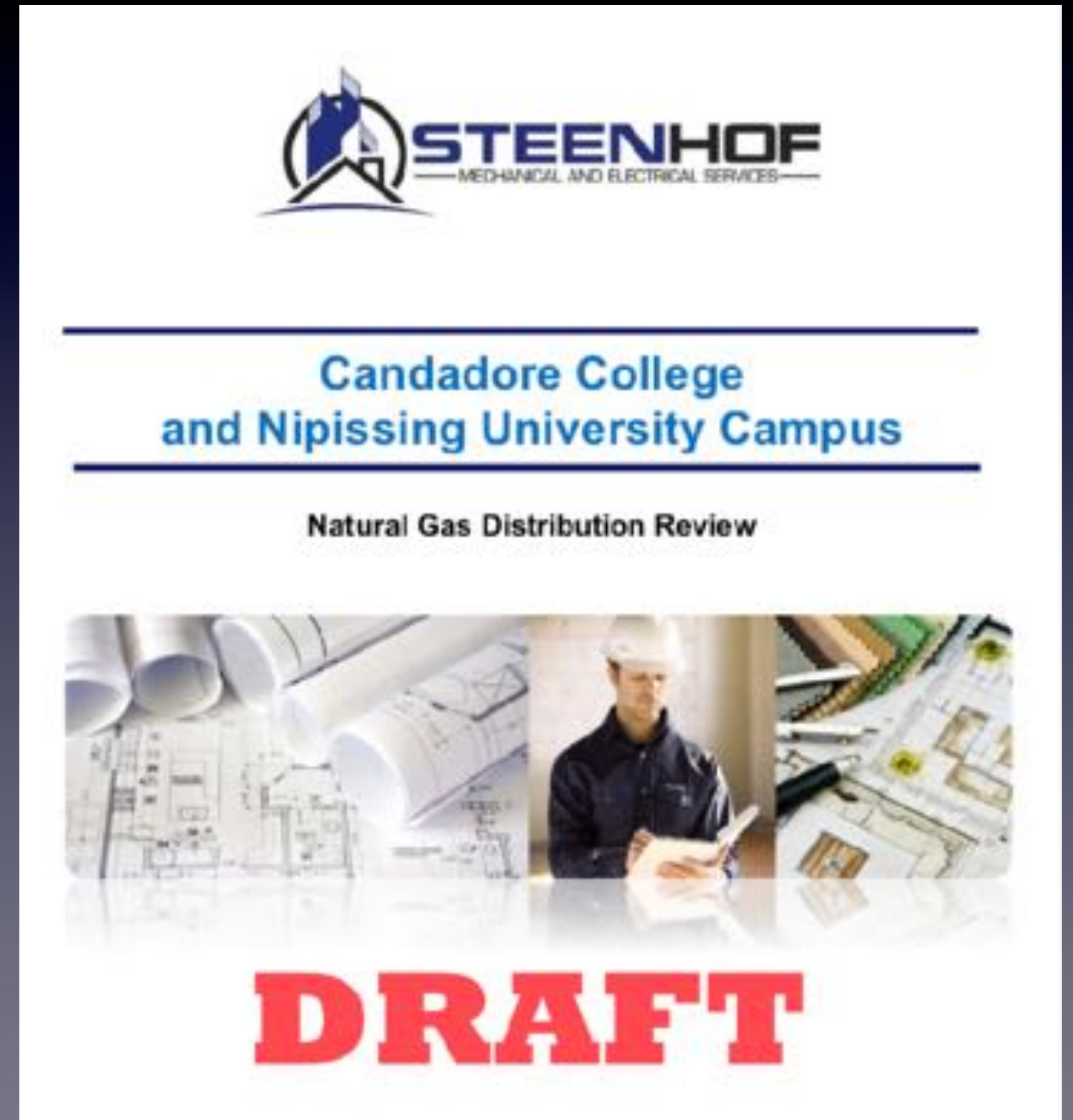
## Campus Gas Distribution

“The Village” expansion brings to focus a campus gas supply shortage

- Steenhof Consulting was hired by CC to review campus infrastructure.

Status:

- Proposal development for system upgrades underway
- Further consideration once scope is finalized





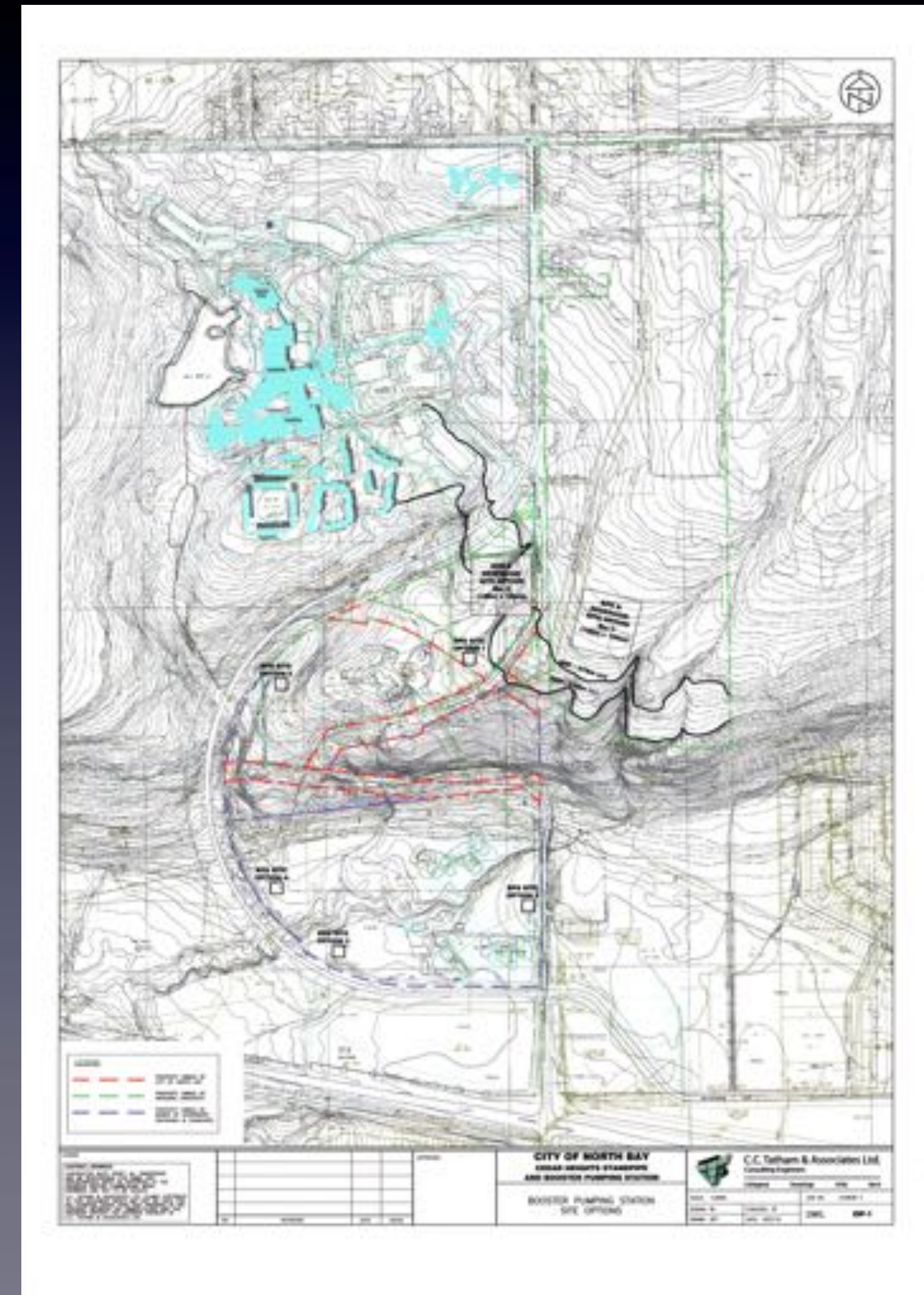
# City Construction

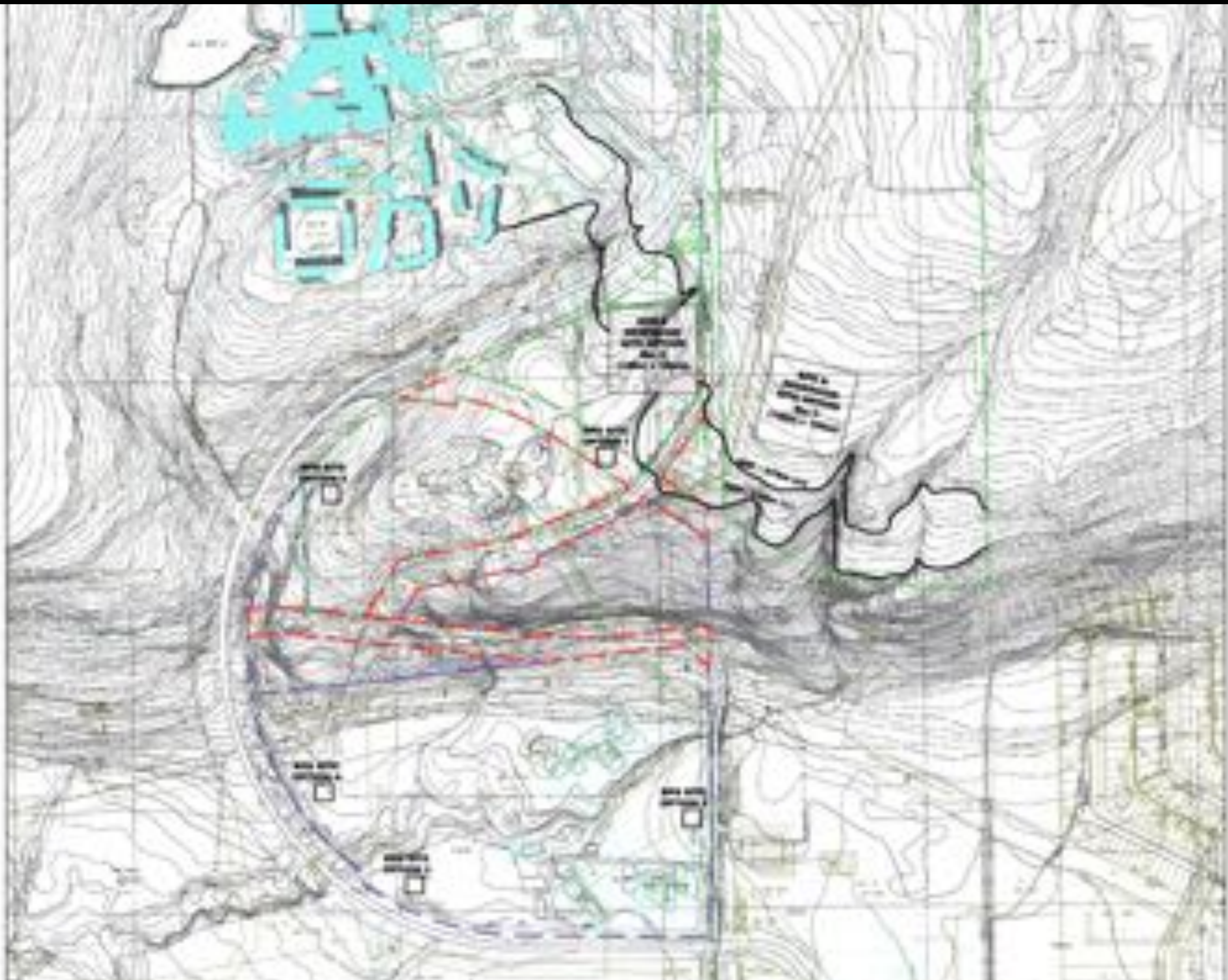
## Water Infrastructure - Phase 2

- Phase 1 completed in 2016 - major work along College Dr
- Phase 2 continues North from Campus North driveway

### Status:

- Most concerns were addressed by Kenalex
- NU & CC Convocation ceremonies were not affected
- Paving will be complete in the Spring with final lift of asphalt







Spring



Current



Current



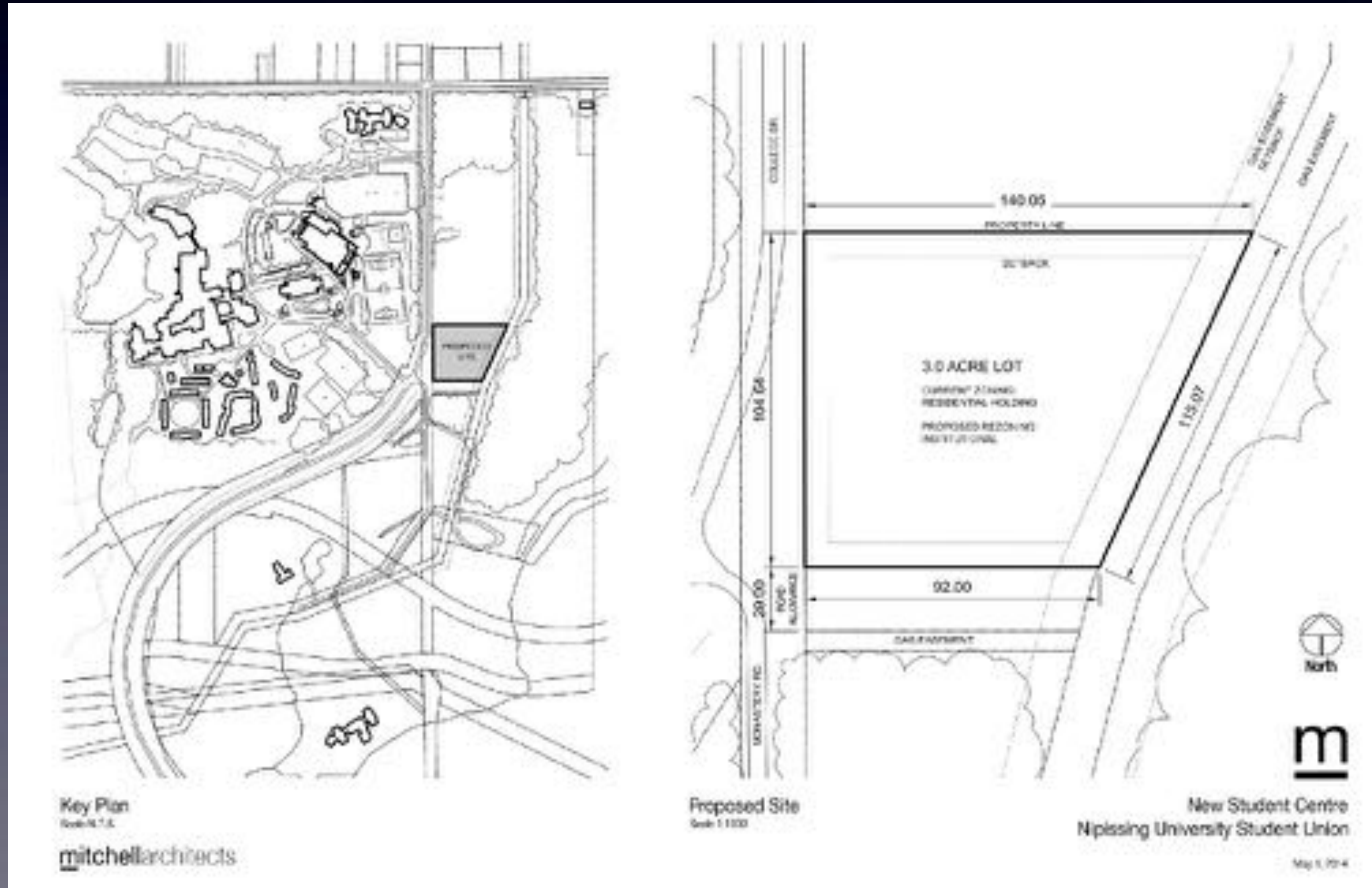
Current

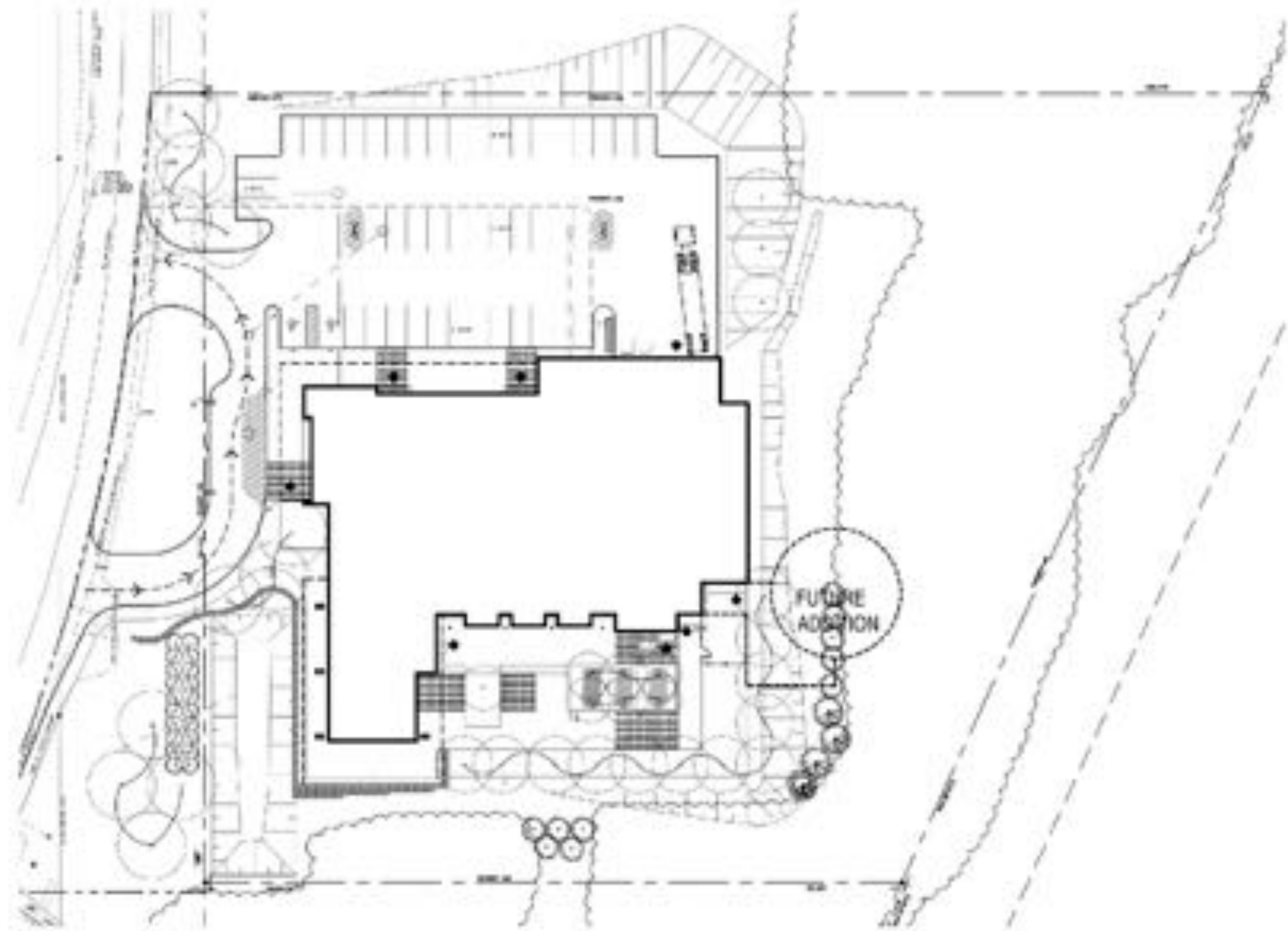


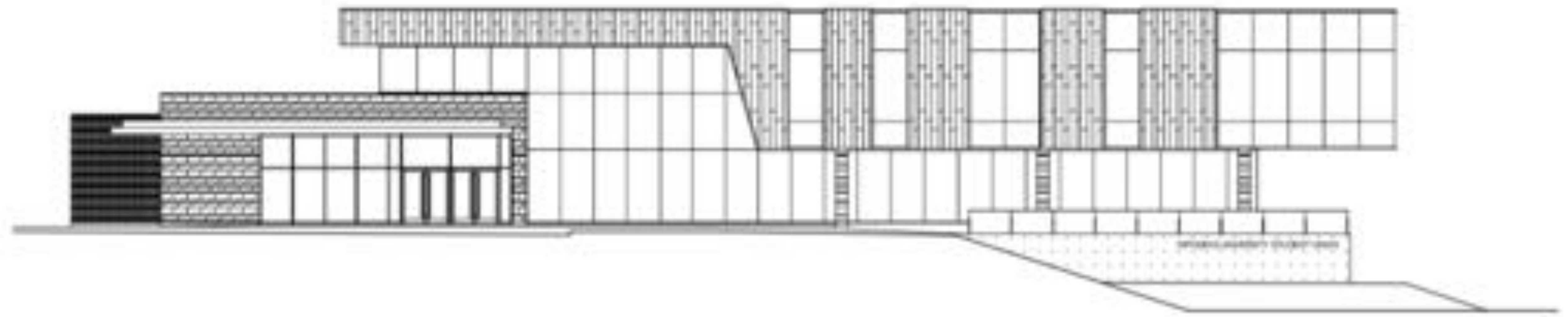
# Student Centre

Tender Complete

- RFP submissions received May 22nd, 2018
- Less submissions than anticipated, higher prices than anticipated, more concerns than anticipated
- Challenging but moving forward - award on standby







## Nipissing University Student Union Building

### PRELIMINARY Post-Tender Cost Saving Options

11-Aug-18

Item Description	Savings	Pursued?	Total Savings	Notes
<b>General</b>				
1. Delete roof detail	\$1,100.00	0.0	\$1.00	
2. Delete wood fence and foundations	\$1,000.00	1.0	\$1,000.00	
3. Replace all painted life safety stairwells with white-painted	\$1.00	0.0	\$1.00	
4. Electrical transformer change conductors copper wire with aluminum wire	\$1,175.00	0.0	\$1.00	
5. Eliminate structural framing under road	\$18,800.00	1.0	\$18,800.00	Proposed by the contractor
6. Potential electrical on and off generator system				
7. Modification to asphalt paving				
a) Eliminate one medium depth under the road in line of bus	\$8,000.00	1.0	\$8,000.00	
b) Delete asphalt paving for parking area except for the road and off parking	\$10,800.00	0.0	\$10.00	
8. Eliminate site furnishings - Early elimination of \$10k for furnishings selected later	\$10,200.00	1.0	\$10,200.00	Proposed by the contractor
9. Eliminate portions of site lighting (2) and lights and VAP sign material	\$1,700.00	1.0	\$1,700.00	not
10. Delete decorative metal framing	\$18,750.00	1.0	\$18,750.00	
11. Delete portions of glazing (2) areas total	\$1,800.00	0.0	\$1.00	
12. Delete courtyard design	\$18,814.00	1.0	\$18,814.00	
<b>General</b>				
13. Modify concrete block wall savings with alternate				
a) Replace steel wood with T&G, same species	\$101,400.00	0.0	\$10.00	
b) Replace steel wood with T&G, change species to Douglas fir	\$108,100.00	1.0	\$108,100.00	not - steel wood cost \$100,000
14. Replace 5/8" steel T&G wood with white T&G				
a) Replace T&G, same species	\$18,011.00	0.0	\$18.00	
b) Replace T&G, change species to Douglas fir	\$12,250.00	1.0	\$12,250.00	
15. Delete all framed concrete block masonry walls	\$110,000.00	1.0	\$110,000.00	
16. Replace plastic floor coverings with alternate	\$5,511.00	1.0	\$5,511.00	
17. Reduce quality of door hardware	\$11,810.00	1.0	\$11,810.00	
18. Delete entrance floor grills	\$28,000.00	1.0	\$28,000.00	
19. Replace C, L, and O lights with RFL series	\$2,600.00	1.0	\$2,600.00	not
20. Replace specified ceiling tile with alternate	\$46,410.00	1.0	\$46,410.00	
21. Reduce areas of raised perimeter for radi with perforated	\$1.00	0.0	\$1.00	not - all items
22. Delete alternate acoustic ceiling tile, 10'x10'	\$5,000.00	0.0	\$5.00	
23. Delete dry sprinkler system of second floors	\$15,500.00	1.0	\$15,500.00	not
<b>General Building Detail</b>				
24. Replace specified zinc cladding				
a) Replace zinc with corrugated metal panel	\$1,000.00	0.0	\$1.00	
b) Replace zinc with perforated corrugated metal siding	\$100,000.00	1.0	\$100,000.00	
25. Remove 1/2" insulation with copper cladding	\$1,100.00	0.0	\$1.00	
26. Install alternate window systems				
a) Replace black profiling with dark bronze profiling	\$1.00	0.0	\$1.00	
b) Replace black profiling with clear profiling	\$14,540.00	0.0	\$14.00	not -
27. Delete air/water barrier to exterior wall assemblies	\$25,410.00	1.0	\$25,410.00	not - digital rather than brick
28. Remove dry insulation and use exterior sheathing	\$10,100.00	0.0	\$10.00	not - already existing partitions
29. Delete roofline and eave details	\$17,600.00	1.0	\$17,600.00	







END