

NIPISSING UNIVERSITY

BOARD OF GOVERNORS MEETING

OPEN SESSION

March 21, 2019

The Open Session of the regular Board of Governors meeting was held on Thursday, March 21, 2019, at 5:30 p.m. in the Robert J. Surtees Athletics Centre board room (#203).

Members Present: Tom Palangio, Board Chair
Paul Cook
Tom Curry (via Zoom)
Mike DeGagné
Gord Durnan (via Zoom)
Kristen Ferguson
Daniel Goulard
Blaine Hatt
Ryan Hehn
Rose Jawbone (via Zoom)
Gary Jodouin
Toivo Koivukoski
Joanne Laplante
Hannah Mackie
Bobby Ray
Judy Smith (via Zoom)
David Tabachnick
Stephen Tedesco
Marcus Tignanelli

Regrets: Karen Barnes
Fran Couchie
Karl Neubert
Jade Nighbor

Invited Guests: Cheryl Sutton
Arja Vainio-Mattila
Casey Phillips
Debra Iafrate
Carole Richardson
Jim McAuliffe
Cristin Christopher
Ursula Boyer
Hariett Madigan
Graydon Raymer
Christine Dowdall (University Secretary)

Observers: Amanda Burk

Recording Secretary: Abby Blaszczyk (Administrative Assistant, President's Office)

1. Call to Order/Land Acknowledgment

The meeting was called to order at 5:35 p.m. The Board Chair offered a traditional land acknowledgement.

2. Declaration of Conflict of Interest

The Board Chair called for conflicts of interest concerning any of the agenda items. No such declarations were made.

3. Use of Recording and/or Broadcasting Devices

The Board Chair reminded everyone that the use of recording and/or broadcasting devices is prohibited during the meeting.

4. Consent Agenda

Resolution 2019-03-01: ***That the items included on the March 21, 2019, consent agenda for the Open Session of the Board of Governors meeting be adopted as circulated.***

*Moved by Blaine Hatt; seconded by Ryan Hehn.
Carried.*

5. Adoption of Regular Agenda

The Chair requested a reordering of the meeting's open agenda, bringing some of the regular business items forward to accommodate the need for the President to leave the meeting early (details under the Chair's Remarks). As a result, the following resolution was put forward:

Resolution 2019-03-02: ***That the Board of Governors adopt the March 21, 2019, open meeting agenda as amended.***

*Moved by Gary Jodouin; seconded by Hannah Mackie.
Carried.*

6. Chair's Remarks

The Chair noted the change in venue and the positive opportunity for Board members to tour and experience different facilities on campus.

The Chair announced that later this evening, Dr. Mike DeGagné, President and Vice-Chancellor, will be inducted into the Nipissing District's Human Rights Hall of Fame at the 32nd Annual Evening of Applause. He congratulated the President on receiving the award, which honours individuals who have shown leadership in human rights or anti-racism activities, making a difference locally, regionally, nationally or internationally.

7. President's Remarks

The President announced that Hannah Mackie, a current student representative on the Board of Governors, has been voted as next year's student union President. He congratulated Hannah and said that he is looking forward to a continued working relationship.

The President highlighted several of his activities since the Board last met. These included leadership discussions with the City of North Bay, meetings with potentially significant donors, and ongoing discussions with the Presidents of the other Northern universities with whom Nipissing shares many challenges.

Dr. DeGagné highlighted the success of the recent Donor Social and the presentation of the Dave Marshall Leadership Awards. He also congratulated Dr. Toivo Koivukoski and his team on the exceptional work done to prepare the campus trails for the Ontario University Athletics (OUA) Nordic Ski Championship.

The President provided an update on the recent changes in tuition in Ontario, noting that no further information has been received regarding the Northern relief fund.

8. Board Representatives on Other Committees

Nipissing University Student Union – Hannah Mackie

The elections for the NUSU Executives and Board of Directors were recently completed for the 2019-2020 Academic year. The new Executive, consisting of Hannah Mackie as President, Shannon McCarthy as VP Student Life, Charlotte Foster as VP Advocacy and Awareness, and Tayler Sullivan as VP Finance and Administration, will take office on May 1.

Several events were highlighted, including a Build Your Future collaborative project between The Labour Market Group, YES Employment and NUSU that is designed to assist students as they prepare for the job market, and the very inspiring Ignite #6 event that featured student speakers from both Nipissing and Canadore.

Academic Senate – Bobby Ray

Bobby Ray, one of the Board representatives on the Academic Senate, reported that the last Senate meeting included a call for nominations to the Harassment and Discrimination Committee. Following discussion, Senate requested that the Board of Governors review the purpose of this committee to determine if it is still a relevant committee. This task will be sent to either the Governance or Executive Committee of the Board for discussion.

During his report, Bobby formally welcomed Dr. David Tabachnick, the newest Senate representative on the Board of Governors.

Alumni Advisory Board

No report.

Indigenous Council on Education – Rose Jawbone

At the October 30 meeting of the Nipissing University Indigenous Council on Education (NUICE), consultation took place regarding the wearing of Indigenous regalia at convocation. As a result, the following resolution was put forward:

Resolution 2019-03-03: ***That the Board of Governors adopt the policy statement for Indigenous regalia at convocation as recommended by the Indigenous Council on Education.***

*Moved by Blaine Hatt; seconded by Hannah Mackie.
Carried.*

After significant discussion by NUICE, a final draft of the traditional territory acknowledgment was approved by the council. As a result, the following resolution was put forward:

Resolution 2019-03-04: ***That Board of Governors formally adopt the traditional land acknowledgement as recommended by the Indigenous Council on Education.***

*Moved by Blaine Hatt; seconded by Hannah Mackie.
Carried.*

Joint Committee of the Board and Senate on Governance – Gary Jodouin

It was reported that the Terms of Reference for the Joint Committee were reviewed by the University Governance Committee at their last meeting. Some suggestions for revisions were made, so they will be sent back to the Joint Committee with suggested amendments for discussion at their next meeting.

It was also reported that five out of the eight recommendations from the Special Governance Commission Report are currently in place, and discussion on the remaining recommendations continues.

9. Presentation: Presentation: Seven Years in PHED – Dr. Graydon Raymer, Director, School of Physical and Health Education/Associate Professor, Schulich School of Education

Dr. Graydon Raymer is serving his second term as Director of the School of Physical and Health Education at Nipissing. Prior to the Board meeting, he toured Board members through the different labs that are housed in the Centre for Physical and Health Education. Nipissing University has one of the few BPHE programs in the country that still has a rich experiential component, and Dr. Raymer’s presentation highlighted several sub-disciplines that the BPHE program has focused on over the past seven years including health and sport psychology, health and physical activity promotion, motor learning and control, biomechanics and ergonomics, and environmental and exercise physiology.

10. Chancellor’s Remarks

The Chancellor noted several activities he has been involved in where the University has been showcased. Most recently, Nipissing hosted the opening ceremonies of the Provincial Ringette Championships which saw approximately 1,000 athletes on campus. Additionally, the Chancellor is serving once again as Co-Chair of the

FIRST Robotics Competition, which will be held at the R.J. Surtees Athletics Centre on March 29 and 30. This Competition, which is in its sixth year at Nipissing University, will host approximately 900 students from across Ontario.

Other activities the Chancellor highlighted included serving as a judge for the annual Three Minute Thesis competition and presenting awards to this year's recipients of the Dave Marshall Leadership Awards.

11. Vice-President's Remarks

The Provost and Vice-President, Academic & Research (PVPAR) updated the Board on the progress/status of the Quality Assurance reviews. She also spoke to the development of the teaching hub which is expected to be completed in August, as well as the two ongoing decanal searches for the Dean of Arts and Science and Dean of Teaching.

The PVPAR briefed the Board on her recent trip to India. She noted there are 115,000 students that travel from India each year to attend Canadian Universities which puts Nipissing in a very good position. Discussions have also been ongoing with the City in order to welcome international students to North Bay.

The Vice-President, Finance & Administration (VPFA) has been working to complete the preliminary budget, which will be presented to the Audit & Finance Committee for recommendation to the Board. She also noted that the ongoing roofing work, which is being funded by the Greenhouse Gas Fund, is expected to be completed on budget and on time.

The Assistant Vice-President, Students (AVPS) reported on the success of International Women's Week on campus, noting the many accomplishments of female leaders at Nipissing University as well as in our community.

The AVPS spoke to the recent release of a survey on sexual violence at Ontario Universities and Colleges. He stated that Nipissing University fared well in the majority of categories, such as perception of consent, knowledge of institutional supports and satisfaction with the institutional response. Dr. Phillips stated the announcement from the Provincial Government to double the Women's Safety Grant provides the University with the opportunity to further improve our services.

12. Deans' Remarks

The Dean of the Schulich School of Education reported that acceptances to the Bachelor of Education program have increased substantially with a number of offers still outstanding. She accredits this to the success of the recruitment team as well as the faculty and staff. She highlighted the success of the call campaigns and the well-attended Bachelor of Education Open House.

The Dean of Graduate Studies and Research highlighted a number of events, both externally and internally, associated with Research Month. He extended his thanks to the judges and participants of the Three Minute Thesis competition. He also promoted the Undergraduate Research Conference and NU 360, which showcases faculty research.

13. Enrollment Update – Registrar

As of March 15, distinct applications are at 4,703, which is already higher than our total number of applications from last academic year. The largest increase is seen in Education, with other major increases in Ontario High School applicants as well as first choice applications. Admissions is working diligently to get offers out to these prospective students.

When asked to what she attributes these very positive numbers, the Registrar responded that the promotion of the NU promise and the customized communication to potential students are two areas that have had an impact.

14. Question Period

A question was raised regarding issues related to administrative support for committees of the governing bodies. It was stated that most universities in Ontario have an Office of the Secretariat, and the absence of such an office at Nipissing makes us an outlier. In response, the PVPAR stated that such a proposal would have significant budgetary implications, in particular with regard to staffing. In addition, the University Secretary pointed out that while many universities may indeed have such a structure, those offices are often not responsible for providing administrative support to all of the committees.

A request to circulate a document related to this topic was made.

15. Other Business

No other business was discussed.

16. Next Meeting Dates/Adjournment

The next regular Committee Day is scheduled for April 15, 2019.

The next regular meeting of the Board of Governors is scheduled for May 2, 2019.

Resolution 2019-03-05: ***That the Open Session of the Board of Governors' regular meeting now adjourn.***

*Moved by Stephen Tedesco; seconded by Gary Jodouin.
Carried.*

Open session adjourned at 7:35 p.m.

President & Vice-Chancellor/Secretary of the Board

Board Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS MEETING

OPEN SESSION

March 21, 2019

5:30 p.m. – Robert J Surtees Athletics Centre (Room #203)

AGENDA

Zoom Connection for Virtual Attendance: <https://zoom.us/j/383365262>

1. Call to Order/Land Acknowledgement

2. Declaration of Conflict of Interest

3. Use of Recording and/or Broadcasting Devices

4. Consent Agenda

- i. Adoption of the January 10, 2019, Minutes (Open Session)
- ii. For Information Only
 - (a) Committee Reports
 1. Audit & Finance Committee – Minutes from February 25, 2019
 2. University Governance Committee – Minutes from February 25, 2019
 3. Fundraising Committee – Minutes from Minutes from February 25, 2019
 4. Plant & Property Committee – Minutes from February 25, 2019

Resolution: *That the items included on the March 21, 2019, consent agenda for the Open Session of the Board of Governors meeting be adopted as circulated.*

5. Adoption of Regular Agenda

Resolution: *That the Board of Governors adopt the March 21, 2019, Open Session regular agenda as circulated.*

6. Chair's Remarks

7. Presentation: Seven Years in PHED – Dr. Graydon Raymer, Director, School of Physical and Health Education/Associate Professor, Schulich School of Education

8. Chancellor's Remarks

9. President's Remarks

10. Vice-President's Remarks

- *Provost and Vice President, Academic & Research*
- *Vice-President, Finance & Administration*
- *Assistant Vice-President, Students*

11. Deans' Remarks

12. Enrollment Update – Registrar

13. Question Period

14. Board Representatives on Other Committees

- Nipissing University Student Union
- Academic Senate
- Alumni Advisory Board – *No report*
- Indigenous Council on Education

Resolution: *That the Board of Governors adopt the policy statement for Indigenous regalia at convocation as recommended by the Indigenous Council on Education.*

Resolution: *That Board of Governors formally adopt the traditional land acknowledgement as recommended by the Indigenous Council on Education.*

- Joint Committee of the Board and Senate on Governance

15. Other Business

16. Next Meeting Dates/Adjournment

Resolution: That the Open Session of the Board of Governors' regular meeting now adjourn.

Time: _____

NIPISSING UNIVERSITY

BOARD OF GOVERNORS MEETING

OPEN SESSION

January 10, 2019

The Open Session of the regular Board of Governors meeting was held on Thursday, January 10, 2019, at 5:30 p.m. in the Nipissing University Board Room (F303).

Members Present: Tom Palangio, Board Chair
Karen Barnes
Fran Couchie
Tom Curry (via Zoom)
Mike DeGagné
Gord Durnan
Kristen Ferguson
Daniel Goulard
Blaine Hatt
Ryan Hehn
Rose Jawbone (via Zoom)
Gary Jodouin
Toivo Koivukoski
Joanne Laplante
Hannah Mackie
Karl Neubert
Jade Nighbor
Bobby Ray
Judy Smith (via Zoom)
Marcus Tignanelli

Regrets: Paul Cook
Stephen Tedesco

Invited Guests: Cheryl Sutton
Arja Vainio-Mattila
Casey Phillips
Debra Iafrate
Carole Richardson
John Nadeau
Pavlina Radia
Jim McAuliffe
Cristin Christopher
Len Gamache
Ursula Boyer
Patti Carr
Harriett Madigan
Susan Srigley
Christine Dowdall (University Secretary)

Observers: Nicolai MacKenzie
Amanda Burk

Recording Secretary: Abby Blaszczyk (Administrative Assistant, President's Office)

1. Call to Order/Land Acknowledgment

The meeting was called to order at 5:33 p.m. The Board Chair offered a traditional land acknowledgement.

2. Declaration of Conflict of Interest

The Board Chair called for conflicts of interest concerning any of the agenda items. No such declarations were made.

3. Use of Recording and/or Broadcasting Devices

The Board Chair reminded everyone that the use of recording and/or broadcasting devices is prohibited during the meeting.

4. Consent Agenda

Resolution 2019-01-01: ***That the items included on the January 10, 2019, consent agenda for the Open Session of the Board of Governors meeting be adopted as circulated.***

*Moved by Blaine Hatt; seconded by Gary Jodouin.
Carried.*

5. Adoption of Regular Agenda

Resolution 2019-01-02: ***That the Board of Governors adopt the January 10, 2019, open meeting agenda as circulated.***

*Moved by Gord Durnan; seconded by Fran Couchie.
Carried.*

6. Chair's Remarks

The Chair introduced Marcus Tignanelli, the Mayor's designated representative, and welcomed him to the Board. He also welcomed Dr. Susan Srigley to the meeting and invited her to begin her presentation.

7. Presentation: Teaching Death and Dying at Nipissing University: How Our Students are Learning to be "Death Ambassadors" – Dr. Susan Srigley

Dr. Susan Srigley is a Professor in the Department of Religions and Cultures at Nipissing University and a palliative care volunteer with the Near North Palliative Care Network. She spoke about her experience teaching death and dying courses at Nipissing University. Dr. Srigley highlighted the importance of challenging contemporary attitudes towards death and dying and emphasized the importance of the humanities to help with end of life care.

8. Chancellor's Remarks

No report.

9. President's Remarks

The President provided a sampling of his activities since the last Board meeting. Some of the events highlighted were the ground breaking of the Student Centre, the very successful launch at City Hall of Nipissing's Economic Impact Study, the early discussions about the creation of an outdoor classroom, and the Academic All-Canadian breakfast. This breakfast is a celebration of student athletes who excel academically while participating on a varsity team. The percentage of Nipissing athletes who fall into this category is higher than the provincial average.

The President also noted that Nipissing University, in conjunction with Algoma University and the Shingwauk Centre of Excellence, the University of Northern British Columbia and Cape Breton University, will be hosting the 2019 National Building Reconciliation Forum in October. Algoma will be the main site for the forum.

In response to a question concerning the potential for budget cuts, the President stated that it is anticipated that all sectors – including universities – will be asked by the province to contribute to the reduction of the deficit. As a result, the Vice-President, Finance & Administration and her team have been working to put together some numbers using a variety of different scenarios. However, no concrete information has been received yet.

10. Vice-President's Remarks

The Provost and Vice-President, Academic & Research (PVPAR) provided an update on the status of the 18 program reviews that are currently ongoing at the University. The PVPAR expressed her gratitude to staff and faculty for their work on the internal reviews with external reviews now underway. The summaries and implementation plans of the reviews will be posted on the website and shared with the Board.

The PVPAR also noted her upcoming trip to India which she hopes will open doors for a more diverse student population on campus.

The Vice-President, Finance & Administration (VPFA) introduced Cristin Christopher, the Director of External Relations, and welcomed her to Nipissing University. She also noted that budget reviews are currently underway, with the 2019/20 budget process running on schedule.

The Assistant Vice-President, Students (AVPS) report that the launch of the White Ribbon Campaign to end gender-based violence against women and girls will be held on campus tomorrow (January 11). He also encouraged the Board to come out and see the Nordic skiing Ontario University Athletics (OUA) Championships, which Nipissing University will be hosting on February 16-18.

11. Deans' Remarks

The Dean of the Schulich School of Education expressed her gratitude to the staff who worked so hard on the Institutional Quality Assurance Process (IQAP) reviews of the MEd and PhD programs, saying she is very pleased with the feedback received so far.

The Interim Associate Dean of Applied & Professional Studies noted three APS programs are currently undergoing IQAP reviews, with external visits scheduled in the coming weeks.

The Dean of Graduate Studies and Research reported that March will be designated as “Research Month” on campus and will include such things as grant writing seminars, the Three Minute Thesis Competition and the annual Undergraduate Research Conference. He also stated that, due to the recent budget revisions by the federal government, Nipissing University has gained one additional Canada Research Chair (CRC). The hiring process for this CRC is expected to begin shortly.

The Interim Dean of Arts and Science provided a sampling of activities that have taken place in the Faculty of A&S since the last Board meeting. These included a meet and greet event (“Friendship Feast”) held at Nipissing Secondary, continued development of the curriculum for the first year of the Foundations Program, and the ongoing work regarding the IQAP reviews. The Interim Dean thanked Dr. Wendy Peters for her report on North Bay positive space research, and she congratulated Dr. Amanda Burk on receiving a Social Sciences and Humanities Research Council (SSHRC) research grant.

12. Enrollment Update – Registrar

The Registrar provided an update on enrollment, noting there have been no major changes to where the numbers lie by program and faculty. However, the Registrar noted that it is difficult to pull accurate numbers so early in the semester because of the number of students who change courses early on, so we will be looking to the next count date, February 1, for more detailed information.

The Registrar reported that while the deadline for high school applications is not for another week, we have already seen a 5% increase in comparison to this time last year. Of special note is the 761 applicants who have selected Nipissing University as their first choice.

13. Question Period

A question was raised regarding the increase in high school applications. The Registrar noted that a number of changes have been put in place that may have contributed to the increase including the promotion of the NU Promise, increased communication with applicants and customized recruitment.

A Board member asked if there had been specific recruitment initiatives directed towards Indigenous students. It was noted that there is a recruitment officer in the Office of Indigenous Initiatives who works closely with the Registrar’s Office. In addition, this summer will see the first cohort of students attending the Summer Indigenous Institute. The PVPAR also highlighted program development that has been specifically designed for Indigenous recruitment.

14. Committee Reports

Executive Committee – Tim Palangio, Board Chair

The Executive Committee approved the Free Speech Policy, on behalf of the Board, prior to the January 1 deadline. A copy of the policy was included with the agenda, and it can be found on the Nipissing University website.

University Governance Committee – Gary Jodouin

The Committee Chair explained that one of the items that came before the University Governance Committee for consideration was a revised policy for Chancellor’s awards for faculty. He invited the Provost to speak to this item. The Provost explained that prior to the draft policy that is before the Board today, there were awards for teaching and research that were adjudicated by separate committees. This updated policy, which adds an award for service, allows for one committee to oversee the criteria, process and presentation of each of the awards.

A concern was raised regarding the award for CASBU teaching. The Provost explained that there will continue to be the same number of awards for teaching – one for full-time faculty and one for contract faculty – with the focus being on the prestige of the awards as they are awarded by the institution’s highest officer.

Following the discussion, it was agreed that the foot note at the end of the draft policy will be removed/revised, and the following resolution was put forward:

Resolution 2019-01-03: ***That the Board of Governors accepts the recommendation of the University Governance Committee to approve the Chancellor’s Awards for Teaching, Research and Service Policy as amended.***

*Moved by Karen Barnes; seconded by Gary Jodouin.
Carried.*

- **Joint Committee of the Board and Senate on Governance**

The Joint Committee of the Board and Senate on Governance was tasked with developing a Statement on Collegiality. It was noted that this statement does not in any way impact the Freedom of Speech policy and is intended to promote communication between the Board and Senate.

The following resolution was presented:

Resolution 2019-01-04: ***That the Board of Governors accepts the recommendation of the University Governance Committee to approve the Statement on Collegiality (drafted and recommended by the Joint Committee of the Board and Senate on Governance) as circulated.***

*Moved by Blaine Hatt; seconded by Gord Durnan.
Carried.*

15. Board Representatives on Other Committees

Nipissing University Student Union – Daniel Goulard

NUSU has joined with the Young Professionals Committee to participate in an initiative called 52 Coffees. The goal for individuals is to build relationships and networks throughout the community.

NUSU will be holding their annual elections in the upcoming weeks. The Student Union will see their Executive Committee reduced to four members from the current five.

Academic Senate – Bobby Ray

As one of the Board representatives on the Academic Senate, Bobby Ray attended the December meeting. He reported on some of the topics that were discussed at that meeting, including a concern that was expressed over the functionality of the website and the postponement of elections for faculty representation on the Selection Committees for the Deans' positions due to concerns over the current selection policy.

Indigenous Council on Education – Rose Jawbone

A written report from the Nipissing University Indigenous Council on Education (NUICE) was distributed. Rose Jawbone, Chair of NUICE, highlighted some of the items in the report including the NUICE-approved territorial acknowledgment that will now be used by both the Board and Senate.

A suggestion was made to include the NUICE recommendation for a Nipissing University Indigenous Regalia Policy for convocation on an upcoming Board agenda.

16. Other Business

Following the success of the November Board meeting that was held at Chancellors House residence building, it was suggested that we consider moving the March meeting to another on-campus location. Accordingly, if there is a change of venue for the next meeting, prior notification will be sent out.

17. Next Meeting Dates/Adjournment

The next regular Committee Day is scheduled for February 25, 2019.

The next regular meeting of the Board of Governors is scheduled for March 21, 2019.

Resolution 2019-01-05: ***That the Open Session of the Board of Governors' regular meeting now adjourn.***

*Moved by Ryan Hehn; seconded by Toivo Koivukoski.
Carried.*

Open session adjourned at 7:15 p.m.

President & Vice-Chancellor/Secretary of the Board

Board Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS

AUDIT & FINANCE COMMITTEE MEETING

OPEN SESSION

February 25, 2019

The Audit and Finance Committee met on Monday, February 25, 2019, at 8:30 a.m. in the Nipissing University Board Room (F303).

Members Present: Karen Barnes, Chair
Gord Durnan
Gary Jodouin
Tom Palangio
Hannah Mackie
Cheryl Sutton (non-voting)
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook
Mike DeGagne
Stephen Tedesco
Arja Vainio-Mattila (non-voting)
Nicolai MacKenzie (non-voting)

Guests: Casey Phillips
Debra Iafrate
Tiffany Cecchetto, KPMG

Recording Secretary: Ursula Boyer (Director, Finance)

1. Welcome/Calls for Conflicts of Interest

The Chair welcomed everyone to the meeting. She called for conflicts of interest regarding items listed on the agenda; no such declarations were made.

2. Audit Planning – Tiffany Cecchetto, KPMG

The annual Audit Planning Report for the year ending April 30, 2019, was presented.

3. Enrolment Update

The Registrar provided an update on applications received for 2019/20. Distinct applications are up by 26% compared to the provincial average increase of 4.9%. The increase in applications is not specific to one program but is spread out over a number of programs. The various strategies used by the recruitment team to convert applications into acceptances (i.e. open houses, coffee chats, shadow day, etc.) were discussed.

An update on the current enrolment was also provided. FTE and headcount are down slightly compared to last year; however, the decline is less than originally anticipated.

4. 2018/19 Financials

The VPFA reviewed the 2018/19 financials as at January 31, 2019. She noted that revenue overall should meet target with adjustments in grants, tuition and other revenue off-setting each other. Expenses are tracking well while efforts to find ways to reduce spending continue. Overall, the budget is tracking on target.

5. 2019/2020 Budget

Work is continuing on the 2019/20 budget; however, recent announcements by the government to reduce tuition, etc., have implications on projected revenue. At this point, details have not been provided on a proposed Northern Fund that could help negate the reduction in tuition revenue. In addition, the ancillary fees “opt in/opt out” option will impact revenue, but again, no guidelines have been received as of yet.

The committee will be provided with a draft budget at the April meeting. At the May meeting, the proposed final budget will be presented to the committee for approval.

6. Student Centre Update

Construction of the new Student Centre is underway with anticipated occupancy in August 2020.

7. Other Business

No other business was discussed.

The meeting adjourned at 9:40 a.m.

Recorded by: _____

Approved by: _____

Committee Chair

NIPISSING UNIVERSITY
2018/19 OPERATING FUND
For the period ended 01/31/2019

	Actual YTD	Annual Budget	Variance \$ (Actual YTD - Annual Budget)	YTD Actual as a % of Annual Budget	Actual PYR	Annual Budget (Previous Year)	PYR Actual as a % of PYR Annual Budget	Variance \$ CY to PY	Variance % CY to PY
Revenue									
Government Grants	\$ 27,079,277	\$ 38,802,090	\$ (11,722,813)	70%	\$ 26,562,636	\$ 38,949,799	68%	\$ 516,642	2%
Student Fees - Tuition	\$ 26,990,124	\$ 25,943,362	\$ 1,046,762	104%	\$ 26,836,644	\$ 25,427,859	106%	\$ 153,480	1%
Student Fees - Other	\$ 2,143,550	\$ 2,057,150	\$ 86,400	104%	\$ 2,099,658	\$ 2,061,800	102%	\$ 43,892	2%
Other	\$ 1,142,035	\$ 1,890,694	\$ (748,659)	60%	\$ 1,099,780	\$ 1,794,940	61%	\$ 42,255	4%
Investment & Donation Income	\$ 142,424	\$ 199,000	\$ (56,576)	72%	\$ 131,207	\$ 112,500	117%	\$ 11,217	9%
Revenue Total	\$ 57,497,410	\$ 68,892,296	\$ (11,394,886)	83%	\$ 56,729,925	\$ 68,346,898	83%	\$ 767,485	1%
Expenses									
Salaries and Benefits	\$ 40,451,908	\$ 53,898,992	\$ (13,447,085)	75%	\$ 38,453,325	\$ 53,190,799	72%	\$ 1,998,583	5%
Operating	\$ 7,046,416	\$ 9,648,661	\$ (2,602,245)	73%	\$ 6,797,949	\$ 10,392,869	65%	\$ 248,467	4%
Scholarships and Bursaries	\$ 3,809,200	\$ 3,929,482	\$ (120,282)	97%	\$ 3,669,658	\$ 3,920,060	94%	\$ 139,542	4%
Occupancy Costs	\$ 2,012,852	\$ 5,426,350	\$ (3,413,498)	37%	\$ 2,635,270	\$ 4,707,892	56%	\$ (622,418)	-24%
Principal and Interest on Long Term Debt	\$ 930,923	\$ 1,135,739	\$ (204,816)	82%	\$ 1,227,792	\$ 1,314,251	93%	\$ (296,869)	-24%
Expenses Total	\$ 54,251,298	\$ 74,039,224	\$ (19,787,926)	73%	\$ 52,783,994	\$ 73,525,871	72%	\$ 1,467,305	3%
Surplus (Deficit) Before Undernoted	\$ 3,246,112	\$ (5,146,928)	\$ 8,393,040	-63%	\$ 3,945,931	\$ (5,178,973)	-76%	\$ (699,820)	-18%
Transfers									
Transfers to (from) other funds	\$ (592,064)	\$ (1,818,288)	\$ 1,226,224	33%	\$ 52,541	\$ (1,773,864)	-3%	\$ (644,604)	-1227%
Transfers to (from) Internally Restricted	\$ 566,001	\$ 530,867	\$ 35,135	107%	\$ 547,366	\$ 469,500	117%	\$ 18,635	3%
Transfers Total	\$ (26,062)	\$ (1,287,421)	\$ 1,261,359	2%	\$ 599,907	\$ (1,304,364)	-46%	\$ (625,969)	-104%
Total	\$ 3,272,174	\$ (3,859,507)	\$ 7,131,681	-85%	\$ 3,346,025	\$ (3,874,609)	-86%	\$ (73,851)	-2%

NIPISSING UNIVERSITY BOARD OF GOVERNORS

UNIVERSITY GOVERNANCE COMMITTEE MEETING

OPEN SESSION

February 25, 2019

The Governance Committee met on Monday, February 25, 2019, at 10:30 a.m. in the Nipissing University Board Room (F303).

Members present: Gary Jodouin, Committee Chair
Fran Couchie
Blaine Hatt
Ryan Hehn
Hannah Mackie
Jade Nighbor
Tom Palangio
Bobby Ray
Cheryl Sutton (non-voting)
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook
Tom Curry
Mike DeGagné
Nicolai MacKenzie (non-voting)
Arja Vainio-Mattila (non-voting)

Guests: Casey Phillips
Gord Durnan

Recording Secretary: Abby Blaszczyk (Administrative Assistant, President's Office)

1. Opening Remarks/Call for Conflicts of Interest

The meeting was called to order at 10:30 a.m. The committee chair called for conflicts of interest regarding any of the agenda items; no such declarations were made.

2. Executive Committee Membership: Continued Discussion

Discussion was deferred to the next meeting of the committee, which is scheduled to take place on April 15.

3. Joint Board/Senate Committee on Governance – Gary Jodouin, Committee Chair

• **Committee Terms of Reference – Draft for Approval**

At the last meeting of the Joint Committee, minor language changes were suggested, and subsequently approved, for the committee's Terms of Reference. Those changes were highlighted for the Board committee's information.

- **Board Membership on Joint Committee**

One of the recommended changes to the Terms of Reference for the Joint Committee was regarding the Board representation on the committee. The previous language indicated that the committee would include three non-constituent Board members. Upon further consideration, the Joint Committee agreed that it should be revised to state that the Board representatives should instead be the President and Vice-Chancellor, the Chair of the Governance Committee and one non-constituent member.

The University Governance Committee discussed this change, with different recommendations brought forward. One of those recommendations was that the President’s position on the Joint Committee should perhaps be ex-officio (either voting or not, according to the will of the Joint Committee) as the position could bring the perspectives of both the Senate and the Board to the committee. This suggestion will be taken back to the next meeting of the Joint Committee for consideration.

4. Other Business

The Committee Chair indicated that there will be a review of the Board Bylaws this spring to determine whether or not there are any urgent matters that should be dealt with, and committee members were asked to bring forward any questions or concerns they may have. A full review of the Bylaws is scheduled to take place during the 2019/20 Board year.

The open portion of the meeting adjourned at 10:45 am.

Recording Secretary

Chair of Governance

NIPISSING UNIVERSITY BOARD OF GOVERNORS

FUNDRAISING COMMITTEE MEETING

OPEN SESSION

February 25, 2019

The Fundraising Committee met on Monday, February 25, 2019, at 2:30 p.m. in the Nipissing University Boardroom (F303)

Present: Gord Durnan, Committee Chair
Daniel Goulard
Joanne Laplante
Bobby Ray
Jade Nighbor
David Tabachnick
Cheryl Sutton (non-voting)
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook
Mike DeGagné
Tom Palangio
Stephen Tedesco
Arja Vainio-Mattila (non-voting)
Xander Winter (non-voting)

Guests: Cristin Christopher
Mary-Ann Gilchrist
Bridgette Perron
Hariett Madigan
Casey Phillips

Recording Secretary: Maggie Daniel (Administrative Assistant, Office of the President)

1. Opening Remarks/Call for Conflicts of Interest – Gord Durnan, Committee Chair

The Committee Chair provided welcoming remarks and an overview of the agenda. Stating that he is pleased with the University's focus on Advancement and the creation of an action plan of priorities, the Chair also highlighted the important role that alumni play for the University.

The new Senate representative on the committee, Dr. David Tabachnick, was introduced.

2. Annual Program Results

This agenda item was deferred to the External Relations Report, agenda item #5.

3. Alumni Association: Special Presentation

Alumni Association President, Jade Nighbor, provided a number of exciting updates to the committee. These included several progressive changes to the format of Homecoming Weekend, new merchandising options that are being explored, a change to the structure of Alumni Association meetings (the next meeting is

scheduled for March 15), and the development of key performance indicators that will allow the team to measure success and advance the alumni strategic plan. She encouraged people to go the website to review the Alumni Awards section, noting that nominations will remain open until April 1.

The Director of External Relations highlighted the excitement that has been generated by the Alumni Association Executive as they work to develop and engage with the Nipissing and North Bay communities. She stated that this renewed alumni connection is also a testament to the hard work of the Alumni Relations Coordinator, Brigitte Perron, in her sincere efforts to continue the momentum.

The Director announced that a communications plan for alumni news will be integrated with the overall communications plan for the University.

4. Campaign Update

The Director of External Relations announced that the annual Student Award & Donor Social on February 4, 2019, saw the most attendees ever. The event included lots of engagement with the donors, and it will be important to leverage the passion that was demonstrated at the event to move the capital campaign forward.

The Director congratulated the Board of Governors for achieving 100% participation in the annual appeal for the third year running. The Student Caller program is just under \$10,000 year-to-date, with calls continuing until the end of the term.

The Capital Campaign activities continue to be strategically focused on the top 30+ donors, each with the capacity to make a gift of \$250,000. This accounts for \$20 million of the \$40 million goal. The campaign will go public once it reaches approximately 65% (\$25 million) of the final goal.

5. External Relations Report – *Cristin Christopher, Director, External Relations*

The Director provided some clarification on what “External Relations” is and what departments are included within the portfolio. The Marketing and Communications team recently underwent a brainstorming exercise to help clarify the role of the office and its portfolio. The department is the loudspeaker for announcing the University’s successes.

The Director of External Relations gave a presentation on the ‘Science of Giving,’ explaining that the connections people make is what is most meaningful to them when determining where to give.

The team will bring the Learners & Leaders Capital Campaign document to review with the committee at the next meeting.

The meeting adjourned at 3: 10 p.m.

Recording Secretary

Committee Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS

PLANT & PROPERTY COMMITTEE MEETING

OPEN SESSION

February 25, 2019

The Plant & Property Committee met on Monday, February 25, 2019, at 3:30 p.m. in the Nipissing University Board Room (F303).

Members present: Joanne Laplante, Committee Chair
Mike DeGagné
Daniel Goulard
Ryan Hehn
Toivo Koivukoski
Judy Smith (via Zoom)
Nicolai MacKenzie (non-voting)
Cheryl Sutton (non-voting)
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook
Rose Jawbone
Karl Neubert
Tom Palangio
Arja Vainio-Mattila (non-voting)

Guests: David Drenth
Ursula Boyer
Casey Phillips
Harriet Madigan

Recording Secretary: Cheryl Zimba, Administrative Assistant to the Vice-President, Finance & Administration

1. Opening Remarks/Call for Conflicts of Interest

Committee Chair, Joanne Laplante, welcomed everyone to the Plant & Property Committee meeting. She called for conflicts of interest regarding any of the agenda items; no such declarations were made.

2. Capital & Construction – Update

The Director of Facilities provided an update on capital and construction. There were a number of new projects introduced in the presentation including the Teaching Hub, Outdoor Classroom and Dialogue Centre. In response to a question regarding the location of the new Teaching Hub, the Director replied that it will be housed near the small cafeteria on the second floor of the A-wing.

The presentation is appended to the PDF version of these minutes.

3. Other Business

No other business was discussed.

4. Adjournment

The meeting was adjourned at 3:53 p.m.

Recording Secretary

Approved by: _____
Committee Chair

An aerial photograph of a parking lot and road area covered in snow. In the foreground, several dark-colored cars are parked in a lot. A paved road curves through the middle ground. The background is filled with a dense line of trees, mostly evergreens, under a grey, overcast sky. The text "Plant & Property Committee Meeting February 2019" is overlaid in white in the lower center of the image.

Plant & Property
Committee Meeting
February 2019

Plant & Property Committee Meeting

CAPITAL & CONSTRUCTION

1. Capital Update
2. Greenhouse Gas Reduction Program
3. Student Centre Construction
4. Teaching Hub
5. Outdoor Classroom
6. Dialogue Centre Proposal

Capital Update

Immersive Classroom:

- New Shared funding of close to \$300k over a 3 year period to create new 'Immersive Classroom' spaces
- Granted to Lakehead, Nipissing, and Algoma Universities.

Project Description:

- Renovate spaces to include all required infrastructure, furniture, and A/V technology
- UTS is leading the project effort with initial layout designs completed and equipment acquisitions underway.



Capital Update

Academic Upgrades:

- From the funding documentation - “pilot an initiative to allow for Indigenous students across the North to come together in an immersive classroom environment making the offering of courses and programs more viable”

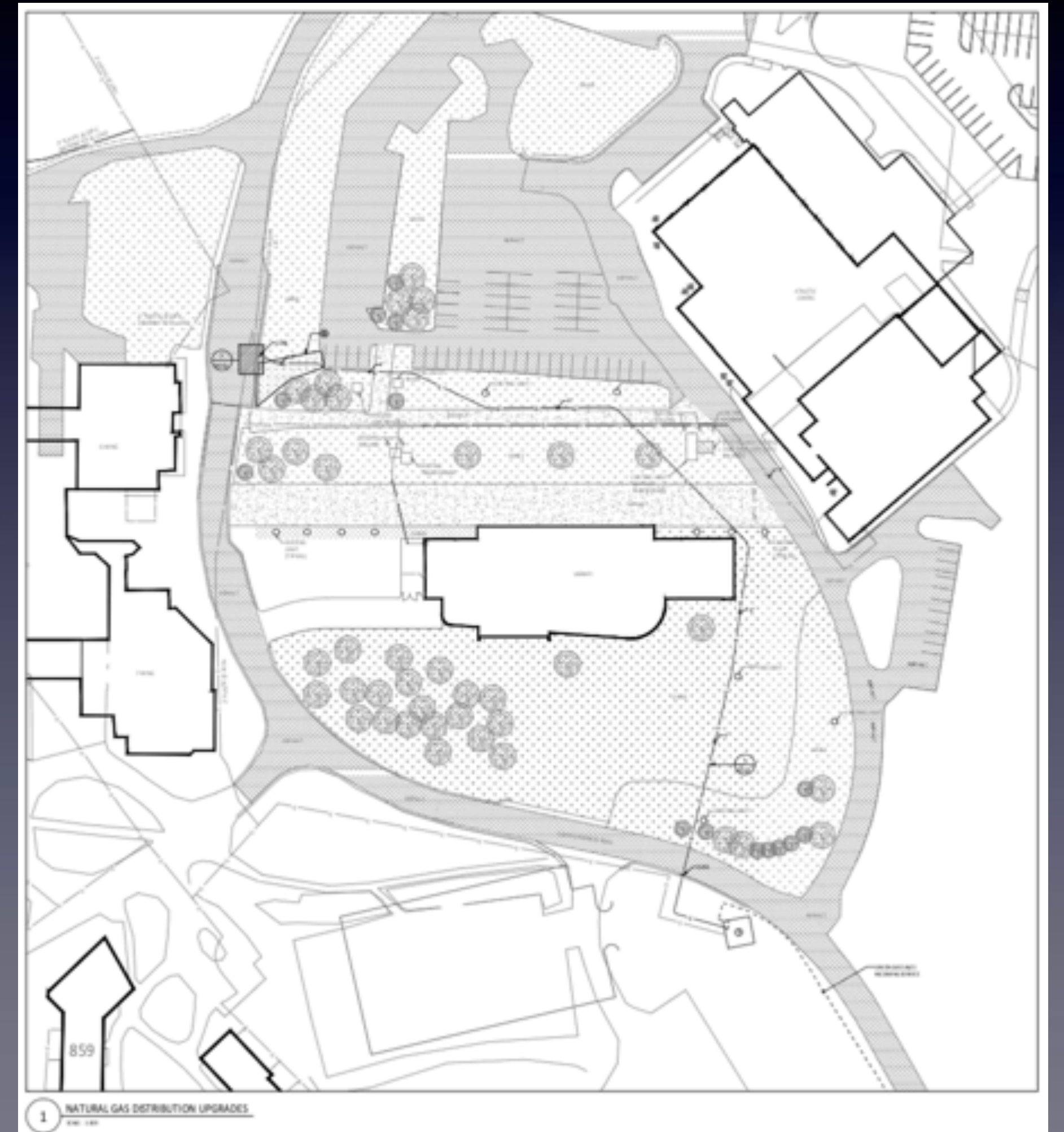


Capital Update

Campus Natural Gas Infrastructure Upgrade

Project Description

- Campus gas supply over capacity with latest addition of The Village
- Project scope: install secondary gas lines
- Project fund: \$200k shared with Canadore
- Work is 95% complete - only landscaping restoration remaining in Spring.



Capital Update

Shared Gym Roof Replacement

Project Description

- The shared gym roof has been leaking for years with many efforts to patch.
- Project scope: replace single ply membrane with updated materials
- Project fund: \$350k shared with Canadore
- RFP released 3X for a suitable tender solution



Capital Update



Shared Gym Roof Replacement Status Update

- Consultant: N/A
- Contractor: Designed Roofing
- Status: 90% complete
- Only flashing to finish on upper section and re-roofing of lower portion this Spring due to frozen ballast.

Capital Update

Nordic Ski Trails

Project Description

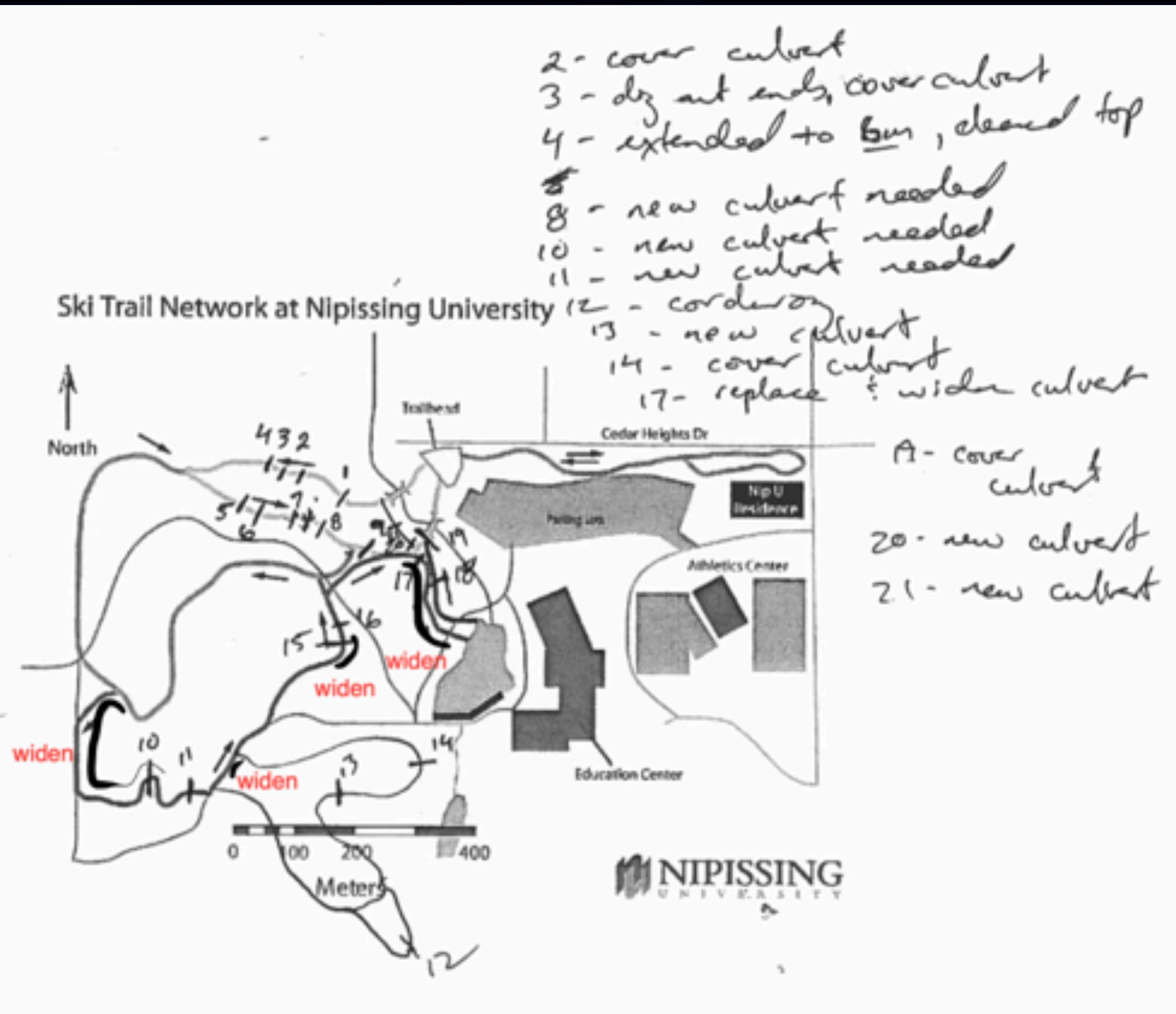
- Further development of the competitive Nordic Ski race course trail system
- Project scope: replace/install numerous drainage culverts and widen portions of trail
- Collaborative effort with Toivo Koivukoski - XC Ski Varsity Coach



Capital Update

Nordic Ski Trails Status Update

- Contractor: Rod Clouthier
- Status: Complete
- Minimal disruption - coordinated with Canadore Village construction





Greenhouse Gas Reduction Program

(GGRP)

Project Description

- Replacing critical sections of EOL roofing, air handling units, building automation system controls, windows and exterior doors
- Project funding at \$917k
- Project total cost at \$1M with difference carried in FRP fund





Greenhouse Gas Reduction Program

(GGRP)

Status Update

- Consultant: Mitchell Jensen Architects
- Contractors: Designed Roofing, Bernard Rochefort LTD, Honeywell, and NGM
- Status: Project underway



Student Centre

NUSU/NU Student Centre

Project Description

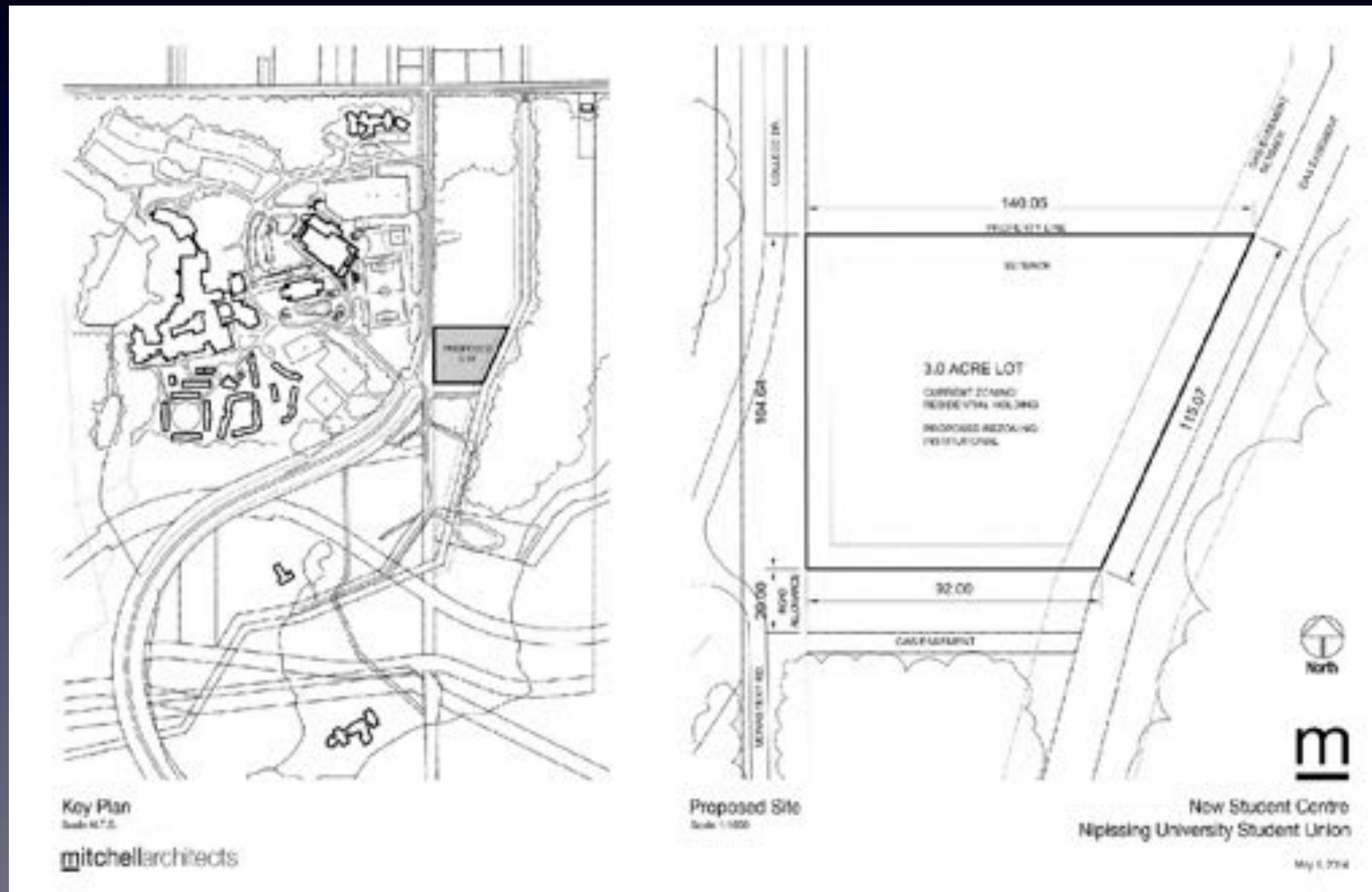
- Construction of a new 32,000 sqft building on NU Larocque property
- Project scope: construct new facility complete with parking and landscaping

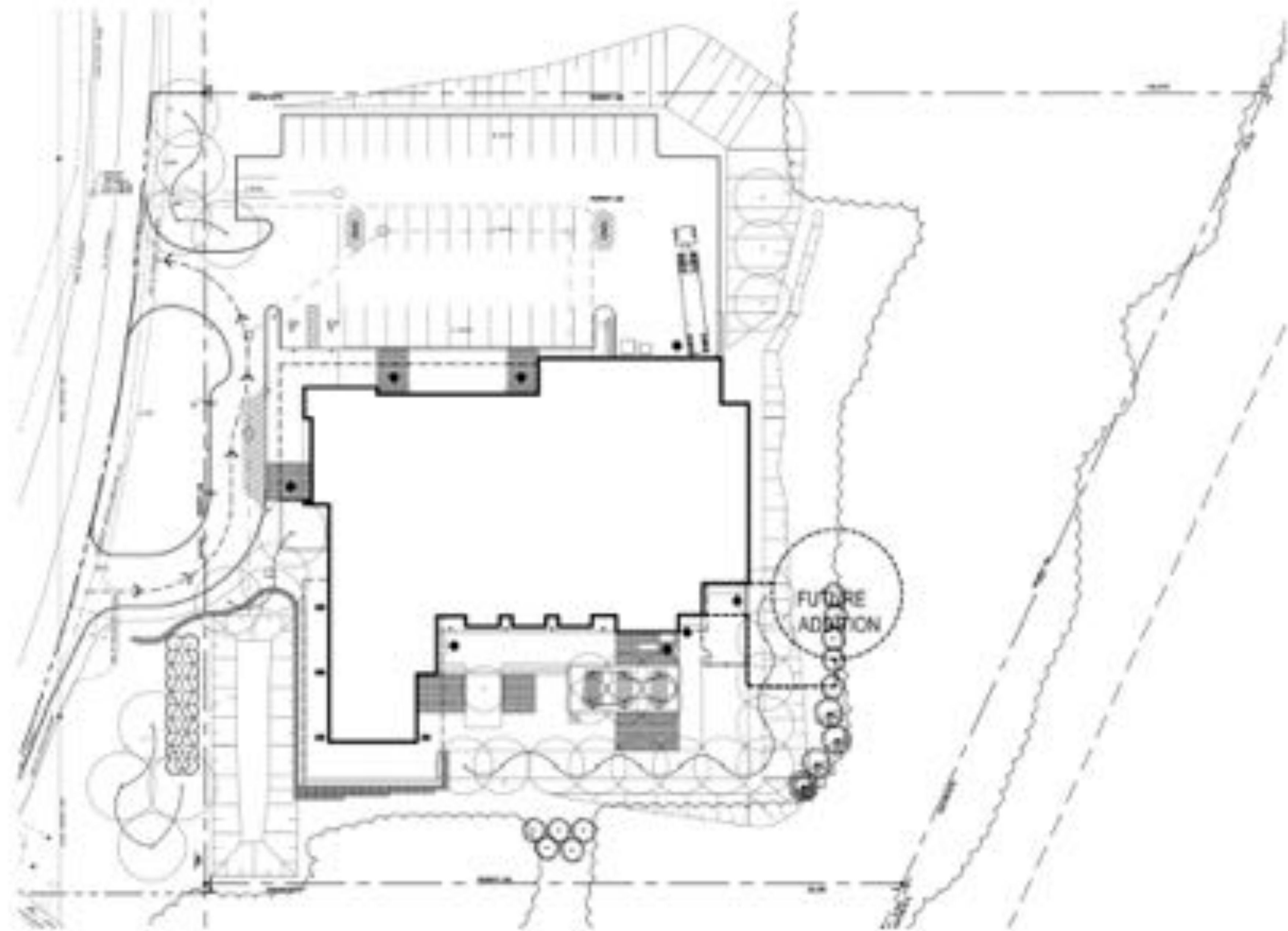


Student Centre

Status Update

- Consultant: Mitchell Jensen Architects
- Contractors: Kenalex
- Status: Blasting completed. Foundation preparation underway.
- Live tap to water lines complete.
- Challenges with Winter weather
- Ongoing conversation about completion date.





13

Site Plan
Nipissing University Student Union

August 2014



**SAN
mh 102**



**Cbmh4
& OGS.**



300 stm mh
4 to mh3







The Teaching Hub

Project Description

- Development of a new centrally located space focused on pedagogy development using the latest technology and tools
- Project scope: renovate an existing space adequate to provide occupancy for the Dean of Teaching and related positions as well as for flexible program delivery and review.



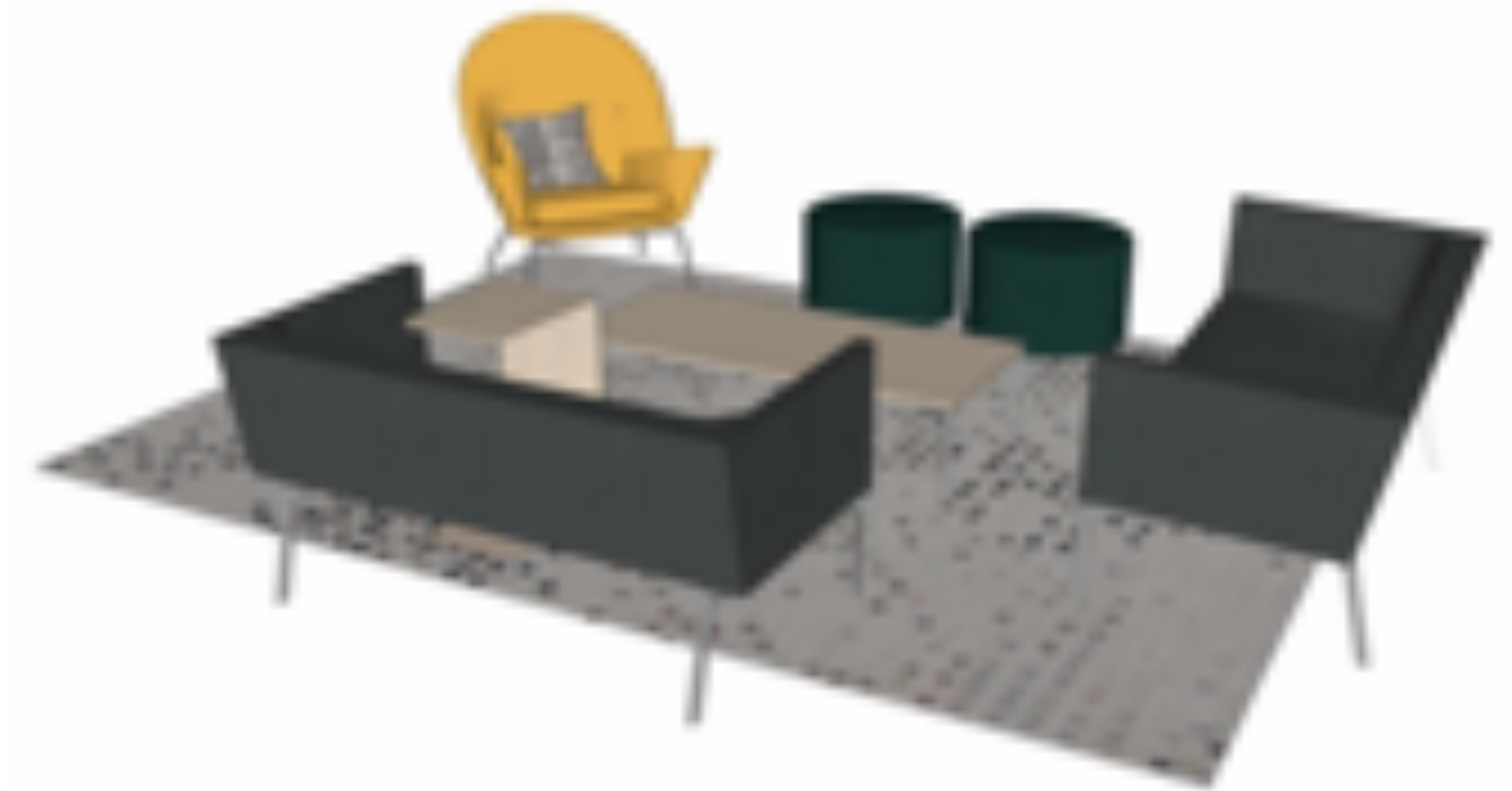
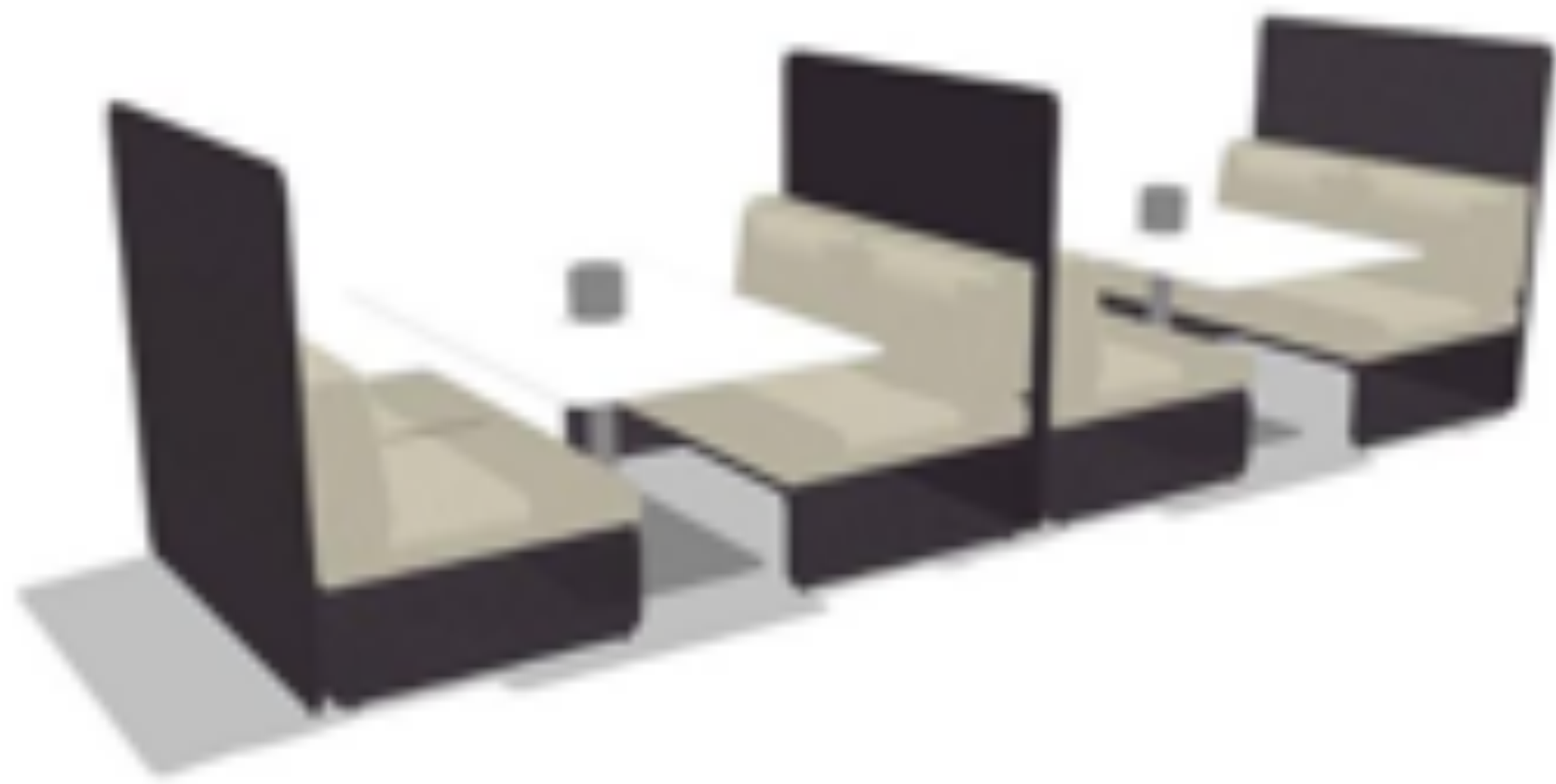
The Teaching Hub



Status Update

- Consultant: Bertrand Wheeler Architecture Inc
- Contractors: TBD
- Status: Construction drawing development is underway
- Further discussion on technology and finishes.

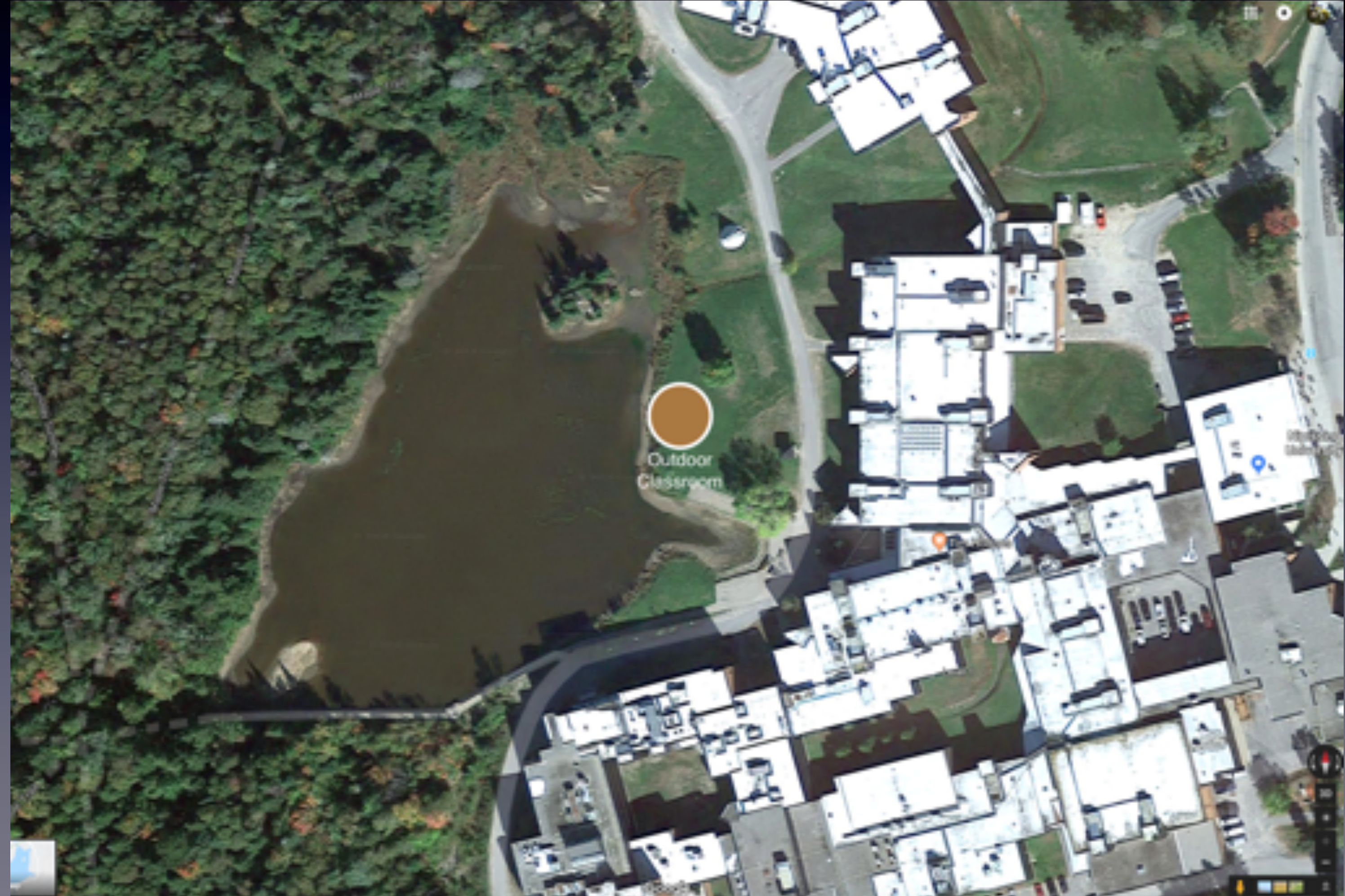




Outdoor Classroom

Project Description

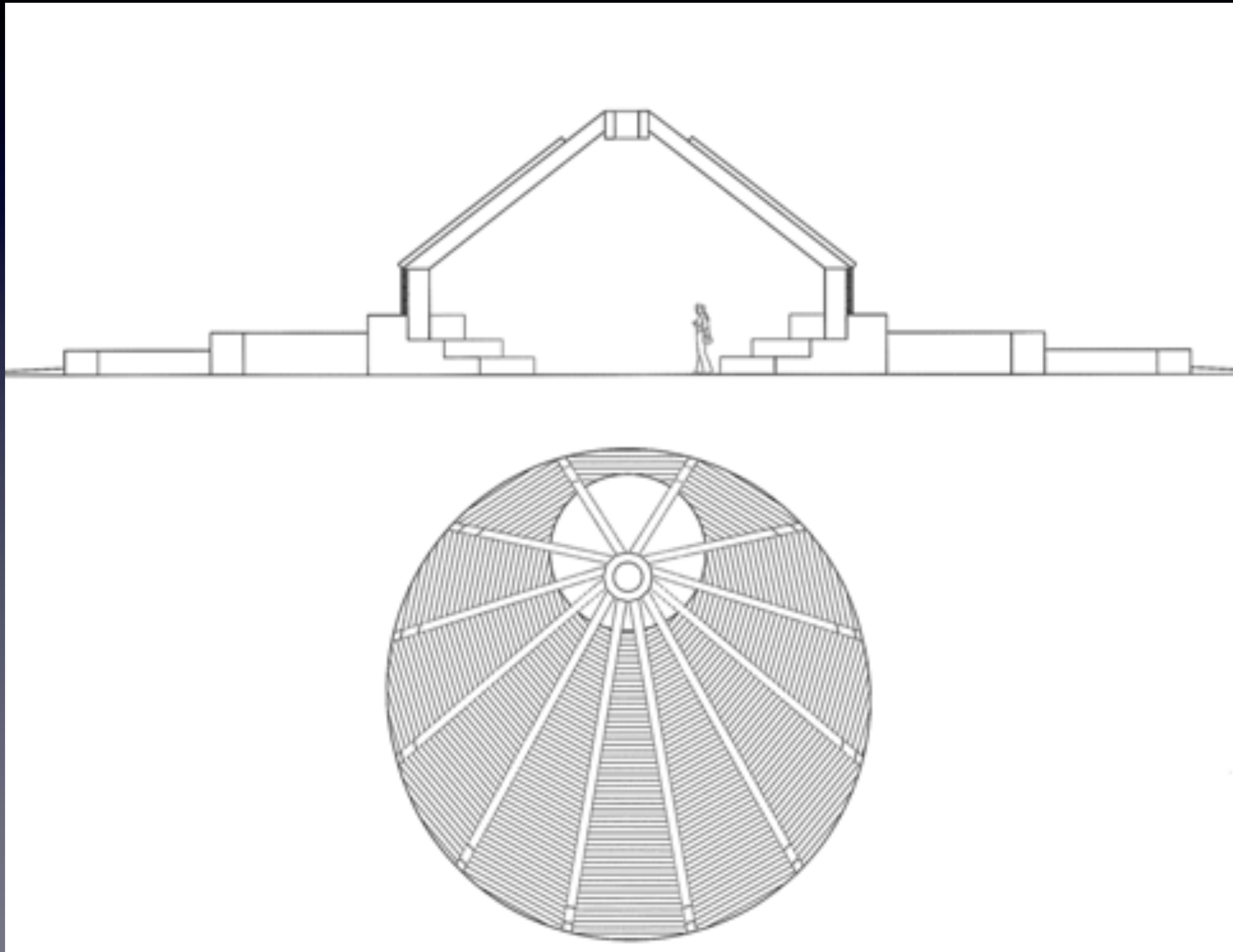
- Design and Construction of a new outdoor program delivery space on campus
- Project scope: build a new facility that provides a connection to the outdoors with the ability to host students as well as campus visitors.





Outdoor
Classroom

Outdoor Classroom



Status Update

- Consultant: Mitchell Jensen Architects
- Contractors: TBD
- Status: Design drawings are underway
- Further discussion on features.

Dialogue Centre

Project Description

- Design and Construction of a new meeting space
- Project scope: build a new facility that provides space for 200 with tiered concentric seating suitable for various conference events.



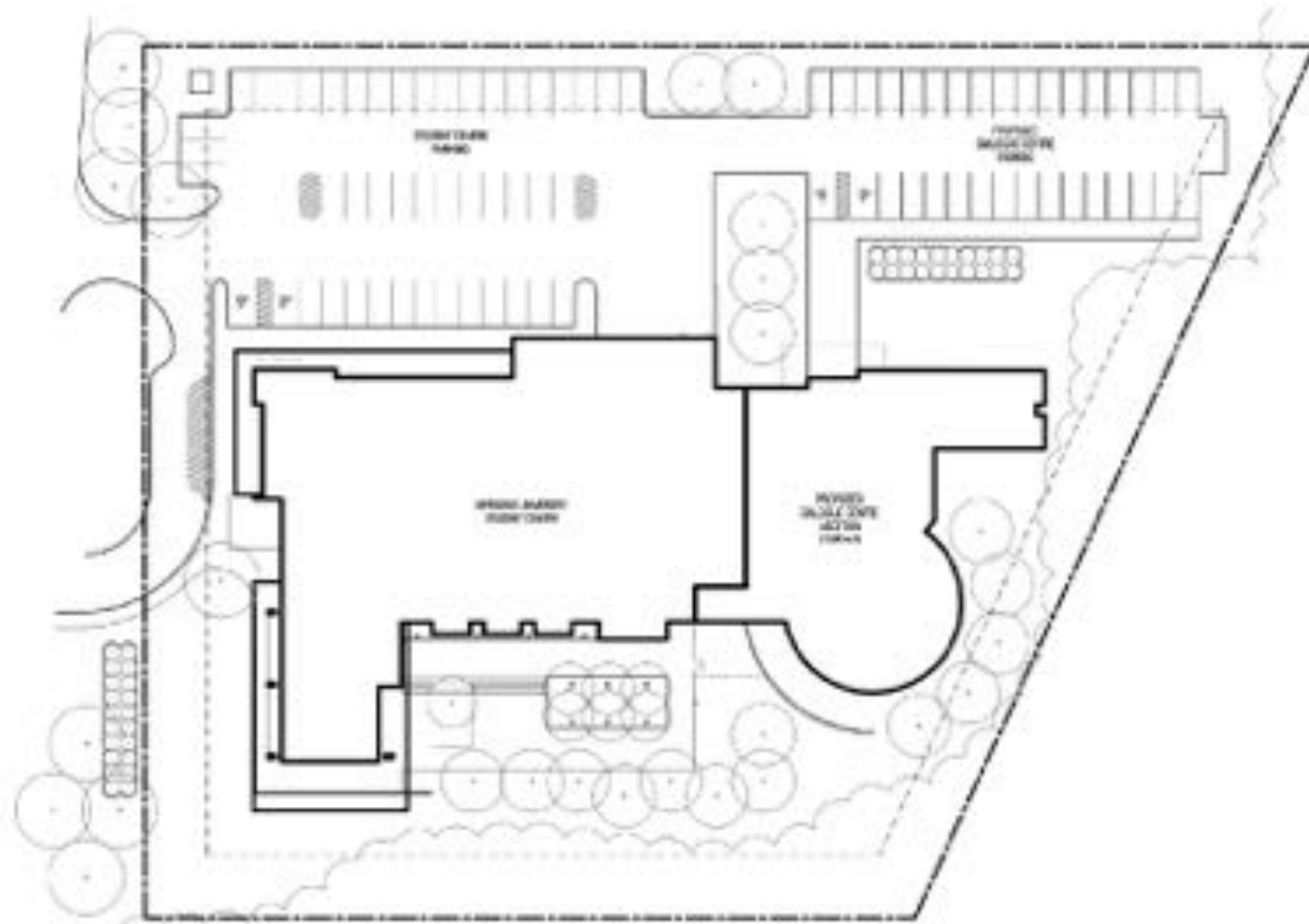


MITCHELL
JENSEN
ARCHITECTS

NIPISSING UNIVERSITY
CENTRE FOR DIALOGUE

 NIPISSING
UNIVERSITY

Dialogue Centre



MITCHELL
JENSEN
ARCHITECTS

Proposed Site Plan
Nipissing University Dialogue Centre
1:500
February 4, 2019

Status Update

- Consultant: Mitchell Jensen Architects
- Contractors: TBD
- Status: Design drawing is complete
- Further discussion on funding opportunities

END

Traditional Land Acknowledgement

(as recommended by the Nipissing University Indigenous Council on Education)

As we begin this meeting, I would like to acknowledge that we are in the territory of the Robinson-Huron Treaty of 1850 and that the land on which we gather is the Nipissing First Nation Traditional Territory and the traditional territory of the Anishnabek.

We respect and are grateful to hold this meeting on these lands with all our relatives.

Nipissing University Policy Statement on Indigenous Attire at Convocation

(as recommended by the Nipissing University Indigenous Council on Education)

Indigenous graduates, faculty and other participants may choose to wear traditional Indigenous attire, with or in lieu of a gown, at all convocation ceremonies. The hood may be carried rather than worn depending on cultural protocols.

Nipissing University acknowledges the diversity of Indigenous peoples, communities, and nations. As such, it is recognized that traditional Indigenous attire may vary.