

SENATE AGENDA

Friday, May 24, 2019

10:30 a.m. – F210

1. ACKNOWLEDGEMENT OF THE TRADITIONAL TERRITORY

As we begin this Nipissing University Senate meeting, I would like to acknowledge that we are in the territory of the Robinson-Huron Treaty of 1850 and that the land on which we gather is the Nipissing First Nation Traditional Territory and the traditional territory of the Anishnabek. We respect and are grateful to hold this event on these lands with all our relatives.

2. APPROVAL OF THE AGENDA

3. ADOPTION OF THE MINUTES OF THE SENATE MEETING OF: May 10, 2019

4. BUSINESS ARISING FROM THE MINUTES

In response to Motion 16 from the April 12, 2019 Senate meeting regarding an update on the eight recommendations included in the Report of the Special Governance Commission, a report from the Standing Joint Committee of the Board and Senate on Governance is attached.

5. READING and DISPOSING of COMMUNICATIONS

6. REPORTS FROM OTHER BODIES

- A.
 - (1) President
 - (2) Provost and Vice-President Academic and Research
 - (3) Vice-President Finance and Administration
 - (4) Board of Governors
 - (5) Alumni Advisory Board
 - (6) Council of Ontario Universities (Academic Colleague)
 - (7) Joint Board/Senate Committee on Governance
 - (8) NUSU
 - (9) Indigenization Steering Committee
 - (10) Others

- B. Reports from Senate members

7. QUESTION PERIOD

8. REPORTS of STANDING COMMITTEES and FACULTY or UNIVERSITY COUNCILS

SENATE EXECUTIVE COMMITTEE

MOTION 1: That the Report of the Senate Executive Committee dated May 16, 2019 be received.

MOTION 2: That the Annual Report of the Senate Executive Committee dated May 16, 2019 be received.

BY-LAWS AND ELECTIONS SUBCOMMITTEE

MOTION 1: That the Annual Report of the By-Laws and Elections Subcommittee dated May 16, 2019 be received.

HONORARY DEGREES SUBCOMMITTEE

MOTION 1: That the Annual Report of the Honorary Degrees Subcommittee dated April 30, 2019 be received.

UNDERGRADUATE STUDIES COMMITTEE

MOTION 1: That the Annual Report of the Undergraduate Studies Committee dated April 25, 2019 be received.

UNDERGRADUATE STANDING AND PETITIONS SUBCOMMITTEE

MOTION 1: That the Annual Report of the Undergraduate Standing and Petitions Subcommittee dated April 25, 2019 be received.

UNDERGRADUATE SERVICES AND AWARDS SUBCOMMITTEE

MOTION 1: That the Annual Report of the Undergraduate Services and Awards Subcommittee dated April 3, 2019 be received.

STUDENT APPEALS COMMITTEE

MOTION 1: That the Annual Report of the Student Appeals Committee dated April 25, 2019 be received.

LIBRARY ADVISORY SUBCOMMITTEE

MOTION 1: That the Annual Report of the Library Advisory Subcommittee dated April 17, 2019 be received.

GRADUATE STUDIES COMMITTEE

MOTION 1: That the Annual Report of the Graduate Studies Committee dated May 6, 2019 be received.

RESEARCH COUNCIL

MOTION 1: That the Annual Report of the Research Council dated May 6, 2019 be received.

9. **OTHER BUSINESS**

10. **AMENDMENT of BY-LAWS**

MOTION 1: That Article 8.1 of the Senate By-Laws be amended as outlined below:

8.1 General Committee/Ad Hoc Committee Procedures

- (a) In general, where appropriate and feasible, the procedures of Senate standing or ad hoc committees shall parallel those of Senate.
- (b) Except as stated otherwise in these By-Laws, the President shall be an *ex officio* non-voting member of every Senate standing or ad hoc committee.
- (c) Unless otherwise stipulated in these By-Laws, all Senate standing or ad hoc committees shall report directly to Senate, while ad hoc committees within Senate standing committees shall

bring reports and recommendations to their parent committees for consideration and possible conveyance to Senate.

- (d) A Senate standing or ad hoc committee/subcommittee may also report to another such committee/subcommittee at the other committee/subcommittee's request. Any such report shall also be conveyed to Senate, for information.
- (e) The Chair of Senate shall appoint a recording secretary for each standing committee. In the event of his/her absence, the committee shall appoint another person to act as recording secretary.
- (f) Secretarial support for each committee/subcommittee shall be provided through the office of:
 - (i) the Chair of the committee/subcommittee, when the Chair is an *ex officio* voting or non-voting member; or
 - (ii) a senior *ex officio* voting member of the committee/subcommittee, when the Chair is a faculty Senator.

MOTION 2: That Article 9.6 of the Senate By-Laws be amended as outlined below:

9.6 Joint Committee of the Board and Senate on Governance

- (a) *Ex Officio* Members:
 - i) the President of the Nipissing University Student Union (NUSU) or designate.
- (b) Members elected by Senate:
 - (i) three (3) faculty Senators.
- (c) Members elected by the Board of Governors:
 - (i) three (3) members of the Board of Governors, including the Chair of the University Governance Committee and two (2) non-constituent Board members elected by the Board;
 - ii) the President & Vice-Chancellor (ex-officio – non-voting).

11. ELECTIONS

12. NEW BUSINESS

MOTION 1: That Senate consider receipt of the Report on Graduation Applicants dated May 23, 2019.

MOTION 2: That Senate receive the Report on Graduation Applicants dated May 23, 2019.

MOTION 3: That Senate grant approval to graduate the students listed in the Report on Graduation Applicants dated May 23, 2019.

MOTION 4: That Senate grant authority to the Senate Executive to consider, receive and grant approval to any late applications to graduate for June 2019.

Presentation of the 2019-20 Operating Budget

13. ANNOUNCEMENTS

14. ADJOURNMENT

Nipissing University
Minutes of the Academic Senate Meeting
May 10, 2019
2:30 p.m. – Room F210

MEMBERS PRESENT:

M. DeGagné (Chair), A. Vainio-Mattila, J. McAuliffe, D. Iafrate, N. Black
D. Lafrance Horning, M. Litalien, L. Manankil-Rankin, P. Ravi, M. Sullivan
A. Burk, N. Colborne, A. Hatef, L. Kruk, K. Lucas, G. McCann, K. Srigley, S. Srigley, D. Tabachnick
C. Hachkowski, B. Hatt, D. Hay, D. Jarvis, C. Peltier, G. Raymer, C. Ricci, G. Sharpe
B. Ray
J. Nighbor
H. Mackie, T. Sullivan, C. Foster, N. Muylaert

ABSENT WITH REGRETS:

C. Sutton, J. Nadeau, P. Radia, C. Richardson
L. Chen, K. McCullough, P. Millar
S. Connor, E. Dokis, B. Kelly, S. Renshaw, H. Teixeira, T. Vassilev, H. Zhu
J. Allison, T. Horton, A. Schinkel-Ivy
O. Pokorny
T. Curry

APPROVAL OF THE AGENDA OF THE SENATE MEETING OF: May 10, 2019

MOTION 1: Moved by H. Mackie, seconded by P. Ravi that the agenda of the Senate meeting of May 10, 2019 be approved.
CARRIED

ADOPTION OF THE MINUTES OF THE SENATE MEETING OF: April 12, 2019

MOTION 2: Moved by N. Colborne, seconded by G. McCann that the minutes of the Senate meeting of April 12, 2019 be adopted.
CARRIED

The Speaker opened the meeting with a welcome to the traditional territory:
As we begin this Nipissing University Senate meeting, I would like to acknowledge that we are in the territory of the Robinson-Huron Treaty of 1850 and that the land on which we gather is the Nipissing First Nation Traditional Territory and the traditional territory of the Anishnabek. We respect and are grateful to hold this event on these lands with all our relatives.

BUSINESS ARISING FROM THE MINUTES

A request was received for clarification of the relationship of the Academic Plan 2019-2022 presented at the April 12, 2019 Senate meeting and the Academic Plan 2017-2022 approved at the May 26, 2017 Senate meeting. In response to questions as to whether the new Academic Plan will be brought forward to Senate for approval, and whether it will replace the present Academic Plan, the Provost advised that the Academic Plan 2017-2022 is the approved plan and the new Academic Plan 2019-2022 will be included as an appendix and referred to as the Annual Academic Plan. The Academic Plan 2017-2022 includes five goals but does not action them, or provide a timeframe or implementation plan. It also does not speak to academic renewal. The new Annual Academic Plan is a yearly, actionable plan received from the Provost's team of direct reports that includes priorities that feed into the budget and Senate. In response to follow-up questions regarding the status of the search for the Director of the School of Nursing and the importance of the nursing faculty being provided an opportunity to provide input, the Provost advised that further information on this matter would not be answered in this forum.

REPORTS FROM OTHER BODIES

The President advised that post-budget briefings have been received from the Ministry in regards to public sector compensation, and he thanked Drs. Srigley, Nagy and Greer for providing a briefing to the SSHRC. He also acknowledged Nursing Week and how very proud we are of our nursing programs, faculty and students. The President was pleased to present the Annual Tenure & Promotion Report for 2018-19. The report is attached to the Minutes.

The Provost advised that earlier today Kirsty Duncan, Minister of Science and Sport, launched Dimensions: Equity, Diversity and Inclusion Canada, a pilot program inspired by the United Kingdom's internationally-recognized Athena SWAN program. Dimensions aims to address systemic barriers, particularly those experienced by members of underrepresented or disadvantaged groups, including, but not limited to, women, Indigenous Peoples, persons with disabilities, members of visible minority/racialized groups, and members of LGBTQ2+ communities. Minister Duncan also unveiled the Dimensions charter, which is available to all research disciplines and fields of study at all post-secondary institutions (universities, colleges, CEGEPs and polytechnics). Institutions that endorse the Dimensions charter commit to embed EDI principles in their policies, practices, action plans and culture. For further information please search the following link: <https://www.univcan.ca/media-room/media-releases/universities-canada-principles-equity-diversity-inclusion/>

The Provost was pleased to announce the following two new Teaching Chairs, Dr. Alex Karashev, Teaching Chair of Motivation in STEM Fields, and Dr. Anne Wagner, Teaching Chair in Supporting Diversity in Higher Education. She was also pleased to announce the 2018-19 Chancellor's Award Recipients: Dr. Steve Hansen, Chancellor's Award for Excellence in Teaching (FASBU); Dr. Richard Senior (MD), Chancellor's Award for Excellence in Teaching (CASBU); Dr. Mukund Jha, Chancellor's Award for Excellence in Research and Dr. Toivo Koivukoski, Chancellor's Award for Excellence in Service. The Provost advised that the new IQAP protocol was ratified by Quality Assurance at the April 26, 2019 Quality Council meeting.

The Senate representative from the Board of Governors thanked Dr. Graydon Raymer, Director of the School of Physical and Health Education, for hosting, providing a tour, and making a presentation to the Board on the BPHE program at their meeting on May 2, 2019. He welcomed two new Board members, Stuart Kidd and Kathy Wilcox, and advised that Tom Palangio was reelected as Chair of the Board of Governors for a one-year term. He thanked Dr. David Tabachnick for his service on the Board and welcomed Dr. Denyse Lafrance Horning as the faculty Senate representative on the Board for a three-year term. Appreciation was expressed to the outgoing NUSU team and a warm welcome was extended to the new NUSU team.

The President of the Alumni Advisory Board advised that nominations for the Board are still being sought. The on-line application form can be found on the website at: <https://www.nipissingu.ca/alumni/advisory-board/board-member-application>

The new NUSU President, Hannah Mackie, provided a report. The report is attached to the Minutes.

The Dean of Graduate Studies and Research provided a report. The report is attached to the Minutes.

QUESTION PERIOD

Following a discussion regarding changes to the honorarium policy and the possible implications this may have on teaching and research, and in particular on how Elders and Knowledge Keepers are acknowledged, the President advised that this is not just a Nipissing University or university issue. Harmonized guidelines that are fair and respectful and outline what is expected need to be established. The Chair of Indigenous Education advised that she has received permission to share the Nipissing First Nation honorarium policy. Please contact Senator Peltier for further information regarding the policy. Our goal is to establish a fair, honorable and equitable rate of payment. The President thanked Senators for their feedback and requested that any further input be forwarded to him by e-mail.

In response to a question regarding how the new Strategic Mandate Agreement (SMA 3) will work and whether faculty will have input into the process, the Provost advised that the SMA 3 will be a part of the Academic Plan. The Ontario government has scheduled a meeting with Exec. Heads and Provosts for the end of September and further details will be provided at that time. The Registrar is currently overseeing the Strategic Enrollment Management Plan and by August 2019 a working group will be struck to establish priorities and differentiation. Discussions will take place in the fall and metrics will be established. By spring 2020, the next framework should be in place, including faculty consultation, and it will be brought back to Senate.

REPORTS OF STANDING COMMITTEES AND FACULTY OR UNIVERSITY COUNCILS**SENATE EXECUTIVE COMMITTEE**

MOTION 3: Moved by M. DeGagné, seconded by G. McCann that Senate receive the Report of the Senate Executive Committee dated May 2, 2019.
CARRIED

BY-LAWS AND ELECTIONS SUBCOMMITTEE

MOTION 4: Moved by N. Colborne, seconded by A. Burk that the Report of the By-Laws and Elections Subcommittee dated April 16, 2019, be received.
CARRIED

GRADUATE STUDIES COMMITTEE

MOTION 5: Moved by J. McAuliffe, seconded by N. Colborne that the report of the Graduate Studies Committee dated April 17, 2019 be received.
CARRIED

MOTION 6: Moved by J. McAuliffe, seconded by K. Srigley that Senate approves that the Flex time enrolment option be available to students in the MA History program.
CARRIED

MOTION 7: Moved by J. McAuliffe, seconded by D. Lafrance Horning that Senate approves moving from 3 to 2 letters of reference for admission applications.
CARRIED

SENATE BUDGET ADVISORY COMMITTEE

MOTION 8: Moved by A. Burk, seconded by H. Mackie that the Report of the Senate Budget Advisory Committee dated April 30, 2019 be received.
CARRIED

AMENDMENT OF BY-LAWS**Notice of Motion that Article 8.1 of the Senate By-Laws be amended as outlined below:***Revised Article reads (changes in bold and strike through):*

8.1 General Committee/Ad Hoc Committee Procedures

- (a) In general, where appropriate and feasible, the procedures of Senate standing or ad hoc committees shall parallel those of Senate.
- (b) Except as stated otherwise in these By-Laws, the President shall be an *ex officio* non-voting member of every Senate standing or ad hoc committee.
- (c) Unless otherwise stipulated in these By-Laws, all Senate standing or ad hoc committees shall report directly to Senate, while ad hoc committees within Senate standing committees shall bring reports and recommendations to their parent committees for consideration and possible conveyance to Senate.
- (d) A Senate standing or ad hoc committee/subcommittee may also report to another such committee/subcommittee at the other committee/subcommittee's request. Any such report shall also be conveyed to Senate, for information.
- (e) **The Chair of Senate shall appoint a recording secretary for each standing committee. In the event of his/her absence, the committee shall appoint another person to act as recording secretary.**
- (ef) Secretarial support for each committee/subcommittee shall be provided through the office of:
 - (i) the Chair of the committee/subcommittee, when the Chair is an *ex officio* voting or non-voting member; or
 - (ii) a senior *ex officio* voting member of the committee/subcommittee, when the Chair is a faculty Senator.

Notice of Motion that Article 9.6 of the Senate By-Laws be amended as outlined below:*Revised Article reads (changes in bold and strike through):*

Terms of Reference for the Joint Committee of the Board and Senate on Governance

Revised and approved by the Joint Committee of the Board and Senate on Governance – April 4, 2019

- 9.6 (a) *Ex Officio* Members:
 - i) the President of the Nipissing University Student Union (NUSU) or designate.
- (b) Members elected by Senate:
 - (i) three (3) faculty Senators.
- (c) Members elected by the Board of Governors:
 - (i) three (3) members of the Board of Governors, including ~~the President & Vice-Chancellor~~, the Chair of the University Governance Committee and ~~one two (2)~~ non-constituent Board members elected by the Board.
 - ii) **the President & Vice-Chancellor (ex-officio – non-voting)**

ELECTIONS

- Elect one (1) faculty Senator to serve as the Council of Ontario Universities (COU) Academic Colleague for a three (3) year term.
H. Earl - ACCLAIMED
- Elect one (1) faculty Senator to serve as the Council of Ontario Universities (COU) Academic Colleague (Alternate) for a three (3) year term.
M. Litalien – ACCLAIMED

The Speaker announced that the following Arts & Science faculty were elected as Senators for three-year terms: Dr. Amanda Burk, Dr. Logan Hoehn, Dr. Hilary Earl, Prof. Andrew Ackerman, Dr. Roxana Vernescu, Dr. Darren Campbell and Dr. Nathan Kozuskanich. Dr. Odwa Atari was elected for a one-year sabbatical replacement.

NEW BUSINESS

- MOTION 1: Moved by D. Iafrate, seconded by H. Mackie that Senate consider receipt of the Report on Graduation Applicants dated May 9, 2019.
CARRIED
- MOTION 2: Moved by D. Iafrate, seconded by A. Burk that Senate receive the Report on Graduation Applicants dated May 9, 2019.
CARRIED
- MOTION 3: Moved by D. Iafrate, seconded by A. Burk that Senate grant approval to graduate the students listed in the Report on Graduation Applicants dated May 9, 2019.
CARRIED
- MOTION 4: Moved by H. Mackie, seconded by A. Burk that Senate move in-camera to bring forward for approval the names of honorary degree candidates approved by the Honorary Degrees Subcommittee.
CARRIED

ADJOURNMENT

Senate was adjourned at 12:00 p.m.



.....
M. DeGagné (Chair)



.....
S. Landriault (Senate Secretary)

REPORT FROM THE **STANDING JOINT COMMITTEE OF THE BOARD AND SENATE ON GOVERNANCE**
REGARDING THE IMPLEMENTATION OF THE RECOMMENDATIONS OF THE SPECIAL GOVERNANCE
COMMISSION.

For an introduction to the work of the Special Governance Commission and Recommendations see the report:

<https://www.nipissingu.ca/sites/default/files/2018-05/Collegial-Governance-at-Nipissing-University.pdf>

The list of the eight (8) SGC recommendations were accepted by the Board of Governors on January 12, 2017, and by Senate on January 13, 2017. The current status of the recommendations is as follows:

1. *The SGC recommends that Senate create a Budget Advisory Committee to consider and make recommendations to the Board through the President on the - 6 - 6 allocation of resources for academic purposes, in conformity with the Nipissing University Act [22.2 (i)].*

This committee was created at Senate on November 10, 2017.

2. *That the Board of Governors, through the President, advise the Senate Budget Advisory Committee as to the schedule for the preparation of the annual budget indicating deadlines for submissions of recommendations and provide a draft budget, prior to approval by the Board, to the Senate Budget Advisory Committee to permit recommendations to be made to the President, as the representative of the Board, in accordance with the established schedule.*

The Budget Advisory Committee has been meeting regularly.

3. *The SGC recommends to the Board a modification of its policies on the hiring of Non-Academic Vice-Presidents, as follows: to require the President to solicit the advice of Senate [24(3)], through Senate participation in a joint Board-Senate hiring committee, for the hiring of any official, academic and non-academic, for which the approval of the Board is sought.*

Currently under discussion at the Standing Joint Committee of the Board and Senate

4. *The SGC recommends to Senate the amendment of its bylaws to include Senate participation in joint Board-Senate hiring committees for the hiring of any official, academic and non-academic, for which the approval of the Board is sought.*

Currently under discussion at the Standing Joint Committee of the Board and Senate

5. *The SGC recommends that Senate and the Board adopt and maintain unified and consistent policies and bylaws regarding such joint Board-Senate hiring committees.*

Currently under discussion at the Standing Joint Committee of the Board and Senate

6. *In acknowledgement of the shared interest in collegial governance structures, which encompass the respective roles of the Senate and the Board of Governors, the SGC recommends the creation of a Standing Joint Committee of the Board and Senate on Governance. The mandate of the committee*

would be to review on an at least an annual basis the governance structures and practices of the University to foster bicameral communication and collegiality. This committee should consist of equal membership of Senate and the Board: three members elected by each, and a single representative of the Student Union. It is the expectation that the standing committee would operate on a consensus basis. If and when necessary, the services of an independent Chair may be sought.

The Senate Members of this committee were elected at the May 26, 2017 Senate Meeting.
The Board Members of this committee were appointed at the August 18, 2017 Board of Governors meeting.

7. The SGC recommends that the abovementioned committee establish a procedure for providing a joint orientation to new members of the Senate and Board as a means of promoting the effective governance of the university.

The first Joint Orientation for Board of Governors and Academic Senate was held on Friday, September 14, 2018 from 11:00-2:30.

8. The SGC recommends that the Standing Committee generate a statement on the importance of collegial governance at Nipissing, to be endorsed in the policies and bylaws of each of Senate and the Board. It is further recommended that any issues that may arise concerning a lack of civility and decorum in the conduct of the business of the Senate or Board and which cannot be satisfactorily addresses under the existing policies and bylaws of each, be considered by the Standing - 7 - 7 Committee which may make such recommendations for amendments to by-laws, practices or policies as may be advisable.

The Statement of Collegiality was adopted by the Board of Governors on January 10, 2019 and by Senate on Feb 8, 2019:

We believe collegiality is essential to the structure and practice of university governance. Given the diversity of its constituent groups and its mission of advancing truth and knowledge, Nipissing University is best served by the open expression of ideas and opinions; encouraging thoughtful dissenting views. Successful collegial governance depends on all participants acting in good faith and having access to relevant information to offer sound opinions. In the same spirit, we must strive for inclusiveness, equality, transparency, and broad participation in our decision making. Recognizing the obligations, responsibilities and jurisdictions of the Senate and the Board of Governors, collegial governance requires interdependence and the highest standards of mutual respect and good relationships. The shared governance and mission of the University is best served when the principles of collegiality are respected. All of us must do our part to uphold the ideals of academic freedom and democratic practice inherent in our system of collegial governance.

NIPISSING UNIVERSITY
REPORT OF THE SENATE EXECUTIVE COMMITTEE

May 16, 2019

There was a meeting of the Senate Executive on May 16, 2019.

The following members participated:

J. McAuliffe, (Vice-Chair), P. Radia, J. Nadeau, D. Iafrate, B. Hatt, N. Colborne, E. Dokis, , H. Mackie

Regrets: M. DeGagné, A. Vainio-Mattila, C. Richardson J. Allison, P. Millar

The purpose of the meeting was to set the agenda for the May 24, 2019 Senate meeting.

Under Business Arising From the Minutes, the response to Motion 16 from the April 12, 2019 Senate meeting regarding the request for an update on the eight recommendations included in the Report of the Special Governance Commission, a report from the Standing Joint Committee of the Board and Senate on Governance is attached to the Minutes.

The following Annual Reports were provided for inclusion in the Senate Agenda:

By-Laws and Elections Subcommittee
Honorary Degrees Subcommittee
Undergraduate Studies Committee
Undergraduate Standing and Petitions Subcommittee
Undergraduate Services and Awards Subcommittee
Student Appeals Committee
Library Advisory Subcommittee
Graduate Studies Committee
Research Council

The Annual Report of the Academic Quality Assurance and Planning Committee will be completed following its last meeting and included in the September Senate Agenda.

The following Senate Committees did not meet in 2018-19:

Teaching & Learning Committee
Technology and Infrastructure Committee

Motions to amend Articles 8.1 and 9.6 of the Senate By-Laws are included in the Agenda.

Under New Business a Report on Graduation Applicants dated May 23, 2019 will be received. A request was made to add the following Motion to the Senate Agenda:

MOTION 4: That Senate grant authority to the Senate Executive to consider, receive and grant approval to any late applications to graduate for June 2019.

In response to a request made at the May 10, 2019 Senate meeting regarding an opportunity to announce the approval of graduates in more detail, the Registrar advised that a summary of graduates by faculty will be provided and presented by the Deans or designate at the Senate meeting.

Respectfully submitted,

Dr. Jim McAuliffe
Vice-Chair
Senate Executive Committee

MOTION 1: That Senate receive the Report of the Senate Executive dated May 16, 2019.

NIPISSING UNIVERSITY

ANNUAL REPORT OF THE SENATE EXECUTIVE COMMITTEE

May 16, 2019

The Senate Executive met a total of 10 times since July 1, 2018.

Members	Attendance/Participation
Mike DeGagné, Chair	7
Arja Vainio-Mattila, Vice-Chair	4
Jim McAuliffe	6
Carole Richardson	7
Pavlina Radia	10
John Nadeau	10
Blaine Hatt, Speaker	9
Nathan Colborne, Deputy Speaker	7
Ewa Dokis (A&S)	7
Paul Millar (APS)	3
John Allison (ED)	2
Daniel Goulard (NUSU) ¹	7
¹ Hannah Mackie replaced Daniel Goulard as of May 1, 2019	2

At the April 4, 2019 meeting, the Senate Executive established the Senate meeting dates for 2019-2020. The schedule is as follows:

Friday, September 13, 2019
Friday, October 11, 2019
Friday, November 8, 2019
Friday, December 13, 2019
Friday, January 17, 2020
Friday, February 14, 2020
Friday, March 13, 2020
Friday, April 17, 2020
Friday, May 8, 2020 (10:30 a.m. start)
Friday, May 22, 2020 (10:30 a.m. start)

Annual Reports were received from the following Senate committees and subcommittees:

By-Laws and Elections Subcommittee
Honorary Degrees Subcommittee
Undergraduate Studies Committee
Undergraduate Standing & Petitions Subcommittee
Undergraduate Services and Awards Subcommittee
Student Appeals Committee
Library Advisory Subcommittee
Graduate Studies Committee
Research Council

The Annual Report of the Academic Quality Assurance and Planning Committee will be completed following its last meeting and included in the September Senate Agenda.

The following Senate Committees did not meet in 2018-19:

Teaching & Learning Committee
Technology and Infrastructure Committee

Respectfully submitted,
Original signed by:

M. DeGagné, Chair
Senate Executive Committee

MOTION 1: That Senate receive the Annual Report of the Senate Executive Committee dated May 16, 2019.

Nipissing University

Annual Report of the By-Laws and Elections Subcommittee

May 15, 2019

During the 2018-19 academic year, the By-Laws and Elections Subcommittee met on the following dates: September 18, October 16, November 20 and December 18, 2018; January 15, February 19, March 19 and April 16, 2019.

Members	Attendance
B. Hatt (Chair)	8
N. Colborne	8
D. Davis	4
¹ T. Horton	5
D. Tabachnick	8
A. Vainio-Mattila (non-voting)	4
² D. Goulard	1
S. Landriault (Senate Secretary) (non-voting)	8
¹ A. Burk attended on behalf of T. Horton	2
² H. Mackie attended on behalf of D. Goulard	4

Some of the substantive changes to the Senate By-Laws that were recommended to Senate in the 2018-19 academic year included the following:

- Revision of the membership and terms of reference of the Undergraduate Standing and Petitions Subcommittee;
- All references to the Brantford and Muskoka Campuses were removed from the Senate By-Laws;
- The membership and terms of reference of the Standing Joint Committee of the Board and Senate on Governance and the Senate Budget Advisory Committee were added to the By-Laws;
- Comparison data on the number of Senate committees, subcommittees and councils at other universities (Brock, Laurentian, Trent, Windsor and UOIT) similar in size to NU was discussed. The goal is to reduce the current number of committees and membership overall. The terms of reference of each committee was reviewed;
- To acknowledging the privilege of being on this land, the Traditional Territory Acknowledgement was added to the Senate Agenda. The acknowledgment will be read out at the start of each Senate meeting;
- The revised Statement on the Importance of Collegial Governance at Nipissing University, as referenced in the Report of the Special Governance Commission, was accepted;
- A preamble including the Treaty Acknowledgement, the Statement of Collegial Governance and the Terms of Reference of the Joint Committee of the Board and Senate on Governance was added to the revised By-Laws document;
- The Senate Budget Advisory Committee membership and terms of reference were added to the Senate By-Laws under Standing Committees and Subcommittees of Senate;
- It would be beneficial for Senators to be elected as Chairs and Vice-Chairs of Senate Committees, and ex-officio members will be included in quorum;
- The term of office for Senate membership was revised from two years to three years on all Senate standing committees in keeping with the election protocol for Senators;
- To streamline and make more efficient the Standing Committees, Subcommittees and Councils of the Senate By-Laws, the existing Committees and Subcommittees were condensed and consolidated into fewer Standing Committees to reduce the number of members where possible, and to refine and clarify the Terms of Reference;
- The Undergraduate Studies Committee and the Graduate Studies Committee were condensed and combined into the Academic Curriculum Committee;
- The Undergraduate Standing & Petitions Subcommittee, Undergraduate Services & Awards Subcommittee, Undergraduate Student Appeals Committee, Graduate Leave & Time Extensions Subcommittee and the Graduate Standing & Petitions Subcommittee were condensed and combined into the Academic Awards, Petitions and Regulations Committee;
- The Teaching and Learning Committee, Technology and Infrastructure Committee and the Library Advisory Subcommittee were condensed and combined into an overall Teaching and Learning Committee;

- The Research Council was renamed the Research Committee;
- The following Standing Committees of Senate were established: Academic Awards, Appeals and Petitions Committee; Academic Curriculum Committee; Academic Quality Assurance and Planning Committee; By-Laws and Elections Committee; Honorary Degrees Committee; Joint Committee of the Board and Senate on Governance; Research Committee; Senate Budget Advisory Committee; Senate Executive Committee and the Teaching and Learning Committee;
- Processes and references to ongoing and regular reviews of all academic, appeals and award policies were removed from the terms of reference;
- Former terms of reference will include a link that will reference the By-Laws document to the respective policy. The content of the link would fall under the By-Laws Subcommittee for oversight. Reference will be made to the general processes and procedures in 8.1 guidelines for all committees. The revisions will be incorporated and the policies updated. Under 8.1 General Committee/Ad Hoc Committee procedures, each committee will establish its operational procedures and processes, frequency of meetings and written minutes that will be conveyed to the Senate Secretary and linked to the appropriate committee and be accessible on the website;
- Consideration of use of a consent agenda was discussed;
- The following provision was added to the revised Senate By-Laws document as 8.3(a) Each Senate standing or ad hoc committee shall establish the frequency and duration of its meetings;
- The Ex Officio membership of 9.2 Academic Curriculum Committee was revised to include Faculty Deans instead of a Dean;
- The provision of administrative support and the office it is to be provided was removed from Senate Standing Committees in the revised Senate By-Laws document;
- Reference to the NUSU Executive was removed from the members elected by NUSU and included in the Ex Officio membership in the Senate Standing Committees;
- Senate majority will now be 50 +1 of the voting membership;
- To ensure proportional representation on Senate it was determined that the following number of Senate representatives will be required for 2019-20: A&S - 20 Senate reps., EPS - 16 Senate reps., FT CASBU - 2 Senate reps., Ex-officio Senators – 19. The total number of Senators for the 2019-20 academic year will be 57;
- Research regarding administrative support for governance structures at other universities in Ontario took place. This matter was discussed at a meeting of the Joint Committee of the Board and Senate on Governance and it was determined that there was no support to create a University Secretariat position at as this time;
- A discussion regarding secretarial support for Senate committees was held at a Board of Governors' Governance Committee meeting. Board By-Laws Clause #XI.21 that deals with secretarial support for Board committees was reworded as follows for inclusion in the Senate By-Laws document: The Chair of Senate shall appoint a recording secretary for each standing committee. In the event of his/her absence, the committee shall appoint another person to act as recording secretary. The Senate By-Laws were amended to include this clause;
- Article 8.1, General Committee/Ad Hoc Committee Procedures of the Senate By-Laws was amended;
- Article 9.6, Membership and Terms of Reference of the Joint Committee of the Board and Senate on Governance, was amended;
- A number of changes to the By-Laws were housekeeping items, mostly related to position title changes.

Respectfully submitted

B. Hatt
Chair, Bylaws and Elections Subcommittee

MOTION 1: That Senate Executive receive the Annual Report of the Bylaws and Elections Subcommittee dated May 15, 2019.

NIPISSING UNIVERSITY
ANNUAL REPORT OF THE HONORARY DEGREES SUBCOMMITTEE

April 30, 2019

Members	Attendance
M. DeGagné	3
A. Vainio-Mattila	1
C. Greco	2
G. Durnan	2
J. Nighbor	3
K. Ferguson	2
L. Kruk	2
P. Radia	1
D. Goulard	2
H. Mackie	1
T. Palangio	1

As per past practice, an e-mail was sent out to the University community in August to solicit names of potential candidates to add to the master list.

At the meeting on December 10, 2018, additional names were received from the solicitation and the committee agreed to forward the suggested individuals to Senate for approval. The list of names were approved at the December 14, 2018 Senate meeting.

The Committee Chair reached out to the individuals as decided by the Honorary Degree Subcommittee. Three of the five honorary degrees were accepted.

A second meeting was held on March 25, 2019, to discuss nominations for Professor Emerita status. One application was accepted and the name was brought forward at the April 12th meeting of the Senate and subsequently approved.

At a meeting of the Subcommittee on the 25th of April, 2019, additional names were added to the list and these names will go forward at the Senate meeting on May 10, 2019.

The list of approved names from which the committee has to work currently stands at 36. This includes the names designated for June 2019.

Respectfully submitted,



Mike DeGagné, Chair
Honorary Degrees Subcommittee

Annual Report of the Undergraduate Studies Committee

April 25, 2019

The Undergraduate Studies Committee (USC) met five times between July 1, 2018 and April 25, 2019. The USC membership and attendance at the meetings were as follows:

<u>Membership</u>	<u>Attendance</u>
Arja Vaino-Mattila (Chair)	4
Carole Richardson	4
John Nadeau	5
Pavlina Radia	4
Andrew Weeks	1
Debra Iafrate	4
Lanyan Chen	4
Chris Hachkowski	2
Ali Hatef	5
Dana Murphy	4
Laurie Peachey	3
Astrid Steele	3
Keenan Kearney	0
Hannah Mackie	2
Andrew Wood	1
Nicolai McKenzie	2
Crystal Pigeau (Designate)	1

The Undergraduate Studies Committee approved a total of 167 motions.

The following new degree, certificate and program requirements, including amendments and revisions were approved:

Faculty of Applied & Professional Studies:

Child and Family Studies

School of Business

School of Criminology and Criminal Justice

School of Nursing – RPN to BScN Blended Learning Program (Major Modification)

Social Welfare and Social Development

Faculty of Arts and Science:

Certificate in Human Rights

Classical Studies

Gender and Equality and Social Justice

History

Indigenous Foundations Program

Political Science

Sociology and Anthropology

Schulich School of Education:

Bachelor of Education Primary/Junior French as a Second Language

Bachelor of Physical and Health Education

Indigenous Classroom Assistant Diploma Program
Indigenous Teacher Education Program

New courses, course revisions, banking or deletions were approved in the following degrees/disciplines:

Faculty of Applied & Professional Studies:

Child and Family Studies
School of Nursing
Social Work

Faculty of Arts and Science:

Biology
Classical Studies
Computer Science and Mathematics
English
Fine Arts
First Year Foundation
Gender Equality and Social Justice
Geography
History
Native Studies
Political Science
Psychology
Religions and Cultures
Sociology and Anthropology

Schulich School of Education:

Bachelor of Education
Bachelor of Physical and Health Education
Indigenous Education

Other Business:

- Admission Policy: Bachelor of Education Junior Intermediate/Intermediate Senior French as a Second Language
- Admission Policy: Bachelor of Education Primary/Junior French as a Second Language
- Admission Policy: Bachelor of Science in Psychology
- Admission Policy: Business Post-Baccalaureate
- Admission Policy: Orientation to the Master of Arts in History (OMAH) and Master of Arts in History
- Business Degree College Transfer Pathways
- Deferred Exam Policy
- Indigenous Teacher Education Program
- Transfer Credit Policies
- Transfer Credit Policy: International Baccalaureate
- Transfer Credit Policy: Mental Health and Addiction Worker diploma graduates into the Bachelor of Social Work

Respectfully submitted,



Dr. Arja Vainio-Mattila
Provost & Vice-President, Academic Research

MOTION 1: That Senate receive the Annual Report of the Undergraduate Studies Committee, dated April 25, 2019.



**ANNUAL REPORT OF THE
UNDERGRADUATE STANDING AND PETITIONS SUBCOMMITTEE**

April 25, 2019

The Senate Subcommittee on Undergraduate Standing and Petitions Subcommittee (S&P) met a total of 14 times between July 1, 2018 and April 25, 2019. The S&P membership and attendance at the meetings were as follows:

COMMITTEE MEMBERS	ATTENDANCE
Debra Iafrate	12
John Nadeau	12
Pavlina Radia	2
Carole Richardson	10
Denyse Lafrance Horning	7
Tony Parkes	9
Alison Schinkel-Ivy	12
Murat Tuncali	1
Andrew Weeks	9
Keenan Kearney	0
Nicolai Mackenzie	4
Hannah Mackie	8
Andrew Wood	2
Callie Mady (Designate)	2
Tammi McParland (Designate)	1
Crystal Pigeau (Designate)	2

The S&P Subcommittee heard a total of 196 petitions. These included consideration of late registrations, honourable withdrawal from courses and variations in degree requirements, Senate regulations, and admission requirements.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Debra', with a large, stylized loop at the end.

Debra Iafrate, Chair
Undergraduate Standing and Petitions Subcommittee

Motion 1: That the Annual Report of the Undergraduate Standing and Petitions Subcommittee dated April 25, 2019, be received by Senate.



**ANNUAL REPORT OF THE
UNDERGRADUATE SERVICES AND AWARDS SUBCOMMITTEE**

April 3, 2019

The Senate Subcommittee on Undergraduate Services and Awards Subcommittee met a total of 2 times between July 1, 2018 and February 8, 2019.

COMMITTEE MEMBERS	ATTENDANCE
Carole Richardson (Chair)	2
Tanya Lukin-Linklater	2
Maggie Daniel	1
Casey Phillips	1
Ken McLellan	0
Debra Iafrate	1
Sean O'Hagan	2
Louela Manankil-Rankin	2
Tara-Lynn Scheffel	2
Keenen Kearney	0

The committee selected the recipients of the Tembec Citizenship, Ivan and Joy Clysdale Memorial Achievement, Board of Governors, and the David Marshall Leadership Awards.

Respectfully submitted,

A handwritten signature in blue ink that reads 'Carole Richardson' in a cursive script.

Dr. Carole Richardson, Chair
Undergraduate Services and Awards Subcommittee

Motion 1: That the Senate Committee receive the Annual Report of the Undergraduate Services and Awards Subcommittee dated April 3, 2019.



**ANNUAL REPORT OF THE
STUDENT APPEALS COMMITTEE**

April 25, 2019

The Student Appeals Committee Individual Appeal Panels met 9 times between July 1, 2018 and April 25, 2019.

COMMITTEE MEMBERS

Debra Iafrate (Chair)
Nathan Colborne
Toivo Koivukoski
Graydon Raymer
Jeff Scott
Mary Pat Sullivan
Ping Zou
Keenan Kearney
Hannah Mackie

Six (6) appeals were submitted to the Student Appeals Committee, as follows:

3 – Faculty of Applied and Professional Studies
1 – Faculty of Arts and Science
2 – Schulich School of Education

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Debra', with a large, stylized loop at the bottom.

Debra Iafrate, Chair
Student Appeals Committee

Motion 1: That the Annual Report of the Student Appeals Committee dated April 25, 2019, be received by Senate.

Nipissing University
Annual Report of the Library Advisory Senate Subcommittee – 2018/2019

April 17, 2019

The Library Advisory Senate Subcommittee met two times: Thursday October 25, 2018, and Monday February 4, 2019.

<u>Membership</u>	<u>Attendance</u>
Nancy E. Black (Chair)	2
John Allison (Vice Chair)	2
Manuel Litalien	1
Anahita Baregheh (Skype)	1
Astrid Steele	1
Wendy Peters	2
Stephen Connor	0
Student representative (Hannah Mackie)	1

Janet Coates (minute taker)

At our first meeting, the subcommittee terms of reference were reviewed and John Allison agreed to be Vice Chair.

The focus of committee activities this year was the Special Acquisitions Fund (approximate amount \$5,000). Faculty submitted suggestions for information resources, which were reviewed by the committee members. The items suggested were ordered for the Harris Learning Library collection.

I thank the committee members for their assistance and contributions.

Respectfully submitted,

Nancy E. Black

Nancy E. Black, PhD
Chair, Library Advisory Senate Subcommittee

Motion 1: That the Teaching and Learning Committee receive the Annual Report of the Library Advisory Subcommittee dated April 17, 2019.

Annual Report of the Graduate Studies Committee 2018/2019

May 6th, 2019

During the year, The Graduate Studies Committee met on five occasions:

September 18, 2018

October 16, 2018

November 20, 2018

January 16, 2019

April 17, 2019

Membership	Attendance
Jim McAuliffe, Chair	5
Carole Richardson	2
Pavlina Radia	5
John Nadeau	1
Barbi Law	4
Kurt Clausen	5
Stephen Connor	2
Alex Karassev	1
James Abbott	3
Trevor Smith	3
Debra lafrate	4
Nancy Black	1
Brittney Robinson– MA Student	3
Vivian Papaiz – PhD Student	1

The Graduate Studies Committee discussed the following matters during the year:

1. The committee filled the student positions that were vacant the previous year and welcomed Brittney Robinson and Vivian Papaiz.
2. The MSc in Kinesiology program adopted flex time registration and lowered the minimum entrance average to 70%.
3. The Graduate Student Funding model for 2019 intake was discussed and approved.
4. The Graduate Awards and Funding Committees were populated and awards were granted.
5. Affiliate Graduate Faculty Membership was approved and implemented.
6. The MA in History program adopted Flex time registration for the one year MRP program.
7. Admission requirements were changed to include two letters of reference instead of three.
8. The Office of GSR will develop a Graduate Handbook for all graduate programs. Program specific handbooks may be developed within the program.

9. A GSC retreat will be planned for August to develop a strategic plan for Graduate Studies at NU.

Pending items:

1. Form update - ongoing
2. Interdisciplinary Course offerings – ongoing
3. Parental Leave Policy – ongoing

The Chair acknowledges and thanks the GSC members for their diligence and commitment.

Respectfully submitted,

A handwritten signature in black ink, reading "Jim McAuliffe". The signature is written in a cursive, flowing style.

Dr. Jim McAuliffe
Dean, Graduate Studies and Research

Motion 1: That Senate receive the Annual Report of the Graduate Studies Council 2018/2019 dated May 6th, 2019.

Annual Senate Report of Research Council 2018/2019

May 6, 2019

The Research Council (RC) for the 2018/2019 academic year met 3 times, October 23, 2018, November 20, 2018, and January 22, 2019. The membership and attendance are outlined as follows:

Membership	Attendance
Jim McAuliffe, Chair	3
Arja Vainio-Mattila	0
Pavlina Radia	2
John Nadeau	3
Carole Richardson	0
Nancy Black	1
Brenda Bruner	3
Mark Bruner	2
Haibin Zhu	2
Jonathan Muterera	2
Barbi Law (new member-January, 2019)	1
Katrina Srigley (new member-January, 2019)	1
Dan St. Georges	3
Quintin McCluskie– Graduate Student Rep.	2

The Research Council discussed the following matters during the year:

1. Quorum was not reached at the meeting on October 23 and November 20, 2018.
2. A call for grant committees was sent out for IRG, SIG, and NSERC USRA and they were populated.
3. Strategic Research Plan: The Research Council recommended the SRP 2020-12015 to Senate for approval. Senate approved the Strategic Research Plan on January 11, 2019.
4. March was designated as Research Month at Nipissing University.
5. Nipissing University was allocated an additional Tier II CRC.
6. The Office of Graduate Studies and Research will work on the Canadian Research Chairs/ Equity, Diversity, Inclusion Action Plan and policy for management of CRCs.
7. The proposal for the War, Atrocity, and Genocide Centre was discussed and approved.

Respectfully submitted,



Jim McAuliffe
Dean of Graduate Studies & Research, Chair

Motion: That Senate receive the Annual Report of the Research Council 2018/2019 dated May 6th, 2019.