

NIPISSING UNIVERSITY

BOARD OF GOVERNORS MEETING

OPEN SESSION

June 6, 2019

The Open Session of the regular Board of Governors meeting was held on Thursday, June 6, 2019, at 5:30 p.m. in the President's Boardroom (F303).

Members Present: Tom Palangio, Board Chair
Karen Barnes
Fran Couchie
Mike DeGagné
Kristen Ferguson
Ryan Hehn
Rose Jawbone (via Zoom)
Stuart Kidd
Toivo Koivukoski
Joanne Laplante
Karl Neubert
Bobby Ray
Judy Smith
Tayler Sullivan
Stephen Tedesco
Marcus Tignanelli
Kathy Wilcox

Regrets: Tom Curry
Paul Cook
Blaine Hatt
Gary Jodouin
Hannah Mackie
Jade Nighbor
David Tabachnick

Invited Guests: Cheryl Sutton
Arja Vainio-Mattila
Casey Phillips
Debra lafrate
Carole Richardson
Cristin Christopher
Ursula Boyer
Denyse Lafrance-Horning
Rick Vanderlee
Shannon MacCarthy (NUSU)
Christine Dowdall (University Secretary)

Observers: Amanda Burk

Recording Secretary: Abby Blaszczyk (Administrative Assistant, President's Office)

1. Call to Order/Land Acknowledgment

The meeting was called to order at 5:32 p.m. The Board Chair offered a traditional land acknowledgement.

2. Declaration of Conflict of Interest

The Board Chair called for conflicts of interest concerning any of the agenda items. No such declarations were made.

3. Use of Recording and/or Broadcasting Devices

The Board Chair reminded everyone that the use of recording and/or broadcasting devices is prohibited during the meeting.

4. Consent Agenda

The following items were included on the consent agenda:

- i. Adoption of the May 2, 2019, Minutes (Open Session)
- ii. For Information Only
 1. Committee Reports
 - a. University Governance Committee – Minutes from May 13, 2019
 - b. Community Relations Committee – Minutes from April 15, 2019
 - c. Plant & Property Committee – Minutes from Minutes from May 13, 2019
 2. Annual Reports of the Standing Committees
 - i. Executive Committee
 - ii. Audit & Finance Committee
 - iii. University Governance Committee
 - iv. Community Relations Committee
 - v. Fundraising Committee
 - vi. Plant & Property Committee
 3. Report from Joint Committee of the Board and Senate on Governance
 4. Report from Nipissing University Indigenous Council on Education
 5. Report from Nipissing University Alumni Advisory Board

Resolution 2019-06-01: ***That the items included on the June 6, 2019, consent agenda for the Open Session of the Board of Governors meeting be adopted as circulated.***

*Moved by Karen Barnes; seconded by Stuart Kidd.
Carried.*

5. Adoption of Regular Agenda

Resolution 2019-06-02: ***That the Board of Governors adopt the June 6, 2019, open meeting agenda as circulated.***

*Moved by Toivo Koivukoski; seconded by Judy Smith.
Carried.*

6. Chair's Remarks

The Board Chair began by acknowledging that today, June 6, 2019, marks the 75th anniversary of D-Day.

The Chair welcomed Kathy Wilcox, a new LGIC appointee, to her first meeting of the Board, and he introduced Dr. Rick Vanderlee and Dr. Denyse Lafrance-Horning, incoming faculty and Senate representatives respectively. The Chair thanked those Board members whose terms were coming to an end: Tom Curry, Gary Jodouin, Gord Durnan, Dr. David Tabachnick, Dr. Kristen Ferguson and Dr. Blaine Hatt. On behalf of the Board, he expressed his sincere gratitude for their service to the University.

The Chair announced that the following members will sit as Committee Chairs next year:

- Tom Palangio – Executive Committee
- Karen Barnes – Audit & Finance Committee
- Karl Neubert – Community Relations Committee
- Bobby Ray – Fundraising Committee
- Joanne Laplante – Plant & Property Committee

The Chair of the University Governance Committee will be determined at a later date.

Finally, the Chair reminded all Board members to complete the self-evaluation survey. The University Governance Committee will review the results in the fall.

7. Chancellor's Remarks

No Report.

8. President's Remarks

President DeGagné provided an update on the ongoing communications with the Ministry of Training, Colleges and Universities (MTCU). Most recently, the University was advised that auditors from the Ontario Internal Audit Division will soon arrive on campus to conduct an audit of the operating funding provided by MTCU. The purpose of the audit, as explained by Deputy Minister George Zegarac, is to provide insight into sustainability issues in the post-secondary sector.

The President provided a sampling of his activities since the Board last met, which included a meeting with the incoming NUSU executive team. He announced that the Nipissing-Laurier joint Convocation in Brantford took place on the June 4, 2019. This was the last graduating class for the joint program. Longtime Brantford faculty member Dr. Maria Cantalini-Williams received Professor Emerita status during the ceremony.

Dr. DeGagné reported that the four northern university presidents continue to build relationships and create narratives on how the northern institutions differ from our southern counterparts. Emphasis was placed on the continued need to focus on recruitment.

9. Vice-President's Remarks

The Provost and Vice-President, Academic & Research (PVPAR) reviewed two recent sets of data published by Maclean's Magazine which saw Nipissing ranked in the top ten in both employment readiness and the ability to write clearly and concisely. She also noted the upcoming convocation celebrations and the graduation of Nipissing University's first cohort of Social Work students.

The Vice-President, Finance & Administration (VPFA) noted the recent tabling of Bill 124 by the Ontario Government, which provides for a three-year window of salary moderation and compensation restraints for employees in the public sector. The University will be covered under this bill, and updates regarding the bill will continue to be monitored.

The Assistant Vice-President, Students (AVPS) provided the annual report on sexual violence. The annual report, which is required by legislation, will be included as an attachment to the minutes. Nipissing University is ranked first in the country in terms of sexual violence prevention, and the AVPS acknowledged the great work of the students, staff and faculty in creating a safe environment.

10. Deans' Remarks

The Dean of the Schulich School of Education recently attended the Canadian Society for the Study of Education (CCSE) Conference and noted great faculty representation on behalf of Nipissing University. Additionally, the Schulich School of Education is working to prepare for September, which is expected to see an intake in Education that is more than double that of the past year.

11. Enrollment Update – Registrar

Nipissing University has seen a 28% increase in first choice acceptances, which is the highest increase in the Province. Our overall acceptances are up 16.8% over the same time last year. This compares to a Provincial average increase of 3.1%. The President acknowledged the extraordinary application numbers and commended the Registrar's Office, the recruitment team and all the supports involved who contributed to these numbers.

With respect to Convocation, 851 graduates have qualified to graduate at the June ceremonies, and throughout the year, a total of 1,251 graduates have qualified for their degrees.

A question was raised regarding the demographics of the incoming students. The Registrar noted that most of our applicants come from Northern communities, from the Ottawa Valley or from the local region. We have seen an increase in applicants from the Western Greater Toronto Area and have gained traction in the Eastern GTA as well. Demographic information is utilized when planning the recruitment cycle for the following year to determine areas of highest traction.

12. Question Period

No questions.

13. Committee Reports

Audit & Finance Committee

The Committee Chair noted that a minor revision was made to the minutes from the May 13, 2019, meeting of the Audit and Finance Committee. The revision, which rectified a missing number, is now reflected on the final version of the minutes.

The 10% provincially mandated tuition decrease was discussed, and the proposed tuition schedules for 2019/20 and 2020/21 were reviewed. The following resolution was brought forward:

Resolution 2019-06-03: ***That the Board of Governors accepts the recommendation of the Audit and Finance Committee to approve the 2019/20 and 2020/21 Tuition Schedule as presented.***

*Moved by Karen Barnes; seconded by Stuart Kidd.
Carried.*

The Assistant Vice-President, Students (AVPS) reviewed the ancillary fee protocol document, as approved by the Nipissing University Student Union, and the following resolution was put forward:

Resolution 2019-06-04: ***That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the Protocol Agreement Statement and Guidelines for Compulsory Ancillary Fees as presented.***

*Moved by Karen Barnes; seconded by Judy Smith.
Carried.*

The AVPS presented both the Nipissing University Student Union and the Nipissing University ancillary fees, including fees for both undergraduate and graduate students. A question was raised regarding the effect the changes to ancillary fees might have on students. The AVPS noted that the University has worked together with NUSU in an effort to keep fees as whole as possible. Following discussions, the following resolutions were presented:

Resolution 2019-06-05: ***That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the Nipissing University Student Union Ancillary Fees as presented.***

*Moved by Karen Barnes; seconded by Judy Smith.
Carried.*

Resolution 2019-06-07: ***That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the Nipissing University Ancillary Fees as presented.***

*Moved by Karen Barnes; seconded by Judy Smith.
Carried.*

The VPFA reviewed the budget package in detail. She noted that the proposed budget allows for a deficit of \$2,967,655. Investments have been made in academic positions as well as revenue generating areas such as external relations. Revenues are projected to be slightly higher in 2019/20 mainly due to increased tuition as the Schulich School of Education has experienced a significant uptake in applications. Following the budget review, the following resolutions were presented:

Resolution 2019-06-08: *That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the 2019/20 Operating Budget, which includes a planned deficit of \$2,967,655, as presented.*

*Moved by Karen Barnes; seconded by Judy Smith.
Carried.*

Resolution 2019-06-09: *That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the 2019/20 Ancillary Budget as presented.*

*Moved by Karen Barnes; seconded by Judy Smith.
Carried.*

14. Board Representatives on Other Committees

Nipissing University Student Union

Nipissing University and NUSU have collectively partnered with the Clean Green Beautiful campaign, which fosters stewardship with a focus on raising civic pride. A campus trail clean-up was facilitated with the Biology Department, and continued work will be done to beautify the campus into September. Additionally, NUSU expressed their gratitude to the History Department for a \$750 donation to the student food bank.

15. Other Business

On behalf of the Nipissing University Alumni Advisory Board (NUAAB), the Director of External Relations reminded Board members about a special announcement that will take place on June 13, 2019. All Board members were invited to attend the event.

A Board member raised a question regarding the increase in enrollment and whether or not it will cause an issue with accommodations. The AVPS noted the operation of an off-campus housing list serve which is in partnership with the Landlord Association. It was also noted that the City of North Bay continues to work on housing strategies, and it will be important to include students in those discussions.

16. Next Meeting Dates/Adjournment

The next meeting of the Audit & Finance Committee is scheduled for September 9, 2019.

The next meeting of the Board of Governors is scheduled for September 12, 2019.

The next full committee day is scheduled for October 21, 2019.

Resolution 2019-06-10: ***That the Open Session of the Board of Governors' regular meeting now adjourn.***

*Moved by Ryan Hehn; seconded by Stuart Kidd.
Carried.*

Open session adjourned at 6:43 p.m.

President & Vice-Chancellor/Secretary of the Board

Board Chair

As outlined in the Nipissing University Sexual Violence Prevention, Support, and Response Policy approved by the Board of Governors on December 13, 2016, the Board of Governors will receive and review an annual report on sexual violence from Student Development and Services.

The policy outlines the following four areas of reporting to be included in the annual report:



**CONSENT
BELONGS HERE**

a) The number of times supports, services and accommodations relating to sexual violence have been requested by students.

Information and statistics regarding the calculation within this category was collected from the Sexual Violence Education and Response Coordinator, Student Counseling Services and Residence Life. It is important to note that due to the nature of response for incidents of sexual violence combined with the need for confidentiality, it is possible that the number of times support services and accommodations are requested may represent multiple support requests from a single student.

Throughout the year, the University provided 84 supports in person to individuals. In addition to the in-person visits, the service providers also provided support through the phone (i.e., 13 phone calls) as well as through electronic mail (194 emails) with an additional 74 referrals to various service providers provided through various forms of interaction. A total of 19 students requested interim measures / accommodations be put in place.

b) Information about the types of supports, service and accommodations requested.

Students who experienced sexual violence had diverse and complex needs. The majority of students seeking support requested safety planning, as well as service navigation for campus, and/or community supports. A number of students requested information about filing an investigative report either through Nipissing University's Sexual Violence Prevention, Support and Response Policy, Nipissing University's Athletics Disciplinary Policy, Residence Life Community Living Standards and police reporting process.

Accommodation requests ranged from the issuance of no contact orders, writ of trespass, the use of space on campus, as well as information about housing, finances, and academic considerations and accompaniments.

c) Education and prevention programming that has been implemented to promote the awareness of both supports and services that are available to students.

The Sexual Violence Prevention and Education Outreach Team facilitated a total of 20 sexual violence prevention workshops for students throughout the 2018-2019 academic year. This included: "Consent +" (6 workshops), "Gender 101" (5 workshops), "Bringing in the Bystander" (7 Workshops), Disclosure training (1 workshop), and "How to Be an Ally" (1 workshop). These workshops included specific requests from faculty, the Office of Indigenous Initiatives, Residence Life, NUSU, International Initiatives, and Student Accessibility Services.

Additionally, the Outreach team hosted a number of educational events such as: Sexual Violence Awareness Week, 16 Days of Activism and #MyActionsMatter, and Valentine's Day programming. As well, the Outreach Team partnered with Residence Life to host drop-in programming, movie nights, and Sexy Bingo. The Sexual Violence Prevention, Education and Outreach Team also partnered with the Office of Indigenous Initiatives for

staff training and a December 6th Memorial that was open to both the Nipissing and North Bay Community. Athletics also worked with Sexual Violence Prevention and Education to promote a consent culture on campus at the first basketball game of 2019. Finally, the outreach team partnered with NUSU to promote the White Ribbon Campaign on campus.

The Sexual Violence Prevention and Education Outreach team hosted three theatre performances on campus. Speak About It returned to campus for the second year in a row during Frosh Week and preformed for students and held a discussion about consent. The Ghomeshi Effect, a documentary dance-theatre performance that tackles sexual violence in Canada, performed in the fall of 2018 and was attended by the Nipissing and North Bay Community. As well, in the spring of 2019 SVPE worked with Amelia Rising Sexual Assault Centre, the AIDS Committee of North Bay and Area and the Sex Workers Advisory Network of Sudbury to bring Project ArmHer to campus.

The Consent Crew attended various events throughout FROSH and the entire academic year. The Consent Crew engaged students in dialogue about consent as well as Sexual Violence Prevention and Education services, and handed out promotional (e.g., buttons) and sexual violence awareness materials (e.g. draw the line material).

The Residence Life team presented numerous educational and prevention workshops throughout the year. These included programs such as: "Safe(r) Space Lounge", "The Sexiest of Bingo", "Student Services Scavenger Hunt", and "So You Think You Know All of the Services Available to You". Student Counselling Services provided a Relationships 101 education event to students on October 25, 2018. This event took the style of a jeopardy style game where students had the opportunity to answer thought-provoking questions about relationships and healthy relationships. A total of 50 students participated in this event.

Finally, Wen-Do Women's Self Defence ran a two day self-defence course on campus for female identified students, staff and faculty.

d) The number of incidents and formal reports of sexual violence made to Campus Security and Student Development and Services.

Two formal reports were filed under the Sexual Violence Prevention, Support, and Response Policy. Both formal reports were adjudicated by the Sexual Violence Response Committee as per the process outlined in the policy, the committee determined that only one of the formal reports met the jurisdictional requirements of the University's Sexual Violence Prevention, Support, and Response Policy. For the formal report that met the jurisdictional requirements, the formal investigation process and formal report were completed by an external investigator.

Campus Climate Survey:

As part of Bill 132, the Ontario Government mandated that all post secondary institutions participate in a Campus Climate survey. The initial survey took place 2017-2018 academic year. Consolidated results were released during the 2018-2019 academic year, Nipissing had 1213 surveys completed for a response rate of 36.1% compared to the provincial Average University Response Rate of 26.1%. A copy of the report is available from Student Development and Services.

Sexual Violence Policy Review:

As part of the cyclical review process, the university has reached out to various stakeholder groups through email and facilitated focus groups to obtain feedback on the current policy. An updated policy will be coming to the Board in the fall for approval.

NIPISSING UNIVERSITY BOARD OF GOVERNORS MEETING

OPEN SESSION

June 6, 2019

5:30 p.m. – Nipissing University Board Room (F303)

AGENDA

Zoom Connection for Virtual Attendance: <https://zoom.us/j/7744363212>

1. **Call to Order/Land Acknowledgement**
2. **Declaration of Conflict of Interest**
3. **Use of Recording and/or Broadcasting Devices**
4. **Consent Agenda**
 - i. Adoption of the May 2, 2019, Minutes (Open Session)
 - ii. For Information Only
 - (a) Committee Reports
 1. University Governance Committee – Minutes from May 13, 2019
 2. Community Relations Committee – Minutes from April 15, 2019
 3. Plant & Property Committee – Minutes from Minutes from May 13, 2019
 - (b) Annual Reports of the Standing Committees
 1. Executive Committee
 2. Audit & Finance Committee
 3. University Governance Committee
 4. Community Relations Committee
 5. Fundraising Committee
 6. Plant & Property Committee
 - (c) Report from Joint Committee of the Board and Senate on Governance
 - (d) Report from Nipissing University Indigenous Council on Education
 - (e) Report from Nipissing University Alumni Advisory Board

Resolution: *That the items included on the June 6, 2019, consent agenda for the Open Session of the Board of Governors meeting be adopted as circulated.*

5. **Adoption of Regular Agenda**

Resolution: *That the Board of Governors adopt the June 6, 2019, Open Session regular agenda as circulated.*

6. **Chair's Remarks**
7. **Chancellor's Remarks**
8. **President's Remarks**

9. Vice-President's Remarks

- Provost and Vice President, Academic & Research
- Vice-President, Finance & Administration
- Assistant Vice-President, Students

10. Deans' Remarks

11. Enrollment Update – Registrar

12. Question Period

13. Committee Reports

Audit and Finance Committee – Karen Barnes, Committee Chair

Resolution: *That the Board of Governors accepts the recommendation of the Audit and Finance Committee to approve the 2019/20 and 2020/21 Tuition Schedule as presented.*

Resolution: *That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the Protocol Agreement Statement and Guidelines for Compulsory Ancillary Fees as presented.*

Resolution: *That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the Nipissing University Student Union Ancillary Fees as presented.*

Resolution: *That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the Nipissing University Ancillary Fees as presented.*

Resolution: *That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the 2019/20 Operating Budget, which includes a planned deficit of \$2,967,655, as presented.*

Resolution: *That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the 2019/20 Ancillary Budget as presented.*

14. Board Representatives on Other Committees/Bodies

- Nipissing University Student Union
- Academic Senate

15. Other Business

16. Next Meeting Dates/Adjournment

Resolution: That the Open Session of the Board of Governors' regular meeting now adjourn.

Time: _____

NIPISSING UNIVERSITY

BOARD OF GOVERNORS MEETING

OPEN SESSION

May 2, 2019

The Open Session of the regular Board of Governors meeting was held on Thursday, May 2, 2019, at 5:30 p.m. in the President's Boardroom (F303).

Members Present: Tom Palangio, Board Chair
Karen Barnes
Paul Cook
Fran Couchie
Mike DeGagné
Kristen Ferguson
Blaine Hatt
Ryan Hehn
Rose Jawbone (via Zoom)
Gary Jodouin
Stuart Kidd
Toivo Koivukoski
Hannah Mackie
Karl Neubert
Jade Nighbor
Bobby Ray
Judy Smith
Tayler Sullivan
David Tabachnick
Stephen Tedesco
Marcus Tignanelli

Regrets: Tom Curry
Joanne Laplante
Kathy Wilcox

Invited Guests: Cheryl Sutton
Arja Vainio-Mattila
Casey Phillips
Debra Iafrate
Cristin Christopher
Charlotte Foster (NUSU)
Shannon MacCarthy (NUSU)
Christine Dowdall (University Secretary)

Observers: Erika Lougheed

Recording Secretary: Abby Blaszczyk (Administrative Assistant, President's Office)

1. Call to Order/Land Acknowledgment

The meeting was called to order at 5:35 p.m. The Board Chair offered a traditional land acknowledgement.

2. Declaration of Conflict of Interest

The Board Chair called for conflicts of interest concerning any of the agenda items. No such declarations were made.

3. Use of Recording and/or Broadcasting Devices

The Board Chair reminded everyone that the use of recording and/or broadcasting devices is prohibited during the meeting.

4. Consent Agenda

The minutes from the April 15 meeting of the Community Relations Committee were pulled from the consent agenda for a minor revision, and the following resolution was put forward:

Resolution 2019-05-01: ***That the items included on the May 2, 2019, consent agenda for the Open Session of the Board of Governors meeting be adopted as amended.***

*Moved by Ryan Hehn; seconded by Blaine Hatt.
Carried.*

5. Adoption of Regular Agenda

Resolution 2019-05-02: ***That the Board of Governors adopt the May 2, 2019, open meeting agenda as amended.***

*Moved by Fran Couchie; seconded by Karen Barnes.
Carried.*

6. Chair's Remarks

The Chair offered a warm welcome to Mr. Stuart Kidd (a new LGIC appointee) and the 2019/20 Nipissing University Student Union executives.

7. Chancellor's Remarks

The Chancellor spoke to the success of the FIRST Robotics event that was recently held at the Nipissing University Athletics Centre for the sixth consecutive year. He noted that several students have enrolled at Nipissing after attending the FIRST Robotics competition, suggesting the event is a good recruiting tool. He commended Team 1305, the local team who won this year's event, earning them the opportunity to advance to the World Championships in Detroit.

8. President's Remarks

The President presented the annual Tenure and Promotion report. The list of recipients is as follows:

Promotion to Professor:

- Dr. Steven Arnocky
- Dr. Brenda Bruner
- Dr. Mark Bruner
- Dr. Robin Gendron
- Dr. Barbi Law
- Dr. Katrina Srigley
- Dr. Thomas Waldock

Promotion to Associate Professor:

- Dr. Kirsten Greer
- Dr. Karey McCullough

Tenure:

- Dr. Louela Manankil-Rankin
- Dr. Kirsten Greer

The President also reported on a sampling of activities since the Board's last meeting. These include an ongoing collaboration with the Mental Health Commission and the joint planning of the National Building Reconciliation Forum. The University also had a recent visit from Dr. Ted Hewitt, the President of the Social Sciences and Humanities Research Council (SSHRC), who had the opportunity to visit with professors who currently hold SSHRC Grants.

A question was raised regarding a recent Globe & Mail article, and the President advised he would speak to this matter in the closed session.

9. Vice-President's Remarks

The Provost and Vice-President, Academic & Research (PVPAR) spoke to the academic planning processes and the resulting plan which speaks to the growth and engagement of the institution. Additionally, she announced the recipients of this year's Chancellor's awards as follows:

- Chancellors Award for Excellence in Teaching (FASBU) – Dr. Steve Hanson
- Chancellors Award for Excellence in Teaching (CASBU) – Dr. Richard Senior
- Chancellor Awards for Excellence in Research – Dr. Mukund Jha
- Chancellor Awards for Excellence in Service – Dr. Toivo Koivukoski

The PVPAR reported that eighteen programs underwent reviews through the Institutional Quality Assurance Protocol (IQAP) review process this year. The external reviews for all eighteen programs have now been

completed, and the internal Quality Assurance processes have been rewritten. The new protocol has been accepted by the Ontario Universities Council on Quality Assurance.

The Vice-President, Finance & Administration (VPFA) reported that the roofing work which was funded by the Greenhouse Gas Fund has now been completed. She also noted that Nipissing University will be hosting the spring meeting of the Council of Senior Administrative Officers (CSAO) on campus later this week.

The Assistant Vice-President, Students (AVPS) highlighted a number of current and upcoming events, including the Ontario Federation of School Athletics Association (OFSSA) Badminton Championships currently being held on campus. An additional residence building, Founder's House, has been opened up for accommodation this summer which speaks to the success of the ongoing promotion of our campus and facilities.

As mentioned by the President earlier in the meeting, the University continues to develop a relationship with the Mental Health Commission, and there are plans to participate in the development of a national standard for post-secondary mental health. The AVPS also continues to host focus groups around the issue of sexual violence, and an updated Sexual Violence Prevention, Support and Response Policy will be brought to the Board for approval in the fall.

10. Deans' Remarks

The Dean of Arts & Science reported on the completion of six IQAP reviews, extending thanks to all the individual faculty members involved in the process. She also announced that the First Year Foundations program has been launched. This new program is geared towards students with a GPA of less than seventy percent. To date, offers have been extended to fifty students with an additional two hundred potential students on the list. The Dean stated that this program has been generating significant media attention including Maclean's Magazine.

The Dean of Applied and Professional Studies noted the Sparrow Experiential Learning Space is scheduled to begin construction this coming week. The Dean also remarked on the inaugural Stockfish Family Startup Award competition, which saw three groups of entrepreneurs receive funding for startup business ventures.

This fall, the University will welcome the first cohort to the refreshed Bachelor of Business Administration program.

11. Enrollment Update – Registrar

The Registrar reported that Nipissing has received 4,933 distinct applications for the 2019/2020 Academic year, which is a significant increase over last year. There has been an increase in high school applicants and a substantial increase in applicants choosing Nipissing University as their "first choice". In particular, acceptances in Education have doubled over last year and as a result, applications to this program have been closed at this time. The Registrar's Office continues to work diligently to get offers out.

A question was raised regarding the recent changes in government funding and whether or not we expect to see a resultant decrease in Education enrollment numbers. The Registrar responded that while this will be monitored closely going forward, it has not had an adverse effect as of yet. She also highlighted such things as the NU Promise and a more tailored communication process as some of the possible reasons for the increase in enrollment numbers.

With respect to graduation, 400 students graduated throughout the academic year, and 881 students have currently applied to graduate. We are expecting approximately 1,300 graduates this year.

12. Question Period

There were no questions.

13. Committee

University Governance Committee

Election of Board Officers

The Chair of the University Governance Committee reminded Board members of the call for nominations that went out for the positions of Board Chair, Vice-Chair, and Vice-Chair Pro Tem for next year. As outlined in the Election of Board Officers Policy, the following resolutions were brought forward:

Resolution 2019-05-03: ***That the Board of Governors accept the recommendation of the University Governance Committee to appoint Tom Palangio to the position of Chair of the Board for a one year term effective July 1, 2019.***

*Moved by Blaine Hatt; seconded by Hannah Mackie.
Carried.*

Resolution 2019-05-04: ***That the Board of Governors accept the recommendation of the University Governance Committee to appoint Karen Barnes to the position of Vice-Chair of the Board for a one year term effective July 1, 2019.***

*Moved by Blaine Hatt; seconded by Ryan Hehn.
Carried.*

Resolution 2019-05-05: ***That the Board of Governors accept the recommendation of the University Governance Committee to appoint Karl Neubert to the position of Vice-Chair Pro Tem of the Board for a one year term effective July 1, 2019.***

*Moved by Ryan Hehn; seconded by Judy Smith.
Carried.*

14. Board Representatives on Other Committees

- Joint Committee of the Board and Senate on Governance

With regard to the recommendations that were part of the Special Governance Commission (SGC) Report in 2016, five out of eight recommendations have currently been implemented. A formal report will follow.

Changes made to the draft Terms of Reference of the Joint Committee of the Board and Senate on Governance were reviewed, and the following resolution was made:

Resolution 2019-05-06: *That the Board of Governors accepts the recommendation of the University Governance Committee to adopt the Terms of Reference of the Joint Committee of the Board and Senate on Governance, as drafted and approved by the Joint Committee.*

*Moved by Karen Barnes; seconded by Fran Couchie.
Carried.*

- Academic Senate

A thorough review of the Academic Plan was provided at the last Senate meeting, and it will be going forward for eventual endorsement and approval.

- Nipissing University Alumni Advisory Board (NUAAB)

It was announced that voting for the Alumni Awards will take place at the next meeting. The NUAAB currently has one vacancy, and Nipissing University's Board of Governors' members were asked to encourage potential applicants.

The NUAAB President, on behalf of NUAAB, was pleased to announce a \$20,000 gift to support the sponsorship of a room in the Harris Learning Library. These rooms see extensive use throughout the year, and the Alumni Board is excited to support both current and future alumni through this donation. Board members were invited to attend the unveiling event, which will take place June 13, 2019, at 12:00 p.m.

- Indigenous Council on Education

The Indigenous Council on Education met two weeks ago, and a formal report will be presented at the June Board meeting. It was noted that Dr. Mike DeGagne was nominated as the NUICE representative at Senate.

15. Other Business

A question was raised with respect to the ways in which information to and from committees, such as the Indigenization Steering Committee, is communicated to and from the Board. It was noted that the Board has a representative who sits on NUICE (Kristen Ferguson currently fills that role) just as the NUICE Chair (currently Rose Jawbone) sits on the Board. The same is true for Senate and the Alumni Advisory Board. Reports flow through these individuals.

16. Next Meeting Dates/Adjournment

The next regular committee day is scheduled for May 13, 2019.

The next regular meeting of the Board of Governors is scheduled for June 6, 2019.

Resolution 2019-05-07: ***That the Open Session of the Board of Governors' regular meeting now adjourn.***

Moved by Ryan Hehn; seconded by Karl Neubert.

Carried.

Open session adjourned at 7:05 p.m.

President & Vice-Chancellor/Secretary of the Board

Board Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS

GOVERNANCE COMMITTEE MEETING

OPEN SESSION

May 13, 2019

The Governance Committee met on Monday, May 13, 2019, at 10:30 a.m. in the Nipissing University Board Room (F303).

Members present: Gary Jodouin, Committee Chair
Mike DeGagné
Blaine Hatt
Ryan Hehn
Hannah Mackie
Tom Palangio
Bobby Ray
Charlotte Foster (non-voting)
Cheryl Sutton (non-voting)
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook
Fran Couchie
Tom Curry
Jade Nighbor
Arja Vainio-Mattila (non-voting)

Guests: Casey Phillips

Recording Secretary: Abby Blaszczyk (Administrative Assistant, President's Office)

1. Opening Remarks/Call for Conflicts of Interest

The meeting was called to order at 10:35 a.m. The committee chair called for any conflicts of interest; no such declarations were made.

2. Board Evaluation – Draft Survey

The draft of the annual board evaluation survey was reviewed. A suggestion was made to include additional ranking options; however, it was decided that adding a 'comments' section to each question would be more effective. The survey will be distributed prior to the June Board meeting for completion.

3. Board Bylaws Review – 2019/20

A formal review of the Board Bylaws will take place during the 2019/20 year. Board members were encouraged to submit any areas of concern they may have noted to the University Secretary.

4. Joint Committee of the Board and Senate on Governance: Update

The Joint Committee of the Board and Senate on Governance is scheduled to meet on May 14, 2019. It was noted that with the addition of the President & Vice-Chancellor as an ex-officio member, the Joint Committee has been able to operate with greater ease.

5. Other Business

No other business was discussed.

The meeting adjourned at 10:49 a.m.

Recording Secretary

Chair of Governance

NIPISSING UNIVERSITY BOARD OF GOVERNORS

COMMUNITY RELATIONS

OPEN SESSION

April 15, 2019

The Community Relations Committee met on Monday, April 15, 2019, at 1:30 p.m. in the Nipissing University Board Room (F303).

Members present: Karl Neubert, Committee Chair
Fran Couchie
Mike DeGagné
Kristen Ferguson
Daniel Goulard
Ryan Hehn
Jade Nighbor
Tom Palangio
Judy Smith (Zoom)
Marcus Tignanelli
Arja Vainio-Mattila (non-voting)
Cheryl Sutton (non-voting)
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook
Tom Curry
Rose Jawbone

Guests: Cristin Christopher
Abby Blaszczyk

Recording Secretary: Claire Nicholls (Secretary, Marketing)

1. Opening Remarks/Call for Conflicts of Interest

The meeting was called to order at 1:30 p.m. The committee chair called for any conflicts of interest; no such declarations were made.

2. External Relations Report

• **Community Relations Website – Update**

The Director of External Relations has been working with the Web Development team to review the analytics of the corporate website as well as social media platforms. It was advised that the website will be undergoing a full audit, beginning May 1, to identify any deficiencies and improve the overall user experience for both internal and external audiences. To effectively reach the intended audience, the Director of External Relations suggested pausing the creation of a Community Relations website to focus on producing quality content on social media

platforms. In an effort to reach those who don't use social media, it was suggested the University consider looking into the possibility of submitting a column to the local newspaper.

- **Cultivation of Cultural, Economic and Social Links with Surrounding Communities**

The External Relations Office is continuing to meet with local stakeholders in an effort to break down communication barriers between the institution and the community at-large. The City's representative advised that there is an appetite at City Hall to create a committee with local stakeholders to start a dialogue and forge partnerships.

3. Other Business

A committee member proposed the establishment of two or three beehives in collaboration with programs such as Environmental Studies, Education etc. and community resources, as a means of promoting and enhancing community interest and involvement. The discussion that followed highlighted both the benefits and the potential barriers to a project such as this.

A question was brought forward regarding Twin Cities/Twin Schools as a means of elevating the international profiles of North Bay and Nipissing University. To date, the only "Twin City" that North Bay is connected to is Moncton, NB. The Provost confirmed that the institution would be interested in pursuing a project like this once the City establishes an international link. A number of European cities were suggested as possibilities.

The meeting adjourned at 2:15 p.m.

Recording Secretary

Chair of Community Relations Committee

NIPISSING UNIVERSITY BOARD OF GOVERNORS

PLANT & PROPERTY COMMITTEE MEETING

OPEN SESSION

May 13, 2019

The Plant & Property Committee met on Monday, May 13, 2019, at 3:30 p.m. in the Nipissing University Board Room (F303).

Members present: Joanne Laplante, Committee Chair
Toivo Koivukoski
Ryan Hehn
Rose Jawbone (via Zoom)
Hannah Mackie
Tom Palangio
Mike DeGagné
Cheryl Sutton (non-voting)
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook
Karl Neubert
Tom Palangio
Shannon MacCarthy (non-voting)
Arja Vainio-Mattila (non-voting)

Guests: David Drenth
Ursula Boyer
Casey Phillips
Harriet Madigan
Warren Lindsay

Recording Secretary: Melissa Busschaert-Daigle, Administrative Assistant, Facilities

1. Opening Remarks/Call for Conflicts of Interest

The Committee Chair welcomed everyone to the meeting and called for conflicts of interest regarding any of the agenda items; no such declarations were made.

2. Capital & Construction – Update

The Director of Facilities provided an update on capital and construction. The presentation is appended to the PDF version of these minutes.

Several questions followed the Director’s presentation. Regarding the Green House Gas projects, the Director confirmed that all funded work was completed within budget. Other questions were in relation to the new teaching hub space that is expected to be in use this fall and the outdoor classroom that is still in the planning stage.

An update on the Student Centre building was provided as well. While cost saving measures were put in place in relation to the original design, the overall aesthetics of the building will remain very similar. Occupancy of the building in the fall of 2020 remains the goal.

3. Cedar Heights Rezoning

An update on Cedar Heights re-zoning was provided. (Details are included in the appended presentation.)

4. Easement Application

The Director advised of an easement request that was received from a consultant firm on behalf of a neighbouring land owner. The Director expects to receive a formal proposal in the next couple of months.

5. Other Business

A question was raised concerning the condition of the driveway at the south entrance to campus. The Director explained that Nipissing and Canadore are working together on a solution.

There was an enquiry as to whether or not efforts were being made to add light standards. The Director advised that the replacing and upgrading of campus lighting is an ongoing focus. Lighting on College Drive is a City responsibility, and with the ongoing construction that is taking place in this area, it is anticipated that additional lighting will be part of the plan.

6. Adjournment

The meeting was adjourned at 4:18 p.m.

Recorded by: _____
Administrative Assistant, Facilities

Approved by: _____
Committee Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS

EXECUTIVE COMMITTEE ANNUAL REPORT – JUNE 2019

The Executive Committee has the power and authority to act for the Board, between the meetings of the Board, in the management of the affairs of the University for the interests of the University. Except at the expressed invitation of the Chair of the Board or the President & Vice-Chancellor, meetings of the Executive Committee are held in-camera.

The Executive Committee of the Board of Governors met eight times over the 2018-19 year. The following is a summary of the discussions held and decisions made at those meetings:

- Accepted the recommendation of the Provost regarding the appointment of Research Ethics Board members;
- Received updates on executive compensation;
- Increased the loan guarantee amount for the new Student Centre;
- Agreed to utilize a consent agenda for Board meetings;
- Discussed ideas for the annual Board Retreat;
- Discussed potential funding cuts;
- Received updates, when necessary, regarding ongoing litigations;
- Discussed the current composition of the Executive Committee;
- Approved the Freedom of Speech Policy as drafted and recommended by the Joint Committee of the Board and Senate on Governance;
- Provided a mandate to the administrative collective bargaining team for the negotiation of a new collective agreement with the Full-time Academic Staff Bargaining Unit (FASBU);
- Discussed the external vacancies on the Board;
- Discussed the annual review of the President;
- Discussed administrative salaries;
- Discussed the composition of next year's Executive Committee; and
- Received further updates on provincial funding and the ongoing collective bargaining negotiations.

A special thanks to Karen Barnes, Gary Jodouin, Joanne Laplante, Karl Neubert, Mike DeGagné, Paul Cook, Abby Blaszczyk (Recording Secretary) and Christine Dowdall (University Secretary) for their dedication, time and council.

Tom Palangio
Board Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS

AUDIT AND FINANCE COMMITTEE ANNUAL REPORT – JUNE 2019

The Audit and Finance Committee of Nipissing University Board of Governors is responsible to the Board for developing and presenting general policies and recommendations on all financial matters.

The committee met six times during the 2018-2019 year. The following is a summary of the items dealt with by the committee.

September 17, 2018

- An overview of the results of the 2017/18 operating budget was provided.
- A representative from KPMG, Nipissing's auditors, reviewed the financial statements for the year ending April 30, 2018.
- Gary Jodouin was elected Committee Vice-chair.
- The VPFA reviewed the annual work plan.
- The Registrar provided an update on enrolment.
- The VPFA reviewed the financials as of July 2018.
- An investment update was provided.
- An update on the student center construction project was provided.

October 15, 2018

- The Registrar provided an enrolment update.
- The VPFA provided an update on the process review of the Finance Department that was conducted with the help of KPMG.
- The VPFA provided a review of financials as of August 31, 2018.
- Budget timelines were reviewed.
- The Dean of Graduate Studies provided an update on research grant activity from 2013-2018.
- An update on the student center was provided.

December 17, 2018

- A representative from PH&N Investment Counsel provided an update on market conditions.
- The Registrar provided an enrolment update.
- The VPFA provided financials as of November 30, 2018.
- Another update on the student center was provided.
- The President shared some information from a CBC report on OSAP default rates.

February 25, 2019

- The Registrar provided an update on applications received for the 2019/2020 year.
- The VPFA reviewed the financials as of January 31, 2019.
- An update on the 2019/2020 budget was provided. Highlights included a discussion of the impact of the provincial government's decision to reduce tuition rates province wide.
- A student center update was provided.

April 15, 2019

- The Registrar provided an update on 2019/20 applications.
- The VPFA reviewed 2018/19 financials as of March 31, 2019.
- A preliminary overview of the 2019/2020 budget was presented.

May 13, 2019

- The Registrar reviewed proposed tuition rates for 2019/20 and 2020/21, and these rates were approved by the Committee.
- The AVP students reviewed proposed ancillary student fees for next year, and these rates were approved by the Committee.
- The VPFA gave an update on revenue and expenses to date.
- The VPFA reviewed next year's preliminary budget in detail. The Committee approved the 2019/20 Operating and Ancillary Budgets, and recommendations will go to the full Board at the June meeting.

I would like to thank all members of the Audit & Finance Committee for their time and commitment. A special thank you to Cheryl Sutton, Debra lafrate and Ursula Boyer for all their dedication and hard work.

Karen Barnes
Chair, Audit and Finance Committee

NIPISSING UNIVERSITY BOARD OF GOVERNORS

UNIVERSITY GOVERNANCE COMMITTEE ANNUAL REPORT – JUNE 2019

The University Governance Committee is responsible to the Board for general governance issues including Board evaluation, selection of new members and committee membership.

During the academic year, the Governance Committee of the Board of Governors met a total of nine times (six Open Session meetings and three Closed Session meetings). The following is a summary of the items dealt with by the Committee:

September 17, 2018

- Fran Couchie was nominated as Vice-Chair of the Governance Committee.
- The Committee’s mandate and terms of reference were reviewed.
- The work plan for the year was reviewed.
- The status of LGIC appointments were reviewed; to date, no responses have been received from the Province. Both Patti Carr and Harriet Madigan will continue to attend open session meetings as guests.
- Discussions ensued with regard to the Search/Appointment/Reappointment of Academic Administrators Policy. Several additional changes were suggested; the revised policy was to be brought back to the October meeting.
- Discussions were held regarding Executive Committee membership.
- The Communications Protocol for Board Members Policy was also added to the workplan for the current year.

October 15, 2018

- With some minor wording amendments, a motion was presented and passed, recommending that the Board of Governors approve the Search/Appointment/ Reappointment of Academic Administrators Policy.
- A Nomination Committee was formed, consisting of the Gary Jodouin, Tom Curry and Fran Couchie. Bobby Ray agreed to be called as an alternate.

December 17, 2018

- Subsequent to a presentation by the Provost, a motion was presented and passed, recommending that the Board of Governors approve the Chancellor’s Awards for Teaching, Research and Service Policy.
- An update was presented on the status of LGIC appointments.
- Joint Committee of the Board and Senate on Governance: An update was presented on the development and drafting of a Free Speech Policy by the Joint Committee. The policy has been endorsed by Senate and is to be forwarded to the Executive of the Board for approval on behalf of the Board.
- Joint Committee of the Board and Senate on Governance: Discussions ensued regarding the Statement on Collegiality, drafted by the Joint Committee. The statement was reviewed and a motion was presented and passed recommending that the Board of Governors adopts the Statement on Collegiality.

- Joint Committee of the Board and Senate on Governance: The terms of reference of the Joint Committee were reviewed, resulting in the suggestion of further changes. The Terms of Reference were referred back to the Joint Committee.

February 25, 2019

- Further discussion on Executive Committee membership was deferred and will be discussed by the Executive Committee.
- Joint Committee of the Board and Senate on Governance: Language changes to the Joint Committee Terms of Reference were highlighted for the Board committee’s information.
- Joint Committee of the Board and Senate on Governance: Discussions ensued regarding Board membership on the Joint Committee. Suggested changes were to be taken back to the next meeting of the Joint Committee.
- Committee members were encourage to review the Board Bylaws to determine if there were any urgent matters that should be dealt with; a full review of the Bylaws is scheduled for the 2019/2020 Board year.

April 15, 2019

- Joint Committee of the Board and Senate on Governance: The updated Terms of Reference of the Joint Committee were reviewed and a motion was presented and passed recommending that the Board of Governors adopt the Terms of Reference of the Joint Committee of the Board and Senate on Governance.
- Joint Committee of the Board and Senate on Governance: The eight recommendations of the Special Governance Commission Report were reviewed; it was noted that five of the recommendations had been implemented. The remaining three recommendations will be further discussed at the next meeting of the Joint Committee.
- Senate requested a review of the relevancy of the Harassment & Discrimination Committee; this matter will be addressed by Senate at the upcoming board meeting and will be assigned to the appropriate committee or department for review.
- Discussions around the “Office of the Secretariat” at Nipissing University ensued. It was stated that the Secretary of the Board is responsible for appointing a recording secretary for each standing committee. It was suggested that Senate consider including similar language in the Senate by-laws which would highlight the University’s commitment to providing sufficient resources to the governing bodies.

May 13, 2019

- A draft of the annual board evaluation survey was reviewed and amended. The survey is to be distributed prior to the June Board meeting.
- It was noted that a formal review of the Board By-laws will take place during the 2019/20 fiscal year. Board members are encouraged to submit any areas of concern that they may have to the University Secretary.

My special thanks to all members of the University Governance Committee, the Joint Committee of the Board and Senate on Governance, and the University staff for their ongoing dedication, patience and assistance this past year.

Gary Jodouin
Chair, University Governance Committee

NIPISSING UNIVERSITY BOARD OF GOVERNORS

COMMUNITY RELATIONS COMMITTEE ANNUAL REPORT – JUNE 2019

The Community Relations Committee completed its second year in 2018 - 19. The committee is responsible to the Board for setting policy that will guide the administration in the areas of public relations, community affairs, alumni liaisons, communication strategies, intergovernmental affairs, media relations, and reputational matters. The committee met four times from September to April.

Karl Neubert held the position of Committee Chair while Judy Smith was Committee Vice-Chair.

September 17, 2018

Terms of reference for the committee were reviewed during the meeting and a work plan was developed. A brief overview of the Economic Impact Study by KPMG was presented, as well as some infographics that were to be used to inform community/funders/government and other stakeholders.

October 15, 2018

The committee received an update from the Vice-President, Finance and Administration on the communications plan for the roll out of the Economic Impact Study. The Registrar provided an update on the strategic plan for student enrolment and recruitment. The Registrar also gave an in-depth presentation on the application trends locally and provincially, showing how Nipissing relates to other Northern universities and the current enrolment statistics. A significant discussion followed regarding potential opportunities to increase enrolment through recruitment and program development.

December 17, 2018

The committee was advised that the roll out at city hall of the Economic Impact Study was positively received. Further development of the community relations website was discussed. French language services were also discussed. The Provost noted that it is not the intention to become a fully bilingual university, but it would be reasonable to strengthen the current course offerings, particularly in the Schulich School of Education. It was noted that Senate is currently exploring options to improve Nipissing's French language programming. The Provost also updated the committee on a recent meeting with a committee of engineers that have been promoting the idea of an engineering program at Nipissing. The Provost was clear that these discussions are in the very early stages and that the appropriate channels for program development will be followed.

April 15, 2019

The community relations website redevelopment was paused in light of developing quality content for social media platforms. In an effort to reach those who don't use social media, it was suggested the University consider looking into the possibility of submitting a periodic column to the local newspaper. The External Relations Office is continuing to meet with local stakeholders in an effort to break down communication barriers between the institution and the community at-large. The City's representative advised that there is an appetite at City Hall to create a committee with local stakeholders to start a dialogue and forge partnerships.

I wish to thank the members of the committee for their time and commitment as well as the university administration and staff for their ongoing assistance to the Board. In particular, I would like to thank the Vice-President, Finance and Administration and her team for their attention to detail as they relate to community relations.

Karl Neubert
Committee Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS

FUNDRAISING COMMITTEE ANNUAL REPORT – JUNE 2019

This past year, the Fundraising Committee of the Board of Governors held four meetings. The 2018-2019 Work-plan was approved and guided the Committee's activities throughout the year. Underlying all initiatives was ongoing dialogue with the members on the role of philanthropy and alumni support at Nipissing.

Gord Durnan chaired the committee while Bobby Ray was elected Vice-chair of the Committee. Bobby brings a high level of enthusiasm and determination to support the Committee's vital mandate.

The Alumni Advisory Board (NUAAB) has created a strong platform on which to grow the alumni network and its engagement strategies. The NUAAB held its annual planning retreat in November. This resulted in decisions and new initiatives affecting the current NUAAB Business Plan. Several progressive changes to the Homecoming Weekend strategy promise to diversify the offering of activities that will reach more alumni. Most recently, NUAAB President Jade Nighbor announced a \$20,000 Alumni Board gift, which will be recognized with the naming of a study room in the Harris Learning Library.

The Board's annual giving campaign was once again completely successful with 100% of the Board members expressing their trust in our future by making contributions. This is exemplary leadership! As well, the annual Donor Social saw the most attendees ever and provided the opportunity for donors to meet the recipients of their awards. It was deemed a great success.

This past year, the comprehensive campaign for the University has been undergoing the first phase of the campaign. This has involved cultivating 30-plus qualified donors who are capable of donating \$250,000 or more, each of whom has been assigned to a relationship manager on the Advancement team. Their cumulative potential is around \$20 million of the \$40 million goal. For the vast majority of these donors, President DeGagné is playing a pivotal role, for which Maggie Daniel has been assisting with relationship management support. The campaign will go public once it reaches approximately 65% (\$25 million) of the overall goal. The Advancement team has been diligently developing proposals for the multiple funding priorities previously approved for the campaign by the Board of Governors.

In November, we were delighted to welcome Cristin Christopher as our new Director, External Relations. Her position includes oversight for fundraising, marketing, communications, alumni relations and community engagement. Her strong expertise and experience make her especially well-suited for this critical role; she has already had a significant impact in her inaugural months on the team.

The future of philanthropic support for Nipissing University continues to flourish.

Respectfully submitted,
Gord Durnan

NIPISSING UNIVERSITY BOARD OF GOVERNORS

PLANT & PROPERTY COMMITTEE ANNUAL REPORT – JUNE 2019

The Plant and Property Committee is responsible to the Board for developing/reviewing administrative policies related to the maintenance and upgrading of University properties and for making recommendations related to the overall Master Land Use Plan, for new structures, for the selection of consultants and architects, etc.

The Committee met four times from September 17, 2018, to May 13, 2019.

September 17, 2018

- Joanne Laplante was introduced as the new chair of the Plant and Properties Committee and Judy Smith assumed the position of Committee Vice-Chair.
- The committee reviewed the terms of reference for the Plant and Property Committee as stated in the Board Bylaws. There were no changes or questions.
- The draft of the annual work plan for the Plant and Property Committee for 2018-2019 was reviewed and no changes were made.
- The Director of Facilities provided an update on capital and construction projects:
 - It was confirmed that the turf field was built to FIFA standards, and a TPE infill product was used over the traditional black rubber pellets.
 - An update on the status of the ski trail construction was provided. The upgrades will allow for two large ski events (OUA and Ontario Cup) to be hosted on campus. We discussed the benefit of building a multi-purpose ski lodge.
- There were four RFP submissions received for the New Students' Centre. All were significantly over budget. The construction committee performed an intense cost reduction exercise in order to award the RFP to the successful contractor.

December 17, 2018

- The Director of Facilities provided an update on capital and construction projects:
 - Items of discussion included ongoing upgrades to academic spaces, research space renovations, replacement of the shared gym roof and development of the campus ski trail system.
 - Information on the natural gas infrastructure upgrade was provided.
 - Confirmed the greenhouse gas funded roofing project will be complete at the end of March, 2019.
 - Ground clearing and blasting was underway for the new Students' Centre.

February 25, 2019

- The Director of Facilities, provided an update on capital and construction projects;
 - A number of new projects were introduced including the Teaching Hub, Outdoor Classroom and Dialogue Centre.

May 13, 2019

- The Director of Facilities provided an update on capital and construction projects:
 - The Green House Gas projects are complete and within budget.
 - The new teaching hub space is projected to be in use this fall, and the outdoor classroom is still in the planning stage.

- The Student Centre building work is underway. Cost reduction measures were put in place in relation to the original design; however, the overall aesthetics of the building will remain very similar. Occupancy of the building is still projected for the fall of 2020.
- The committee received an update on Cedar Heights re-zoning.
- The committee was advised of an easement request that was received from a consultant firm. The Director expects to receive a formal proposal in the coming months.
- A question was raised concerning the condition of the driveway at the south end of the campus. It was explained that Nipissing and Canadore are working on a solution together.
- Campus lighting was discussed. Replacing and upgrading campus lighting is an ongoing focus. Lighting on College Drive is a City responsibility, and the Director anticipates that additional street lighting will be part of the ongoing construction in the area.

As chair of the Plant and Property Committee, I extend my sincere thanks to David Drenth, Director of Facilities, for his informative updates at our meetings. His knowledge, expertise and commitment to Nipissing University property and grounds is so obvious.

I would also like to thank my fellow committee members for their presence at the meetings, engaging dialogue and interest in the work of this committee. A special thanks to the administrative support for the timely circulation of agendas, minutes and reminders. Much appreciated!

Joanne Laplante
Committee Chair

JOINT COMMITTEE OF THE BOARD AND SENATE ON GOVERNANCE

REPORT REGARDING THE IMPLEMENTATION OF THE RECOMMENDATIONS OF THE SPECIAL GOVERNANCE COMMISSION

For an introduction to the work of the Special Governance Commission and Recommendations see the report:

<https://www.nipissingu.ca/sites/default/files/2018-05/Collegial-Governance-at-Nipissing-University.pdf>

The list of the eight (8) SGC recommendations were accepted by the Board of Governors on January 12, 2017, and by Senate on January 13, 2017. The current status of the recommendations is as follows:

1. *The SGC recommends that Senate create a Budget Advisory Committee to consider and make recommendations to the Board through the President on the - 6 - 6 allocation of resources for academic purposes, in conformity with the Nipissing University Act [22.2 (i)].*

This committee was created at Senate on November 10, 2017.

2. *That the Board of Governors, through the President, advise the Senate Budget Advisory Committee as to the schedule for the preparation of the annual budget indicating deadlines for submissions of recommendations and provide a draft budget, prior to approval by the Board, to the Senate Budget Advisory Committee to permit recommendations to be made to the President, as the representative of the Board, in accordance with the established schedule.*

The Budget Advisory Committee has been meeting regularly.

3. *The SGC recommends to the Board a modification of its policies on the hiring of Non-Academic Vice-Presidents, as follows: to require the President to solicit the advice of Senate [24(3)], through Senate participation in a joint Board-Senate hiring committee, for the hiring of any official, academic and non-academic, for which the approval of the Board is sought.*

Currently under discussion at the Standing Joint Committee of the Board and Senate

4. *The SGC recommends to Senate the amendment of its bylaws to include Senate participation in joint Board-Senate hiring committees for the hiring of any official, academic and non-academic, for which the approval of the Board is sought.*

Currently under discussion at the Standing Joint Committee of the Board and Senate

5. *The SGC recommends that Senate and the Board adopt and maintain unified and consistent policies and bylaws regarding such joint Board-Senate hiring committees.*

Currently under discussion at the Standing Joint Committee of the Board and Senate

6. *In acknowledgement of the shared interest in collegial governance structures, which encompass the respective roles of the Senate and the Board of Governors, the SGC recommends the creation of a*

Standing Joint Committee of the Board and Senate on Governance. The mandate of the committee would be to review on an at least an annual basis the governance structures and practices of the University to foster bicameral communication and collegiality. This committee should consist of equal membership of Senate and the Board: three members elected by each, and a single representative of the Student Union. It is the expectation that the standing committee would operate on a consensus basis. If and when necessary, the services of an independent Chair may be sought.

The Senate Members of this committee were elected at the May 26, 2017 Senate Meeting. The Board Members of this committee were appointed at the August 18, 2017 Board of Governors meeting.

7. The SGC recommends that the abovementioned committee establish a procedure for providing a joint orientation to new members of the Senate and Board as a means of promoting the effective governance of the university.

The first Joint Orientation for Board of Governors and Academic Senate was held on Friday, September 14, 2018 from 11:00-2:30.

8. The SGC recommends that the Standing Committee generate a statement on the importance of collegial governance at Nipissing, to be endorsed in the policies and bylaws of each of Senate and the Board. It is further recommended that any issues that may arise concerning a lack of civility and decorum in the conduct of the business of the Senate or Board and which cannot be satisfactorily addresses under the existing policies and bylaws of each, be considered by the Standing - 7 - 7 Committee which may make such recommendations for amendments to by-laws, practices or policies as may be advisable.

The Statement of Collegiality was adopted by the Board of Governors on January 10, 2019 and by Senate on Feb 8, 2019:










We believe collegiality is essential to the structure and practice of university governance. Given the diversity of its constituent groups and its mission of advancing truth and knowledge, Nipissing University is best served by the open expression of ideas and opinions; encouraging thoughtful dissenting views. Successful collegial governance depends on all participants acting in good faith and having access to relevant information to offer sound opinions. In the same spirit, we must strive for inclusiveness, equality, transparency, and broad participation in our decision making. Recognizing the obligations, responsibilities and jurisdictions of the Senate and the Board of Governors, collegial governance requires interdependence and the highest standards of mutual respect and good relationships. The shared governance and mission of the University is best served when the principles of collegiality are respected. All of us must do our part to uphold the ideals of academic freedom and democratic practice inherent in our system of collegial governance.

NIPISSING UNIVERSITY BOARD OF GOVERNORS

Calendar of Meetings/Events

2019 - 2020

Jul-19							Aug-19							Sep-19							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
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21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	
28	29	30	31				25	26	27	28	29	30	31	29	30						
Oct-19							Nov-19							Dec-19							
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27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					
Jan-20							Feb-20							Mar-20							
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			1	2	3	4							1	3	2	3	4	5	6	7	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14	
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21	
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28	
26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31					
Apr-20							May-20							Jun-20							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3	4						1	2	7	1	2	3	4	5	6
5	6	7	8	9	10	11	3	4	5	6	7	8	9	14	15	16	17	18	19	20	
12	13	14	15	16	17	18	10	11	12	13	14	15	16	21	22	23	24	25	26	27	
19	20	21	22	23	24	25	17	18	19	20	21	22	23	28	29	30					
26	27	28	29	30			24	25	26	27	28	29	30								
							31														

-  Board Meeting
-  Committee Meetings (Including Executive Committee)
-  Audit & Finance Committee Only
-  Executive Committee Only (if required)
-  Hold for Convocation (dates TBD)
-  Senate Meetings
-  Stat Holiday
-  Annual Retreat - TBD
-  Joint Orientation/First Senate meeting of the year (Sep 13) - To Be Determined

Nipissing University Board of Governors

Committee Preferences

Name: _____

Board members are asked to serve on one (or two) Board standing committee(s). In some instances, committee assignments are defined by the Board Bylaws. While all other committee assignments will be made by the Officers of the Board, an attempt will be made to take individual preferences into consideration where possible.

On which committees would you be willing to serve in the upcoming year?
(Please rank in order of preference.)

_____ **University Governance Committee** is responsible to the Board for general governance issues, including Board evaluation, selection of new members and committee membership. (Mondays, 9:00 a.m.)

_____ **Audit and Finance Committee** is responsible to the Board for developing and presenting general policies and recommendations on all financial matters. (Mondays, 10:30 a.m.)

_____ **Community Relations Committee** is responsible to the Board for setting policy that will guide the administration in the areas of public relations, community affairs, alumni liaisons, communications strategies, intergovernmental affairs, media relations and reputational matters. (Mondays, 1:30 p.m.)

_____ **Fundraising Committee** is responsible to the Board for developing plans and policies that will foster and support a philanthropic culture at the Board, across the University and throughout the community that will help to produce fund raising success. (Mondays, 2:30 p.m.)

_____ **Plant and Property Committee** is responsible to the Board for developing and recommending policies and making other recommendations related to campus plant and property. (Mondays, 3:30 p.m.)

There are several other bodies or committees throughout the University that require Board representation. Please indicate if you would be interested in sitting on one of the following committees:

_____ **Academic Senate** (monthly)

_____ **Academic Quality Assurance and Planning Committee (Senate sub-committee)**

_____ **Honorary Degrees (Senate sub-committee)**

_____ **Alumni Advisory Board**

_____ **Harassment & Discrimination**

_____ **Teacher Education Advisory Committee**

_____ **Annual Staff Awards for Exceptional Performance and/or Service**

_____ **Joint Board/Senate Committee on Governance**

_____ **Nipissing University Indigenous Council for Education (NUICE)**

** Please return this form to Christine Dowdall, University Secretary.

NIPISSING UNIVERSITY BOARD OF GOVERNORS

AUDIT & FINANCE COMMITTEE MEETING

OPEN SESSION

May 13, 2019

The Audit and Finance Committee met on Monday, May 13, 2019, at 8:30 a.m. in the Nipissing University Board Room (F303).

Members Present: Karen Barnes, Chair
Tom Palangio
Gary Jodouin
Mike DeGagné
David Tabachnick
Tayler Sullivan
Charlotte Foster (non-voting)
Arja Vainio-Mattila (non-voting)
Cheryl Sutton (non-voting)
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook
Stephen Tedesco

Guests: Casey Phillips
Debra Iafrate
Ryan Hehn
Stuart Kidd
Hannah Mackie
Karl Neubert
Bobby Ray
Judy Smith
Abby Blaszczyk

Recording Secretary: Ursula Boyer (Director, Finance)

1. Welcome/Calls for Conflicts of Interest

The Chair welcomed everyone to the meeting. She called for conflicts of interest regarding items listed on the agenda; no such declarations were made.

2. Tuition Rates for 2019/20 and 2020/21

The Vice-President, Finance & Administration (VPFA) reviewed the proposed tuition rates for 2019/20 and 2020/21. The majority of program rates were reduced by 10% as required by the recent provincial legislation. The tuition rates for international students in both undergraduate and graduate programs, as well as tuition rates for other programs not subject to provincial grants, remained unchanged. The VPFA noted that competition is very strong for additional qualification (AQ) and additional basic qualification (ABQ) courses, and as a result, these fees were not adjusted. Similarly, international fees remained unchanged in order to attract students interested in coming to Canada to study.

Motion: That the Audit and Finance Committee recommend to the Board of Governors that the 2019/20 and 2020/21 Tuition Schedule be approved as presented.

*Moved by Karen Barnes; seconded by David Tabachnick.
Carried.*

3. Ancillary Fees and Ancillary Protocol

The AVP Students discussed the proposed changes to the ancillary fees as a result of the recent changes implemented by the Province.

He reviewed both the Nipissing University and the Nipissing University Student Union ancillary fees. He discussed the new regulations regarding essential and non-essential ancillary fees, explaining that students will have the opportunity to opt out of those fees labelled as non-essential.

He also addressed the protocol agreement statement and guidelines for ancillary fees. He noted that with the change in regulations around ancillary fees that the university and NUSU will be developing a memorandum of understanding around the management of NUSU ancillary fees.

He noted that the ancillary fees will now be charged globally to all students, whereas, previously some distance students were exempt from some fees. He noted that this is the practice at most universities.

Following discussion, three motions were presented as follows: [NOTE: At the conclusion of the meeting, a procedural error was discovered regarding the moving of some of the following motions. As a result, the Committee Chair agreed to stand as the mover where required.]

Motion: That the Audit and Finance Committee recommend to the Board of Governors that the Protocol Agreement Statement and Guidelines for Compulsory Ancillary Fees be approved as presented.

*Moved by Karen Barnes; seconded by Gary Jodouin.
Carried.*

Motion: That the Audit and Finance Committee recommend to the Board of Governors that the Nipissing University Student Union Ancillary Fees be approved as presented.

*Moved by Tayler Sullivan; seconded by Tom Palangio.
Carried.*

Motion: That the Audit and Finance Committee recommend to the Board of Governors that the Nipissing University Ancillary Fees be approved as presented.

*Moved by Karen Barnes; seconded by Gary Jodouin.
Carried.*

4. 2018/19 Financials

The VPFA indicated that revenue and expenses are tracking well, and she anticipates the final results will be close to budget once all year-end adjustments are complete. The year-end financial statements will be brought to the September meeting for review and approval.

5. 2019/20 Budget

The VPFA reviewed the budget package in detail. She noted that the proposed budget allows for a deficit of \$.

Revenues are projected to be slightly greater than 2019/20 mainly due to increased tuition as the Schulich School of Education has experienced a large uptake in applications.

The grant revenue includes an amount equal to 10% of eligible tuition for the Northern Sustainability Grant. The province has indicated that it will be providing the northern universities with a grant to assist in addressing the 10% reduction to tuition fees. To date, no information on the grant guidelines has been received; however, Nipissing University has made the assumption that the grant will be equivalent to the full 10% reduction in tuition fees. The VPFA has been advised by her colleagues in the other northern universities that they too are including similar placeholders in their budgets.

Total expenditures are up slightly over last year. The salary budget has increased due to negotiated salary increases, step increases and new positions. The salary budget also reflects several faculty and staff retirements thus the increase has been kept to a minimum.

Scholarships and bursaries have been reduced due to reduced tuition as some scholarships are based on tuition rates.

Operating expenses have increased due to investment in software for enhancements to online tuition payments, ecommerce and backroom efficiencies as well investment in international recruitment.

The budget also allows for a planned in-year-savings of \$400,000 similar to the 2018/19 budget.

As the discussion concluded, the following motion was presented:

Motion: *That the Audit and Finance Committee recommend to the Board of Governors that the 2019/20 Operating Budget be approved as presented.*

*Moved by Tom Palangio; seconded by Gary Jodouin.
Carried.*

The next item discussed was the proposed ancillary budget for 2019/20. The following motion was presented:

Motion: *That the Audit and Finance Committee recommend to the Board of Governors that the 2019/20 Ancillary Budget be approved as presented.*

*Moved by Karen Barnes; seconded by Gary Jodouin.
Carried.*

6. Other Business

No other business was discussed.

The meeting adjourned at 10:02 a.m.

Recorded by: _____

Approved by: _____
Committee Chair

RECOMMENDED TUITION RATES FOR 2019-20 & 2020-21

Effective September 2019

	2018-19	% Decrease	2019-20	% Increase/ Decrease	2020-21
UNDERGRADUATE					
Arts & Science, Nursing and Phys. Ed Tuition All years (per 30 credits)	\$6,423.30	10%	\$5,780.97	0%	\$5,780.97
Business (BBA/BComm on-campus and distance) & Computer Science All years (per 30 credits)	\$8,084.10	10%	\$7,275.69	0%	\$7,275.69
Education					
Bachelor of Education Year 1 and Year 2	\$7,356.60	10%	\$6,620.94	0%	\$6,620.94
In-Service (Per Course)	AQ \$675.00 ABQ \$750.00	0%	AQ \$675.00 ABQ \$750.00	0%	AQ \$675.00 ABQ \$750.00
GRADUATE					
Full-Time/Flex-Time Masters Degree Programs					
Term fee <i>1 Yr programs incur a total of three term fees, 2 Yr and Flex-time programs incur a total of six term fees</i>	\$3,150.40	10%	\$2,835.36	0%	\$2,835.36
Extension Fee <i>Commences in term 4 for 1 Yr programs, term 7 for 2 Yr programs, and term 13 for Flex-time programs</i>	\$1,000.00	0%	\$1,000.00	0%	\$1,000.00
Part-Time Masters Degree Programs (Education, History & Math) (Per 3cr course)	\$1,181.40	10%	\$1,063.26	0%	\$1,063.26
Continuation fee (per term)	\$500.00	0%	\$500.00	0%	\$500.00
PhD in Education					
Term fee (no more than 12 term fees)	\$2,924.50	10%	\$2,632.05	0%	\$2,632.05
Extension Fee (per term)	\$1,500.00	0%	\$1,500.00	0%	\$1,500.00
INTERNATIONAL FEES*					
Undergraduate & Bachelor of Education All years (per 30 credits)	\$19,325.00	0%	\$19,325.00	0%	\$19,325.00
Graduate All years	\$18,350.00	0%	\$18,350.00	0%	\$18,350.00

*These fees may be modified as a result of an agreement with an organization or Government authorized by the President & VPAR.

Undergraduate and Part-Time Graduate Students per 3 credit course**Non - Essential Fees**

Student Initiatives Fund	\$ 0.60
World University Service of Canada	\$ 0.50
Equity Centre	\$ 0.20
Student Development Fund	\$ 0.20
NUSU Society Fee	\$ 0.50
NUSU Planner Fee	\$ 0.20
NUSU - Canadian Federation of Students	\$ 1.71
NUSU Membership	\$ 4.26
NUSU Clubs and Groups Support	\$ 1.67
NUSU Central Administrative Support	\$ 1.17
NUSU World University Service of Canada	\$ 0.50
NUSU Government Advocacy Fee	\$ 0.50
NUSU First Year Orientation and Transition Support	\$ 0.50
NUSU Awareness Campaigns and Initiatives	\$ 0.50

TOTAL	\$ 13.01
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Essential Fees**Student buildings**

Athletics Complex	\$ 5.00
NUSU Student Centre Fee	\$ 32.00

Athletics and Recreation

Athletics Fee	\$ 20.00
NUSU Campus Recreational Activities	\$ 1.90

Health and Counselling

Health Services	\$ 2.40
Student Intervention Support	\$ 1.75
Counselling Support and Outreach	\$ 5.50
NUSU Health Resources and Promotion Initiatives	\$ 2.50

Student ID cards

Student ID Card	\$ 0.75
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Academic Support

Student Learning and Transition Support	\$ 4.60
NUSU Academic Peer Support	\$ 2.50

Career Services

NUSU Career Resources	\$ 1.50
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Student Achievement and Records

Record of Student Development	\$ 1.60
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Campus Safety

Sexual Violence Education and Outreach	\$ 2.15
NUSU Campus Safety Outreach and Awareness Campaigns	\$ 1.50

TOTAL	\$ 85.65
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Student Transit Passes * NORTH BAY ONLY (Charged once in F/W Term)

Bus Pass	\$ 199.10
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Health and Dental Plan (Charged once in F/W Term)

Student Health Plan	\$ 225.00
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GRAND TOTAL	\$ 98.66
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Full-Time Graduate Students per term**Non - Essential Fees**

Student Initiatives Fund	\$ 2.00
World University Service of Canada	\$ 1.67
Equity Centre	\$ 0.67
Student Development Fund	\$ 0.67
NUSU Society Fee	\$ 1.67
NUSU Planner Fee	\$ 0.67
NUSU - Canadian Federation of Students	\$ 5.70
NUSU Membership	\$ 14.20
NUSU Clubs and Groups Support	\$ 5.57
NUSU Central Administrative Support	\$ 3.90
NUSU World University Service of Canada	\$ 1.67
NUSU Government Advocacy Fee	\$ 1.67
NUSU First Year Orientation and Transition Support	\$ 1.67
NUSU Awareness Campaigns and Initiatives	\$ 1.67

TOTAL	\$ 43.40
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Essential Fees**Student buildings**

Athletics Complex	\$ 16.67
NUSU Student Centre Fee	\$ 106.67

Athletics and Recreation

Athletics Fee	\$ 66.67
NUSU Campus Recreational Activities	\$ 6.33

Health and Counselling

Health Services	\$ 8.00
Student Intervention Support	\$ 5.83
Counselling Support and Outreach	\$ 18.33
NUSU Health Resources and Promotion Initiatives	\$ 8.33

Student ID cards

Student ID Card	\$ 2.50
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Academic Support

Student Learning and Transition Support	\$ 15.33
NUSU Academic Peer Support	\$ 8.33

Career Services

NUSU Career Resources	\$ 5.00
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Student Achievement and Records

Record of Student Development	\$ 5.33
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Campus Safety

Sexual Violence Education and Outreach	\$ 7.17
NUSU Campus Safety Outreach and Awareness Campaigns	\$ 5.00

TOTAL	\$ 287.16
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Health and Dental Plan (Charged once in F/W Term)

Student Health Plan	\$ 225.00
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GRAND TOTAL	\$ 330.56
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**Compulsory Ancillary Fees Committee
Nipissing University Student Union Ancillary Fees**

At the May 8, 2019 meeting of Nipissing University's Compulsory Ancillary Fees Committee, the following Nipissing University Student Union Ancillary Fees for 2019/20 were approved for formal recommendation to the Board of Governors of Nipissing University.

Undergraduate and Part-Time Graduate Students per 3 credit course

Non - Essential Fees

NUSU Society Fee	\$0.50
NUSU Planner Fee	\$0.20
NUSU - Canadian Federation of Students	\$1.71
NUSU Membership	\$4.26
NUSU Clubs and Groups Support	\$1.67
NUSU Central Administrative Support	\$1.17
NUSU World University Service of Canada	\$0.50
NUSU Government Advocacy Fee	\$0.50
NUSU First Year Orientation and Transition Support	\$0.50
NUSU Awareness Campaigns and Initiatives	\$0.50

Essential Fees

Student buildings

NUSU Student Centre Fee	\$32.00
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Athletics and Recreation

NUSU Campus Recreational Activities	\$1.90
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Health and Counselling

NUSU Health Resources and Promotion Initiatives	\$2.50
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Academic Support

NUSU Academic Peer Support	\$2.50
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Career Services

NUSU Career Resources	\$1.50
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Campus Safety

NUSU Campus Safety Outreach and Awareness Campaigns	\$1.50
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Health and Dental Plan (charged one-time in Fall / Winter term)

Student Health Plan	\$225.00
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Full-Time Graduate Students per term

Non - Essential Fees

NUSU Society Fee	\$1.67
NUSU Planner Fee	\$0.67
NUSU - Canadian Federation of Students	\$5.70
NUSU Membership	\$14.20
NUSU Clubs and Groups Support	\$5.57
NUSU Central Administrative Support	\$3.90
NUSU World University Service of Canada	\$1.67

NUSU Government Advocacy Fee	\$1.67
NUSU First Year Orientation and Transition Support	\$1.67
NUSU Awareness Campaigns and Initiatives	\$1.67

Essential Fees

Student buildings

NUSU Student Centre Fee	\$106.67
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Athletics and Recreation

NUSU Campus Recreational Activities	\$6.33
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Health and Counselling

NUSU Health Resources and Promotion Initiatives	\$8.33
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Academic Support

NUSU Academic Peer Support	\$8.33
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Career Services

NUSU Career Resources	\$5.00
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Campus Safety




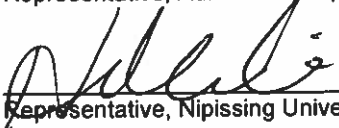


NUSU Campus Safety Outreach and Awareness Campaigns	\$5.00
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Health and Dental Plan (charged one-time in Fall / Winter term)

Student Health Plan	\$225.00
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We, the Committee Members of Nipissing University's Compulsory Ancillary Fees Committee as named in the University's Compulsory Ancillary Fees Protocol Agreement, have participated in the review process and support the formal recommendation of the Compulsory Ancillary Fees Committee for the Nipissing University Student Union Ancillary Fees for 2019/20 as described above.

Representative

Name	Signature	Supported (Y/N)	Date
Cathy Pillis Assistant Vice-President, Students, Nipissing University		Y	May 8, 2019
M. Boyer Representative, Administration, Nipissing University		Y	May 8, 2019
K. McKellan Representative, Administration, Nipissing University		Y	May 8/19
 Representative, Nipissing University Student Union		Y	May 8/19
 Representative, Nipissing University Student Union		Y	May 8/19
Tanya Sullivan Representative, Nipissing University Student Union		Y	May 19

**Compulsory Ancillary Fees Committee
Nipissing University Ancillary Fees**

At the May 8, 2019 meeting of Nipissing University's Compulsory Ancillary Fees Committee, the following Nipissing University Ancillary Fees for 2019/20 were approved for formal recommendation to the Board of Governors of Nipissing University.

Undergraduate and Part-Time Graduate Students per 3 credit course

Non - Essential Fees

Student Initiatives Fund	\$0.60
World University Service of Canada	\$0.50
Equity Centre	\$0.20
Student Development Fund	\$0.20

Essential Fees

Student buildings

Athletics Complex	\$5.00
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Athletics and Recreation

Athletics Fee	\$20.00
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Health and Counselling

Health Services	\$2.40
Student Intervention Support	\$1.75
Counselling Support and Outreach	\$5.50

Student ID cards

Student ID Card	\$0.75
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Academic Support

Student Learning and Transition Support	\$4.60
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Student Achievement and Records

Record of Student Development	\$1.60
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Campus Safety

Sexual Violence Education and Outreach	\$2.15
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Student Transit Passes * NORTH BAY ONLY

Bus Pass	\$199.10
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Full-Time Graduate Students per term

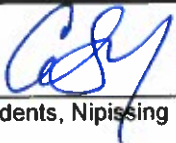
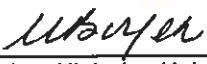

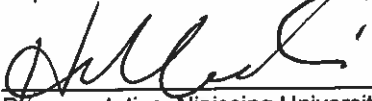
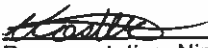

Non - Essential Fees

Student Initiatives Fund	\$2.00
World University Service of Canada	\$1.67
Equity Centre	\$0.67
Student Development Fund	\$0.67

Essential Fees

Student buildings	
Athletics Complex	\$16.67
Athletics and Recreation	
Athletics Fee	\$66.67
Health and Counselling	
Health Services	\$8.00
Student Intervention Support	\$5.83
Counselling Support and Outreach	\$18.33
Student ID cards	
Student ID Card	\$2.50
Academic Support	
Student Learning and Transition Support	\$15.33
Student Achievement and Records	
Record of Student Development	\$5.33
Campus Safety	
Sexual Violence Education and Outreach	\$7.17

We, the Committee Members of Nipissing University's Compulsory Ancillary Fees Committee as named in the University's Compulsory Ancillary Fees Protocol Agreement, have participated in the review process and support the formal recommendation of the Compulsory Ancillary Fees Committee for the Nipissing University Ancillary Fees for 2019/20 as described above.

Representative Name	Signature	Supported (Y/N)	Date
Casey Phillips Assistant Vice-President, Students, Nipissing University		Y	May 8, 2019
U. Boyer Representative, Administration, Nipissing University		Y	May 8, 2019
K. McLellan Representative, Administration, Nipissing University		Y	May 8/19
 Representative, Nipissing University Student Union		Y	May 8/19
 Representative, Nipissing University Student Union		Y	May 8/19
Tara Sullivan Representative, Nipissing University Student Union		Y	May 8/19



**PROTOCOL AGREEMENT STATEMENT AND GUIDELINES
FOR COMPULSORY ANCILLARY FEES**

Nipissing University

Rev. April 30, 2019

Rationale

Compulsory Ancillary Fees are essential to the functioning of both the University and the Student Union. Without these fees neither would be able to provide the extra-curricular programming that each offer. The services that are rendered to students as a result of Compulsory Ancillary Fees create a better learning environment for the students, and a better instructional environment for the faculty. It is agreed by both Nipissing University and its students, represented by Nipissing University Student Union that the guidelines set by the Ministry of Training, Colleges and Universities allow for the creation of a mutually beneficial agreement, in which the interests of the University and the students are adequately met. The following document describes the existing situation and sets the Protocol through which all changes will occur in the future.

Background

On March 23, 1994, the Ministry of Education and Training announced a change to the Ministry policy concerning compulsory ancillary fees. In particular, the Minister stated the following:

“With respect to ancillary fees, no increase in the compulsory non-tuition-related ancillary fees will be permitted unless these increased are approved by the students. Each college or university will be required to establish a protocol, in consultation with local student representatives, which sets out the means by which students will be involved in decisions regarding compulsory ancillary fees.”

On January 17, 2019, the Ministry of Training, Colleges and Universities announced the new Student Choice Initiative and subsequently released the new tuition fee framework and Ancillary Fee Guidelines for Publicly-Assisted Universities which provide direction to all organizations. The guidelines specifically outline the new ancillary fee framework which provides the following distinctions among fees:

Essential Services – fees that may be charged on a compulsory basis:

- *Athletics and recreation*
- *Career services*
- *Student buildings*
- *Health and counselling*
- *Academic support*
- *Student ID cards*
- *Student achievement and records*
- *Financial aid offices*
- *Campus safety programs*

- ***Health and dental plans***
These can be charged on a compulsory basis, but institutions must allow students to opt-out if they provide proof of pre-existing coverage.

- ***Student Transit Passes***

If an institution has a compulsory ancillary fee to support student transit passes that was established prior to January 17, 2019, compulsory ancillary fees may be charged for the duration of the agreement and any subsequent renewals of these agreements. Renewals are understood to be subsequent contracts between the same parties creating uninterrupted service to students.

No compulsory ancillary fee may be charged to support a student transit pass that did not have a fully executed agreement in place by January 17, 2019 (with the exception of agreements considered renewals as noted above).

All other transit passes may only be implemented on an opt-out basis.

Non-essential Services – *All fees not included in the above categories must be optional.*

Institutions are required to comply with the following definitions of essential services for which ancillary fees may be charged on a compulsory basis:

- ***Athletics and Recreation***

Fees supporting the operating and capital costs of athletic facilities made available to the broader student body may be charged on a compulsory basis.

- ***Career Services***

Fees to support career related services made available to the broader student body, including career counselling, information sessions, job fairs, job boards and job placement may be charged on a compulsory basis.

- ***Student Buildings***

Fees that support spaces and facilities that host student activities and services and which are not supported through the government operating and capital grant may be charged as compulsory ancillary fees. A facility that is restricted to specific students who pay separate costs for access may not be supported through a compulsory ancillary fee, e.g. student residences.

- ***Health and Counselling***

On campus access to health professionals for basic medical care, mental health, and counselling and basic health resources may be supported through compulsory ancillary fees. Services for disabilities or mental health assessments necessary to support academic accommodations and achievement cannot be supported by a fee – these are considered services that are normally paid out of operating revenues.

- ***Academic Support***

Academic support includes services such as peer tutoring or improving writing skills that are not provided through academic program delivery and are not funded by government operating and capital grants. Fees that fall under this category may be charged as compulsory.

Technology that provides academic support may be charged on a compulsory basis. Institutions are responsible for providing details about the technology service(s). All other technology fees may only be implemented on an opt-out basis.

- ***Student ID Cards***

Student ID cards identify individuals as students at their college or university and are used for access to services and facilities such as athletic centres, library and media services, and meal plans. The cards may also be required for exams and accessing academic records. The cost of issuing the student ID cards may be charged as a compulsory ancillary fee.

- ***Student Achievement and Records***

Fees related to the administrative costs of producing documents of student achievement such as diplomas and transcripts as well as the costs related to convocation may be charged as compulsory ancillary fees. No ancillary fees may be charged for the general administrative costs of maintaining student records for internal purposes.

- ***Financial Aid Offices***

Fees that support enhanced financial aid office services to students may be charged on a compulsory basis. This might include the development of a student-facing app or hotline that helps students navigate, understand, and monitor the status of their financial aid. Fees to support general operating costs of the financial aid office, including the cost of bursaries or other financial aid awards, are not allowed as such services would be considered tuition-related fees and therefore ineligible as compulsory ancillary fees.

- ***Campus Safety***

Fees that support programs and services that promote on campus safety, including the prevention of sexual violence, are an allowable compulsory ancillary fee. Such programs and services may include but are not limited to walk safe programs which provide students, faculty and staff free night-time accompaniment to those who are uncomfortable or who are unable to walk home alone.

As transparency and choice are important for all students, universities are encouraged as a best practice to also apply the principles of the ancillary fee classification framework to student categories that are ineligible for provincial operating grant funding (such as most international students) where feasible and appropriate (Ministry of Training, Colleges and Universities, 2019, p. 20).

Other ancillary fees charged to students that are not compulsory, such as, course changes, transcripts, parking, etc., are exempt from the Protocol Agreement.

As per the Tuition Fee Framework and Ancillary Fee Guidelines for Publicly-Assisted Universities set out by the MTCU, compulsory ancillary fees can neither be increased nor expanded to include new fees except through the implementation of an ancillary fee Protocol.

The following is the joint agreement between the administration and students as represented by NUSU Directors, outlining the agreement, the guidelines governing the agreement and the decision making process followed by this committee, known as the Compulsory Ancillary Fees Committee (CAFC).

COMMITTEE STRUCTURE AND MEMBERSHIP

1. Name: Compulsory Ancillary Fees Committee (CAFC).
2. The Committee membership will be comprised of 50% University administration members and 50% student representation as follows:

University Administration

Assistant Vice-President, Students (or designate) and two representatives from Nipissing University administration.

Student Representatives

Three Nipissing University Student Union Directors, at least two of which are elected

3. To ensure consistency over time, the Assistant Vice-President, Students will chair the Committee.

AGREEMENT

1. The committee will recommend to the Board of Governors (BOG) any proposed changes to the compulsory ancillary fees.
2. The committee will require a consensus to make any changes to the agreement and to any of the compulsory ancillary fees.
3. Any tied votes will be viewed as a defeated vote, and the chair will not have the power to break a tie.
4. Meetings will require full quorum for any votes to be taken (defined as three administration, and three students).
5. Upon expiration, a fee can be rolled over into a new fee upon approval of the Compulsory Ancillary Fees Committee, and the Nipissing Board of Governors.
6. The Compulsory Ancillary Fees Protocol will be reviewed annually to remain current.
7. Because of Nipissing University's size and history, the compulsory ancillary fees will normally be on an "all pay" rather than "user pay" system.

RESPONSIBILITIES OF THE CAFC

1. Submit to the Board of Governors all proposals for increases or decreases to existing fees for services to students covered by compulsory ancillary fees.
2. Make all compulsory ancillary fee recommendations to the BOG for the following fiscal year.
3. To review annually in the fall all services to students through discussion of the summary of previous year's ancillary fees and related student services. This would relate to services that are fully and/or partially funded by compulsory ancillary fees, excluding those that are exempt from the Compulsory Ancillary Fees Protocol Agreement.
4. Establish new fee charges for specific services to students.

COMMITTEE PROCESS FOR FEE CHANGES

I. Essential Services

- a. **Establishment of New Fees:** New fees to be charged in the essential services category will be required to be approved by a referendum of the entire student body in which the majority +1% (51%) of those who cast a vote must approve the fee.
- b. **Increase to Existing Fee:** An increase to an existing fee categorized as an Essential Services fee may be increased in one of two ways:
 1. A consensus of the CAFC to a maximum of 20% of current fee value
 2. A referendum of the entire student body in which the majority +1% (51%) of votes cast must agree to the approval of the fee increase.
 - ❖ There will be no automatic increase for cost of living increases.

II. Non-Essential Services

- a. **Establishment of New Fees:** New fees to be charged in the Non-essential Services category can be approved by the consensus of the CAFC
- b. **Increase to Existing Fees:** Current non-essential services fees may be increased by the consensus of the CAFC
 - ❖ There will be no automatic increase for cost of living.

Approved: May 8, 2019

REFERENCES

Ministry of Training, Colleges and Universities. (2019). *Tuition Fee Framework and Ancillary Fee Guidelines for Publicly-Assisted Universities 2019-20 and 2020-21*. Retrieved from the Ministry of Training, Colleges and Universities: <http://www.tcu.gov.on.ca/pepg/mtcu-university-tuition-framework-guidelines-mar2019-en.pdf>

ADDENDUM - 1
NIPISSING
UNIVERSITY

Compulsory Ancillary Fees Committee
FEE

For _____ Committee Protocol Sign-Off

At the _____ meeting of Nipissing University's Compulsory Ancillary Fees Committee, the following _____ Fees for _____ were approved for formal recommendation to the Board of Governors of Nipissing University.

_____ *Fee*

Fee will increase from: _____ to _____.

We, the Committee Members of Nipissing University's Compulsory Ancillary Fees Committee as named in the University's Compulsory Ancillary Fees Protocol Agreement, have participated in the review process and support the formal recommendation of the Compulsory Ancillary Fees Committee for the _____ Fees for _____ as described above.

Representative
Name

Signature

Date

Assistant Vice-President, Students, Nipissing University

Representative, Administration, Nipissing University

Representative, Administration, Nipissing University

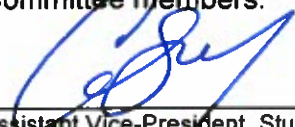
Representative, Nipissing University Student Union

Representative, Nipissing University Student Union

Representative, Nipissing University Student Union

Adoption Statement

We the undersigned hereby approve the Protocol Agreement Statement and Guidelines for Compulsory Ancillary Fees for Nipissing University as stated in this document. Any proposed changes to this agreement shall be subject to a consensus of the Compulsory Ancillary Fees Committee members.



Assistant Vice-President, Students, Nipissing University

May 8, 2019
Date



Representative, Administration, Nipissing University

May 8, 2019
Date



Representative, Administration, Nipissing University

May 8 / 19.
Date



Representative, Nipissing University Student Union

May 8 / 19,
Date



Representative, Nipissing University Student Union

May 8 / 19
Date



Representative, Nipissing University Student Union

May 8 / 19
Date

Approved by the Board of Directors of the Nipissing University Student Union,
_____ 2019.

Approved by the Nipissing University Board of Governors,
_____ 2019.

NIPISSING UNIVERSITY

Operating Budget

Draft



2019-2020

Presented to:
Board of Governors
June 6, 2019



Table of Contents

2019-2020 Executive Summary & Budget Highlights	1-2
2019-2020 Budget	3
Revenue	4-7
Expenditures	8-15

EXECUTIVE SUMMARY

This budget submission has been prepared through collaboration throughout Nipissing University and is intended to provide a comprehensive review and summary of the process and results of the Nipissing University 2019-20 Operating Budget. While we continue to work towards balancing the operating budget, this report highlights that the University continues to budget a funding deficit. In this budget, you will find investments in academic positions to ensure program support and growth and investments in Student Services, External Relations and the Registrar's Office to support revenue generation. We also have provisions for software expenditures for ecommerce technology and an electronic content management system for gaining back office efficiencies. In addition, we have invested in the generation of international tuition revenue through increased recruiter costs, travel and training for staff. These investments are necessary as we work towards balancing our operating budget and attaining sustainability. We have been successful in reducing the operating budget deficit by almost \$900,000.

For comparison reasons, we have kept the three faculties (Arts & Science, Applied & Professional Studies and Education) separate. We will make in-year budget transfers to reflect the amalgamation of Applied & Professional Studies and Education on July 1 as well as the creation of the Dean of Teaching portfolio.

Finally, this is the first budget that has rolled out of the Academic Plan. As the Provost has reported regularly, all of the academic units have participated in this planning process, and we intend to extend that participation to administrative units over the coming year.

BUDGET PROCESS:

The Nipissing University Budget Advisory Group consists of:

- Vice-President, Finance & Administration (Co-Chair)
- Provost and Vice-President, Academic & Research (Co-Chair)
- Assistant Vice-President, Students
- Registrar
- Director, Finance
- Director, Human Resources

The Budget Advisory Group is responsible for the preparation and development of the annual operating budget of the University. The process begins in the fall with a request for submissions from all budget holders. At this time, a projection of revenues is also prepared although revenues cannot be finalized until later in the year.

The Advisory Group prepares a budget for the President, who approves the documents for submission to the Audit & Finance Committee and ultimately to the Board for final approval. The status of the budget preparation is discussed at meetings of the Audit & Finance Committee until the final budget proposal is ready for approval. As a result of the recommendations of the Special Governance Commission, a Senate Budget Committee was established, and the committee met during the preparation of this budget.

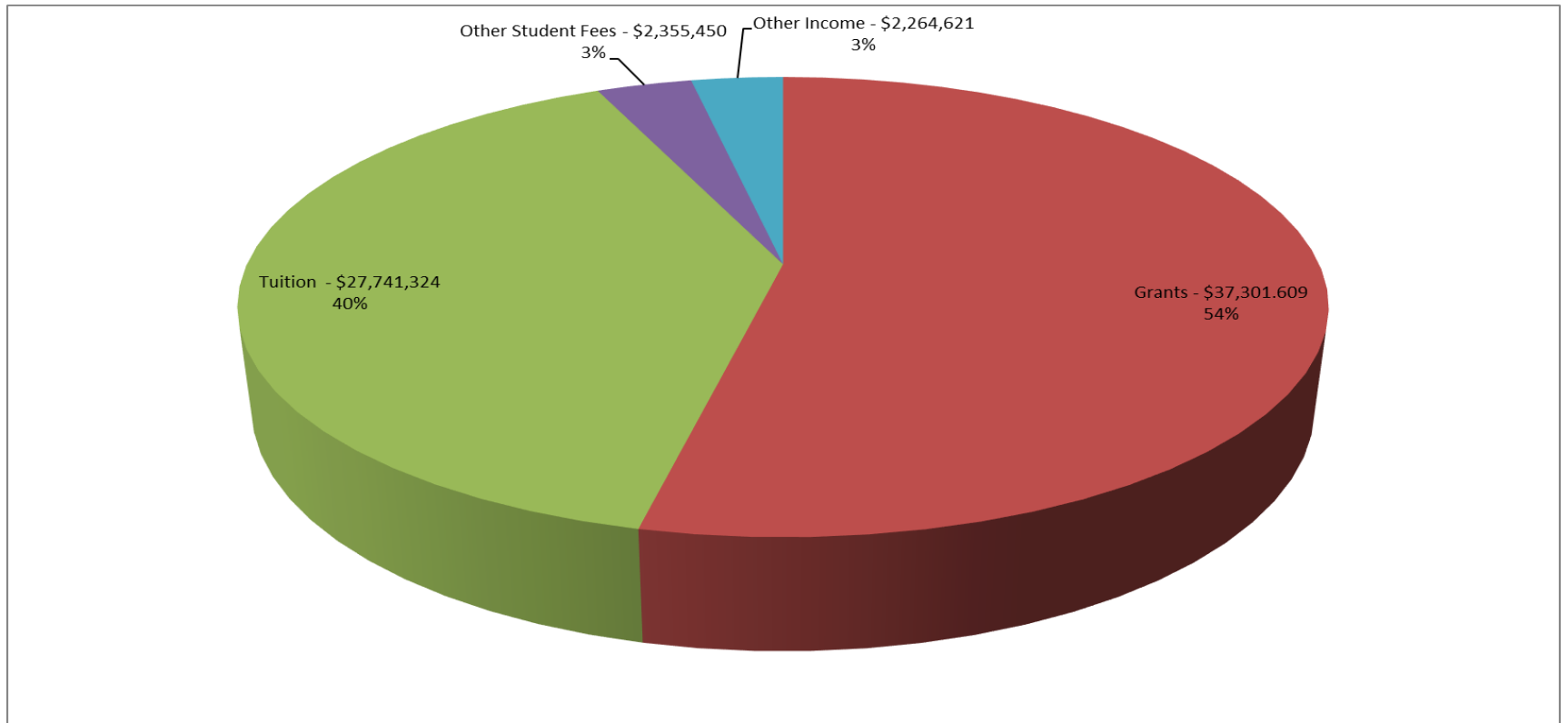
HIGHLIGHTS OF THE 2019-20 BUDGET

- Overall, our revenues are budgeted at \$1.4M higher than last year due to strong enrolment projections. This is an indication that previous investment programs such as “The Promise”, international recruitment and investments in retention are paying off.
- Expenses overall are only \$634,000 higher than last year as a result of significant work on the part of all budget holders to find efficiencies.
- Included in our projections for grant revenue is \$2.6M for the Northern Sustainability Fund. This fund was announced by the province at the same time as the 10% tuition reductions and is intended to assist the smaller northern universities adapt to lower tuitions rates. This represents 10% of our grant eligible tuition revenue. We recognize that we will be required to make in year budget adjustments if we do not receive the amount budgeted.
- We are budgeting for approximately \$1.8M more in tuition this year based on strong applications, and we expect enrolment of approximately 4,800 FTEs in 2019/20.
- Tuition projections include the mandated 10% tuition rate decrease for all grant eligible programs.

NIPISSING UNIVERSITY
2019-2020 Draft Budget

	2019-2020 Budget	2018-2019 Budget	Variance	% Variance
REVENUE:				
Government Grants	\$ 37,301,609	\$ 38,134,290	\$ (832,681)	-2%
Student Fees - Tuition	\$ 27,741,324	\$ 25,943,362	\$ 1,797,962	7%
Student Fees - Other	\$ 2,355,450	\$ 2,057,150	\$ 298,300	15%
Other	\$ 2,264,621	\$ 2,089,694	\$ 174,927	8%
TOTAL REVENUE	\$ 69,663,004	\$ 68,224,496	\$ 1,438,508	2%
EXPENSES:				
Salaries and Benefits	\$ 54,812,088	\$ 54,123,459	\$ (688,629)	-1%
Operating	\$ 10,597,809	\$ 10,097,161	\$ (500,648)	-5%
Scholarships and Bursaries	\$ 3,808,400	\$ 3,934,482	\$ 126,082	3%
Occupancy Costs	\$ 4,240,775	\$ 4,540,050	\$ 299,275	7%
Principal and Interest on Long-Term Debt	\$ 1,005,940	\$ 1,135,739	\$ 129,799	11%
Anticipated Operating Savings	\$ (400,000)	\$ (400,000)	\$ -	0%
TOTAL EXPENSES	\$ 74,065,012	\$ 73,430,891	\$ (634,121)	-1%
SURPLUS (DEFICIT) BEFORE THE UNDERNOTED	\$ (4,402,008)	\$ (5,206,395)	\$ (804,387)	15%
Transfer to/from Other Funds	\$ 1,434,353	\$ 1,346,888	\$ 87,465	6%
NET CHANGE IN UNRESTRICTED OPERATING FUND SURPLUS (DEFICIT)	\$ (2,967,655)	\$ (3,859,507)	\$ (891,852)	23%

Revenue Sources



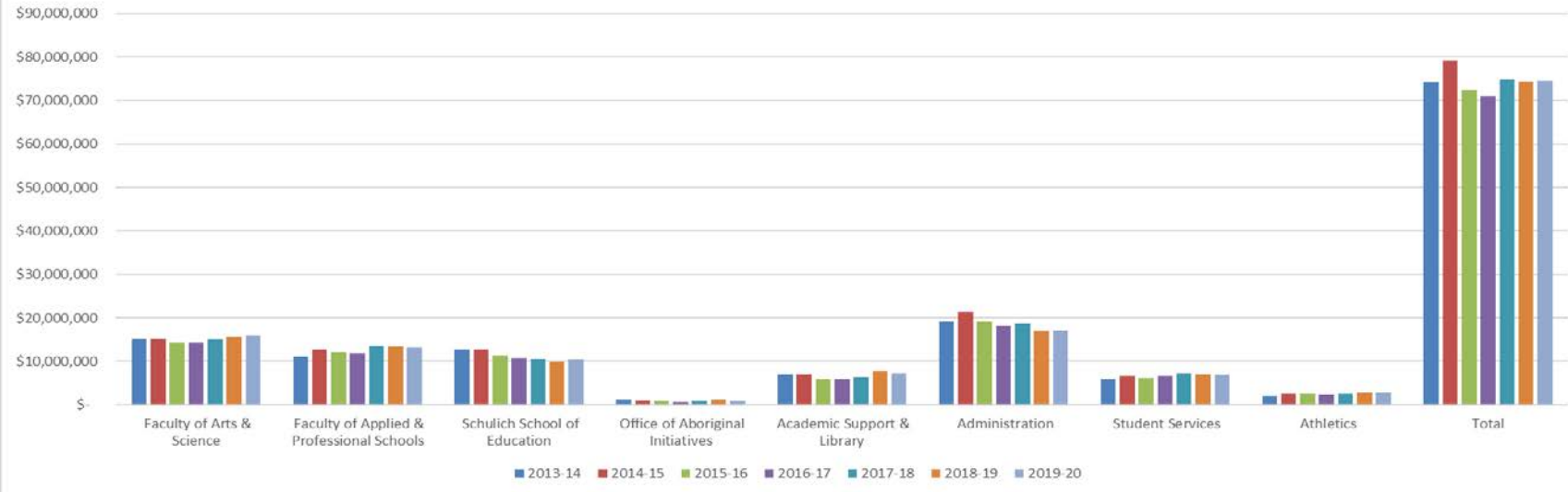
OPERATING AND OTHER GOVERNMENT GRANTS				
PROVINCIAL GRANTS	2019-2020 Budget	2018-2019 Budget	Variance	NOTE
Basic Operating Grants				
Basic Operating Grant	\$ 22,860,367	\$ 22,860,367	\$ -	
Less International Student Recovery	\$ (28,315)	\$ (24,565)	\$ (3,750)	
Teacher Education Stabilization Grant	\$ 1,158,145	\$ 2,269,182	\$ (1,111,037)	
Sub Total	\$ 23,990,197	\$ 25,104,984	\$ (1,114,787)	
Mission-Related Institutional Specific Grants				
Northern Ontario Grant	\$ 1,871,140	\$ 1,871,140	\$ -	
Sub Total	\$ 1,871,140	\$ 1,871,140	\$ -	
Enrolment Based Grants				
Second Entry Nursing Grant - to Canadore	\$ (179,475)	\$ (125,475)	\$ (54,000)	
Collaborative Grant - 50% from Canadore	\$ 1,433,071	\$ 1,433,071	\$ -	
Clinical Grant - 50% from Canadore	\$ 47,570	\$ 47,570	\$ -	
Sub Total	\$ 1,301,166	\$ 1,355,166	\$ (54,000)	
Performance Based Grants				
Performance Student Success	\$ 4,462,170	\$ 4,462,170	\$ -	
Sub Total	\$ 4,462,170	\$ 4,462,170	\$ -	
Student Bursaries and Other Flow Through Funding				
Disabled Bursary	\$ 250,000	\$ 200,000	\$ 50,000	
Ontario Graduate Scholarships	\$ 140,000	\$ 140,000	\$ -	
First Generation Bursary	\$ 28,000	\$ 27,300	\$ 700	
Sub-Total	\$ 418,000	\$ 367,300	\$ 50,700	

OPERATING AND OTHER GOVERNMENT GRANTS				
PROVINCIAL GRANTS	2019-2020 Budget	2018-2019 Budget	Variance	NOTE
Specifice Purpose and Other Grants			\$ -	
Student Success Fund - Postsecondary Education Fund for Aboriginal	\$ 675,886	\$ 675,886	\$ -	
Grants for Municipal Taxation	\$ 235,350	\$ 235,350	\$ -	
Accessibility for Students with Disabilities	\$ 280,000	\$ 280,000	\$ -	
Interpreter Fund	\$ 28,800	\$ 20,000	\$ 8,800	
Graduate Capital Grant	\$ -	\$ 90,240	\$ (90,240)	
Aboriginal Initiatives/Aboriginal PSET Bursary Projects	\$ 40,300	\$ 40,300	\$ -	
Women's Campus Safety	\$ 109,624	\$ 54,812	\$ 54,812	
Indigenous Travel Grant	\$ 15,000	\$ -	\$ 15,000	
Research Overheads Infrastructure Envelope	\$ 18,000	\$ 18,000	\$ -	
Facilities Renewal Grant	\$ 425,200	\$ 611,000	\$ (185,800)	
Mental Health Stretegy	\$ 100,000	\$ 100,000	\$ -	
Mental Health Work	\$ 110,104	\$ 110,104	\$ -	
Aga Khan Tuition Grant	\$ 21,000	\$ -	\$ 21,000	
Credit Transfer Grant	\$ -	\$ 277,933	\$ (277,933)	1
First Year Foundations	\$ -	\$ 250,000	\$ (250,000)	1
Indigenous Summer Institute	\$ -	\$ 420,000	\$ (420,000)	1
Career Ready Stream 1	\$ -	\$ 147,405	\$ (147,405)	
Career Ready Stream 2	\$ -	\$ 395,000	\$ (395,000)	
Access & Inclusion	\$ -	\$ 250,000	\$ (250,000)	
MAESD Grant - One Time	\$ 2,616,969	\$ 500,000	\$ 2,116,969	
Sub Total	\$ 4,676,233	\$ 4,476,030	\$ 200,203	
TOTAL PROVINCIAL GRANTS	\$ 36,718,906	\$ 37,636,790	\$ (917,884)	
FEDERAL GRANTS				
Indirect Costs Grant	\$ 475,203	\$ 425,000	\$ 50,203	
SSHRC - Grad Funding	\$ 72,500	\$ 55,000	\$ 17,500	
CIHR Scholarship - Grad Funding	\$ 17,500	\$ -	\$ 17,500	
NSERC - Scholarship	\$ 17,500	\$ 17,500	\$ -	
TOTAL FEDERAL GRANTS	\$ 582,703	\$ 497,500	\$ 85,203	
TOTAL GOVERNMENT GRANTS	\$ 37,301,609	\$ 38,134,290	\$ (832,681)	

Note
#1 Reallocated to Fund 70

TUITION				
Department	2019-2020 Budget	2018-2019 Budget	Variance	% Variance
Arts and Science : Administration	\$ 9,178,669	\$ 9,343,781	\$ (165,112)	-2%
Collaborative Nursing : Nursing Collaborative Program	\$ 1,868,521	\$ 2,301,268	\$ (432,747)	-19%
Bridging/SPP : Administration	\$ 4,659,532	\$ 5,011,964	\$ (352,432)	-7%
Business : Administration	\$ 1,697,013	\$ 1,777,558	\$ (80,545)	-5%
College Partnership : Administration	\$ 1,329,320	\$ 1,243,759	\$ 85,561	7%
BComm Distance : Administration	\$ 956,403	\$ 890,708	\$ 65,695	7%
BEd Consecutive : Administration	\$ 4,753,521	\$ 3,066,629	\$ 1,686,892	55%
NB ConEd : Administration		\$ 49,325	\$ (49,325)	-100%
Aboriginal Classroom Assistant Program	\$ 143,500	\$ 86,000	\$ 57,500	67%
International	\$ 966,250	\$ -	\$ 966,250	100%
ATCP : Aboriginal Teacher Cert	\$ 132,419	\$ 191,272	\$ (58,853)	-31%
Teacher Anish. 2nd L : Aboriginal Teacher Cert	\$ 17,877	\$ 29,426	\$ (11,549)	-39%
BPHE : Administration	\$ 1,647,157	\$ 1,908,484	\$ (261,327)	-14%
AQ / ABQ/ PQP : Fac of ED - ABQ - HS	\$ 420,000	\$ 470,000	\$ (50,000)	-11%
Masters Programs : Administration	\$ 1,100,668	\$ 928,899	\$ 171,769	18%
PhD : Administration	\$ 275,927	\$ 269,847	\$ 6,080	2%
Canadore Share of Collaborative Nursing	\$ (1,063,672)	\$ (1,279,134)	\$ 215,462	-17%
Tuition Exemption	\$ (341,781)	\$ (346,424)	\$ 4,643	-1%
Total Tuition	\$ 27,741,324	\$ 25,943,362	\$ 1,797,962	7%

Budgeted Expenditures



TOTAL EXPENDITURES				
Department	2019-2020 Budget	2018-2019 Budget	Variance	% Variance
Faculty of Arts & Science	\$ 15,864,104	\$ 15,540,305	\$ (323,799)	-2%
Faculty of Applied & Professional Schools	\$ 13,301,096	\$ 13,343,439	\$ 42,343	0%
Schulich School of Education	\$ 10,448,010	\$ 9,867,568	\$ (580,442)	-6%
Office of Indigenous Initiatives	\$ 848,759	\$ 1,177,481	\$ 328,722	28%
Academic Support & Library	\$ 7,196,070	\$ 7,729,743	\$ 533,673	7%
Administration	\$ 17,230,210	\$ 16,489,143	\$ (741,067)	-4%
Student Services	\$ 6,786,080	\$ 6,985,235	\$ 199,155	3%
Athletics	\$ 2,790,683	\$ 2,697,977	\$ (92,706)	-3%
Total Expenditures	\$ 74,465,012	\$ 73,830,891	\$ (634,121)	-1%
Less Anticipated Savings	\$ (400,000)	\$ (400,000)	\$ -	0%
Total	\$ 74,065,012	\$ 73,430,891	\$ (634,121)	-1%

TOTAL SALARIES				
Departments	2019-2020 Budget	2018-2019 Budget	Variance	% Variance
Faculty of Arts & Science	\$ 15,410,131	\$ 15,025,760	\$ (384,371)	-3%
Faculty of Applied & Professional Studies	\$ 11,897,696	\$ 12,046,939	\$ 149,243	1%
Schulich School of Education	\$ 9,912,707	\$ 9,395,068	\$ (517,639)	-6%
Office of Indigenous Initiatives	\$ 663,729	\$ 809,301	\$ 145,572	18%
Academic Support/Library	\$ 4,299,197	\$ 4,525,250	\$ 226,053	5%
Total Academic	\$ 42,183,460	\$ 41,802,318	\$ (381,142)	-1%
Administration	\$ 7,818,028	\$ 7,432,683	\$ (385,345)	-5%
Student Services	\$ 3,434,127	\$ 3,526,056	\$ 91,929	3%
Athletics	\$ 1,376,473	\$ 1,362,402	\$ (14,071)	-1%
Total Other	\$ 12,628,628	\$ 12,321,141	\$ (307,487)	-2%
Grand Total	\$ 54,812,088	\$ 54,123,459	\$ (688,629)	-1%

OPERATING EXPENDITURES				
Department	2019-2020	2018-2019	Variance	% Variance
Faculty of Arts & Science	\$ 453,973	\$ 514,545	\$ 60,572	12%
Faculty of Applied & Professional Studies	\$ 1,403,400	\$ 1,296,500	\$ (106,900)	-8%
Schulich School of Education	\$ 535,303	\$ 472,500	\$ (62,803)	-13%
Office of Indigenous Initiatives	\$ 185,030	\$ 368,180	\$ 183,150	50%
Academic Support/Library	\$ 2,896,873	\$ 3,204,493	\$ 307,620	10%
Total Academic	\$ 5,474,579	\$ 5,856,218	\$ 381,639	7%
Administration	\$ 9,412,182	\$ 9,056,460	\$ (355,722)	-4%
Student Services	\$ 3,351,953	\$ 3,459,179	\$ 107,226	3%
Athletics	\$ 1,414,210	\$ 1,335,575	\$ (78,635)	-6%
Total Others	\$ 14,178,345	\$ 13,851,214	\$ (327,131)	-2%
Total Academic & Others	\$ 19,652,924	\$ 19,707,432	\$ 54,508	0%
Less Anticipated savings	\$ (400,000)	\$ (400,000)	\$ -	0%
Grand Total	\$ 19,252,924	\$ 19,307,432	\$ 54,508	0%

FACULTY OF ARTS & SCIENCE

	SALARIES			OPERATING			TOTAL BUDGET			
	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	% Variance
Dean's Office	645,336	\$ 1,910,140	\$ 1,264,804	\$ 86,550	\$ 146,650	\$ 60,100	\$ 731,886	\$ 2,056,790	\$ 1,324,904	64%
Biology/Science/Chemistry	\$ 2,125,982	\$ 1,839,163	\$ (286,819)	\$ 96,500	\$ 106,300	\$ 9,800	\$ 2,222,482	\$ 1,945,463	\$ (277,019)	-14%
Computer Science/Mathematics	\$ 1,747,265	\$ 1,363,851	\$ (383,414)	\$ 42,450	\$ 33,450	\$ (9,000)	\$ 1,789,715	\$ 1,397,301	\$ (392,414)	-28%
Geography/Geology	\$ 1,436,334	\$ 1,382,270	\$ (54,064)	\$ 62,315	\$ 63,400	\$ 1,085	\$ 1,498,649	\$ 1,445,670	\$ (52,979)	-4%
Psychology	\$ 1,619,879	\$ 1,482,642	\$ (137,237)	\$ 25,845	\$ 31,000	\$ 5,155	\$ 1,645,724	\$ 1,513,642	\$ (132,082)	-9%
English	\$ 1,546,572	\$ 1,497,973	\$ (48,599)	\$ 21,350	\$ 21,100	\$ (250)	\$ 1,567,922	\$ 1,519,073	\$ (48,849)	-3%
History	\$ 1,261,009	\$ 1,140,804	\$ (120,205)	\$ 24,230	\$ 28,150	\$ 3,920	\$ 1,285,239	\$ 1,168,954	\$ (116,285)	-10%
Political Sci/Economics/Philosophy	\$ 1,151,883	\$ 1,117,511	\$ (34,372)	\$ 19,250	\$ 19,250	\$ -	\$ 1,171,133	\$ 1,136,761	\$ (34,372)	-3%
Classics	\$ 453,596	\$ 274,642	\$ (178,954)	\$ 6,600	\$ 4,700	\$ (1,900)	\$ 460,196	\$ 279,342	\$ (180,854)	-65%
Religion & Culture	\$ 608,369	\$ 542,605	\$ (65,764)	\$ 8,800	\$ 8,775	\$ (25)	\$ 617,169	\$ 551,380	\$ (65,789)	-12%
GESJ	\$ 588,711	\$ 538,268	\$ (50,443)	\$ 10,200	\$ 10,350	\$ 150	\$ 598,911	\$ 548,618	\$ (50,293)	-9%
Fine & Performing Arts	\$ 896,539	\$ 779,685	\$ (116,854)	\$ 20,133	\$ 15,920	\$ (4,213)	\$ 916,672	\$ 795,605	\$ (121,067)	-15%
Sociology	\$ 1,175,888	\$ 1,039,086	\$ (136,802)	\$ 24,450	\$ 20,000	\$ (4,450)	\$ 1,200,338	\$ 1,059,086	\$ (141,252)	-13%
Native Studies	\$ 152,768	\$ 117,120	\$ (35,648)	\$ 5,300	\$ 5,500	\$ 200	\$ 158,068	\$ 122,620	\$ (35,448)	-29%
Total	\$ 15,410,131	\$ 15,025,760	\$ (384,371)	\$ 453,973	\$ 514,545	\$ 60,572	\$ 15,864,104	\$ 15,540,305	\$ (323,799)	-2%

APPLIED AND PROFESSIONAL SCHOOLS										
	SALARIES			OPERATING			TOTAL BUDGET			
	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	% Variance
Dean's Office	\$ 96,306	\$ 514,779	\$ 418,473	\$ 13,050	\$ 37,250	\$ 24,200	\$ 109,356	\$ 552,029	\$ 442,673	80%
Business	\$ 2,811,121	\$ 2,677,222	\$ (133,899)	\$ 677,600	\$ 621,900	\$ (55,700)	\$ 3,488,721	\$ 3,299,122	\$ (189,599)	-6%
Nursing	\$ 6,144,063	\$ 6,302,086	\$ 158,023	\$ 653,150	\$ 586,650	\$ (66,500)	\$ 6,797,213	\$ 6,888,736	\$ 91,523	1%
Criminal Justice	\$ 1,028,639	\$ 970,880	\$ (57,759)	\$ 16,100	\$ 16,100	\$ -	\$ 1,044,739	\$ 986,980	\$ (57,759)	-6%
Social Welfare/Social Work	\$ 1,298,720	\$ 1,204,089	\$ (94,631)	\$ 34,150	\$ 27,000	\$ (7,150)	\$ 1,332,870	\$ 1,231,089	\$ (101,781)	-8%
Child & Family Studies	\$ 518,847	\$ 377,881	\$ (140,966)	\$ 9,350	\$ 7,600	\$ (1,750)	\$ 528,197	\$ 385,481	\$ (142,716)	-37%
Total	\$ 11,897,696	\$ 12,046,939	\$ 149,243	\$ 1,403,400	\$ 1,296,500	\$ (106,900)	\$ 13,301,096	\$ 13,343,439	\$ 42,343	0%

SCHULICH SCHOOL OF EDUCATION										
	SALARIES			OPERATING			TOTAL BUDGET			
	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	% Variance
Dean's Office	\$ 687,102	\$ 595,327	\$ 91,775	\$ 41,730	\$ 41,950	\$ 220	\$ 728,832	\$ 637,277	\$ (91,555)	-14%
Education	\$ 6,246,834	\$ 6,138,221	\$ (108,613)	\$ 128,750	\$ 162,700	\$ 33,950	\$ 6,375,584	\$ 6,300,921	\$ (74,663)	-1%
Practice Teaching	\$ 382,806	\$ 303,264	\$ (79,542)	\$ 233,580	\$ 133,500	\$ (100,080)	\$ 616,386	\$ 436,764	\$ (179,622)	-41%
BPHE	\$ 1,842,574	\$ 1,698,359	\$ (144,215)	\$ 83,500	\$ 86,750	\$ 3,250	\$ 1,926,074	\$ 1,785,109	\$ (140,965)	-8%
Additional Qualifications	\$ 373,060	\$ 366,551	\$ (6,509)	\$ 1,993	\$ 4,300	\$ 2,307	\$ 375,053	\$ 370,851	\$ (4,202)	-1%
Aboriginal	\$ 380,331	\$ 293,345	\$ (86,986)	\$ 45,750	\$ 43,300	\$ (2,450)	\$ 426,081	\$ 336,645	\$ (89,436)	-27%
Total	\$ 9,912,707	\$ 9,395,068	\$ (517,639)	\$ 535,303	\$ 472,500	\$ (62,803)	\$ 10,448,010	\$ 9,867,568	\$ (580,442)	-6%

OFFICE OF INDEGINOUS INITIATIVES										
	SALARIES			OPERATING			TOTAL BUDGET			
	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	% Variance
Indigenous Initiatives	\$ 663,729	\$ 809,301	\$ 145,572	\$ 185,030	\$ 368,180	\$ 183,150	\$ 848,759	\$ 1,177,481	\$ 328,722	28%
Total	\$ 663,729	\$ 809,301	\$ 145,572	\$ 185,030	\$ 368,180	\$ 183,150	\$ 848,759	\$ 1,177,481	\$ 328,722	28%

STUDENT SERVICES										
	SALARIES			OPERATING			TOTAL BUDGET			
	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	% Variance
Student Services	\$ 1,589,692	\$ 1,717,593	\$ 127,901	\$ 272,003	\$ 301,322	\$ 29,319	\$ 1,861,695	\$ 2,018,915	\$ 157,220	8%
International	\$ 86,055	\$ 75,712	\$ (10,343)	\$ 28,750	\$ 26,000	\$ (2,750)	\$ 114,805	\$ 101,712	\$ (13,093)	-11%
Financial Aid	\$ 550,208	\$ 615,896	\$ 65,688	\$ 2,972,300	\$ 3,051,582	\$ 79,282	\$ 3,522,508	\$ 3,667,478	\$ 144,970	4%
Accessibility Services	\$ 723,762	\$ 621,600	\$ (102,162)	\$ 75,900	\$ 77,000	\$ 1,100	\$ 799,662	\$ 698,600	\$ (101,062)	-13%
Academic Advising	\$ 484,410	\$ 495,256	\$ 10,846	\$ 3,000	\$ 3,275	\$ 275	\$ 487,410	\$ 498,531	\$ 11,121	2%
Total	\$ 3,434,127	\$ 3,526,056	\$ 91,929	\$ 3,351,953	\$ 3,459,179	\$ 107,226	\$ 6,786,080	\$ 6,985,235	\$ 199,155	3%

ATHLETICS										
	SALARIES			OPERATING			TOTAL BUDGET			
	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	% Variance
Basketball	\$ 228,712	\$ 224,673	\$ (4,039)	\$ 208,300	\$ 187,800	\$ (20,500)	\$ 437,012	\$ 412,473	\$ (24,539)	-6%
Hockey	\$ 286,494	\$ 287,038	\$ 544	\$ 298,060	\$ 298,775	\$ 715	\$ 584,554	\$ 585,813	\$ 1,259	0%
Soccer	\$ 82,600	\$ 84,960	\$ 2,360	\$ 91,050	\$ 85,150	\$ (5,900)	\$ 173,650	\$ 170,110	\$ (3,540)	-2%
Volleyball	\$ 238,719	\$ 231,664	\$ (7,055)	\$ 123,920	\$ 108,220	\$ (15,700)	\$ 362,639	\$ 339,884	\$ (22,755)	-6%
Others	\$ 539,948	\$ 534,066	\$ (5,882)	\$ 279,380	\$ 238,630	\$ (40,750)	\$ 819,328	\$ 772,696	\$ (46,632)	-6%
Athletic Scholarships		0	\$ -	\$ 413,500	\$ 417,000	\$ 3,500	\$ 413,500	\$ 417,000	\$ 3,500	1%
Total	\$ 1,376,473	\$ 1,362,401	\$ (14,072)	\$ 1,414,210	\$ 1,335,575	\$ (78,635)	\$ 2,790,683	\$ 2,697,976	\$ (92,707)	-3%

ACADEMIC SUPPORT AND LIBRARY										
	SALARIES			OPERATING			TOTA BUDGET			
	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	% Variance
VP Academic & Research	\$ 448,938	\$ 564,012	\$ 115,074	\$ 227,425	\$ 507,505	\$ 280,080	\$ 676,363	\$ 1,071,517	\$ 395,154	37%
Research & Graduate Studies	\$ 919,495	\$ 910,588	\$ (8,907)	\$ 1,338,648	\$ 1,297,275	\$ (41,373)	\$ 2,258,143	\$ 2,207,863	\$ (50,280)	-2%
Faculty & Administrative Support	\$ 472,267	\$ 532,468	\$ 60,201	\$ 3,400	\$ 1,240	\$ (2,160)	\$ 475,667	\$ 533,708	\$ 58,041	12%
Dean of Teaching & Learning	\$ 227,236	\$ -	\$ (227,236)	\$ 21,700	\$ -	\$ (21,700)	\$ 248,936	\$ -	\$ (248,936)	-100%
Library	\$ 1,327,927	\$ 1,366,543	\$ 38,616	\$ 1,193,850	\$ 1,206,850	\$ 13,000	\$ 2,521,777	\$ 2,573,393	\$ 51,616	2%
Registrar	\$ 903,334	\$ 1,151,639	\$ 248,305	\$ 111,850	\$ 191,623	\$ 79,773	\$ 1,015,184	\$ 1,343,262	\$ 328,078	32%
Total	\$ 4,299,197	\$ 4,525,250	\$ 226,053	\$ 2,896,873	\$ 3,204,493	\$ 307,620	\$ 7,196,070	\$ 7,729,743	\$ 533,673	7%

ADMINISTRATION										
	SALARIES			OPERATING			TOTAL BUDGET			
	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	% Variance
President's Office	\$ 499,168	\$ 479,504	\$ (19,664)	\$ 133,100	\$ 126,950	\$ (6,150)	\$ 632,268	\$ 606,454	\$ (25,814)	-4%
Board of Governors	\$ 101,082	\$ 99,589	\$ (1,493)	\$ 33,350	\$ 32,450	\$ (900)	\$ 134,432	\$ 132,039	\$ (2,393)	-2%
Institutional Research & Analysis	\$ 225,184	\$ 252,526	\$ 27,342	\$ 17,550	\$ 11,700	\$ (5,850)	\$ 242,734	\$ 264,226	\$ 21,492	8%
Finance	\$ 1,033,516	\$ 918,782	\$ (114,734)	\$ 49,200	\$ 80,450	\$ 31,250	\$ 1,082,716	\$ 999,232	\$ (83,484)	-8%
General Administration	\$ 75,000	\$ -	\$ (75,000)	\$ 1,099,453	\$ 785,420	\$ (314,033)	\$ 1,174,453	\$ 785,420	\$ (389,033)	-50%
VP Finance	\$ 302,454	\$ 312,431	\$ 9,977	\$ 34,750	\$ 24,900	\$ (9,850)	\$ 337,204	\$ 337,331	\$ 127	0%
Human Resources	\$ 733,405	\$ 711,268	\$ (22,137)	\$ 104,185	\$ 108,000	\$ 3,815	\$ 837,590	\$ 819,268	\$ (18,322)	-2%
External Relations	\$ 1,602,962	\$ 1,444,817	\$ (158,145)	\$ 676,450	\$ 654,750	\$ (21,700)	\$ 2,279,412	\$ 2,099,567	\$ (179,845)	-9%
Computer Services	\$ 2,142,384	\$ 2,091,616	\$ (50,768)	\$ 2,512,232	\$ 2,005,645	\$ (506,587)	\$ 4,654,616	\$ 4,097,261	\$ (557,355)	-14%
Facilities	\$ 1,102,873	\$ 1,122,149	\$ 19,276	\$ 4,751,912	\$ 5,226,195	\$ 474,283	\$ 5,854,785	\$ 6,348,344	\$ 493,559	8%
Total	\$ 7,818,028	\$ 7,432,683	\$ (385,345)	\$ 9,412,182	\$ 9,056,460	\$ (355,722)	\$ 17,230,210	\$ 16,489,143	\$ (741,067)	-4%

NIPISSING UNIVERSITY

Ancillary Budget

Draft



2019-2020

Presented to:
Board of Governors
June 6, 2019

**NIPISSING UNIVERSITY
DRAFT ANCILLARY BUDGET**

	2019-2020 Budget	2018-2019 Budget	Variance
REVENUE			
Accommodation Fees, Conference Services and other revenue	\$ 6,324,059	\$ 6,184,806	\$ 139,253
TOTAL REVENUE	\$ 6,324,059	\$ 6,184,806	\$ 139,253
EXPENSES			
Salaries and Benefits	\$ 2,156,984	\$ 2,125,719	\$ (31,265)
Operating	\$ 1,736,446	\$ 1,807,649	\$ 71,203
Principal & Interest on LTD	\$ 1,183,176	\$ 1,187,125	\$ 3,949
TOTAL EXPENSES	\$ 5,076,606	\$ 5,120,493	\$ 43,887
EXCESS OF REVENUES OVER EXPENSES (EXPENSES OVER REVENUE) BEFORE THE UNDERNOTED	\$ 1,247,453	\$ 1,064,313	\$ 183,140
Less Transfer to Operating Fund	\$ 1,247,453	\$ 1,064,313	\$ 183,140
EXCESS OF REVENUES OVER EXPENSES (EXPENSES OVER REVENUE) FOR THE YEAR	\$ -	\$ -	\$ -

ANCILLARY SERVICES

	Revenue			SALARIES			OPERATING			TOTAL BUDGET			
	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	2019-2020	2018-2019	Variance	% Variance
Residence - General	\$ 412,120	\$ 438,505	\$ (26,385)	\$ 856,534	\$ 792,275	\$ (64,259)	\$ 313,284	\$ 361,184	\$ 47,900	\$ (757,698)	\$ (714,954)	\$ (42,744)	6%
Chancellor's House	\$ 2,216,100	\$ 2,215,650	\$ 450	\$ 30,484	\$ 31,548	\$ 1,064	\$ 615,392	\$ 659,971	\$ 44,579	\$ 1,570,224	\$ 1,524,131	\$ 46,093	3%
Founder's House	\$ 1,122,775	\$ 1,120,975	\$ 1,800	\$ 19,620	\$ 42,064	\$ 22,444	\$ 162,092	\$ 168,106	\$ 6,014	\$ 941,063	\$ 910,805	\$ 30,258	3%
Townhouses	\$ 708,864	\$ 708,864	\$ -	\$ 21,800	\$ 42,064	\$ 20,264	\$ 156,289	\$ 50,380	\$ (105,909)	\$ 530,775	\$ 616,420	\$ (85,645)	-14%
Governor's House	\$ 1,342,930	\$ 1,341,680	\$ 1,250	\$ 18,530	\$ 31,548	\$ 13,018	\$ 487,457	\$ 493,228	\$ 5,771	\$ 836,943	\$ 816,904	\$ 20,039	2%
Residence Programming		\$ 500	\$ (500)	\$ 12,818	\$ 13,090	\$ 272	\$ 39,435	\$ 41,663	\$ 2,228	\$ (52,253)	\$ (54,253)	\$ 2,000	-4%
Residence - Don's		\$ -	\$ -	\$ 370,600	\$ 385,000	\$ 14,400	\$ 23,820	\$ 25,776	\$ 1,956	\$ (394,420)	\$ (410,776)	\$ 16,356	-4%
Off-Campus Living	\$ 2,000	\$ 1,800	\$ 200	\$ 12,818	\$ 13,090	\$ 272	\$ 1,100	\$ 1,100	\$ -	\$ (11,918)	\$ (12,390)	\$ 472	-4%
Residence - Maintenance	\$ 25,500	\$ 25,500	\$ -	\$ 516,179	\$ 549,267	\$ 33,088	\$ 870,600	\$ 1,049,875	\$ 179,275	\$ (1,361,279)	\$ (1,573,642)	\$ 212,363	-13%
Athletic Centre Store	\$ 34,798	\$ 34,434	\$ 364	\$ 7,630	\$ 8,870	\$ 1,240	\$ 26,104	\$ 25,000	\$ (1,104)	\$ 1,064	\$ 564	\$ 500	89%
Athletic Centre Bar	\$ 14,263	\$ 8,139	\$ 6,124	\$ 7,123	\$ 5,044	\$ (2,079)	\$ 7,336	\$ 5,027	\$ (2,309)	\$ (196)	\$ (1,932)	\$ 1,736	-90%
Conference Services	\$ 444,709	\$ 288,759	\$ 155,950	\$ 282,848	\$ 211,858	\$ (70,990)	\$ 216,713	\$ 113,465	\$ (103,248)	\$ (54,852)	\$ (36,564)	\$ (18,288)	50%
Transfer to Operating										\$ (1,247,453)	\$ (1,064,313)		0%
Total	\$ 6,324,059	\$ 6,184,806	\$ 139,253	\$ 2,156,984	\$ 2,125,718	\$ (31,266)	\$ 2,919,622	\$ 2,994,775	\$ 75,153	\$ -	\$ -	\$ -	

NORTH BAY

	# of Beds	# of Beds Budgeted	2018/19 Bed Rate	2019/20 Bed Rate (No Change)
Chancellors House	406	360	6,525	6,525
Founders House	205	182	6,525	6,525
Townhouses	138	132	5,817	5,817
Governors House	226	218	6,525	6,525
TOTAL	997	885		

Included Fees:

Telephone	\$220.00
Programming Fee	\$75.00
Application Fee (Non-Refundable)	\$25.00
Technology Fee (Cable / Wireless)	\$195.00
Total	\$515.00